

UFS FORM 5: SHORT LEARNING PROGRAMME

SECTION A: CATALOGUE

CODE: HEQC/H06/EMS/SLIDP (Credit bearing SLP)

TITLE: Integrated Development Planning (IDP) (Public Sector)

QUALIFICATION TITLE: B.Admin; B.Pub

NQF LEVEL: 6

CREDITS: 20

NOTIONAL LEARNING HOURS: 200

FORMAL CONTACT TIME: 40 hours

The contact time will entail a five day formal facilitation session, including lecturing, simulations and role-play exercises and activities aimed at giving practical effect to theoretical concepts.

LEARNING ASSUMED TO BE IN PLACE:

- A formal qualification on NQF level 5 *plus* relevant experience.
- Evidence of relevant prior learning may also be considered.
- The general regulations of the University of the Free State will also be applicable.

LEARNING OUTCOMES:

Learners will be able to:

- Understand the concept of Integrated Development Planning, and be involved in drawing up and reviewing an IDP (Unit Standard 110497 has reference [Annexure A]).
- Understand the IDP process and be skilled to be involved in that process (Unit Standard 110498 has reference [Annexure B]).
- Link the strategic planning and IDP process together into an integrated development initiative for a specific municipality (Unit Standard 110495 has reference [Annexure C]).

BRIEF DESCRIPTION OF CONTENT:

1. The Municipal Systems Act and IDP

- The Municipal Systems Act and IDP

2. IDP as a strategic management application

- The application of strategic management principles in a municipal management context.
- The IDP as a strategic management application.

3. Budgetary and financial management dimensions of IDP

- Activity Based Costing.
- The basics of performance budgeting in the IDP process.
- Budgetary and expenditure forecasting and control.

4. Performance Management dimensions of IDP

- Performance and development management in municipal authorities.

5. The Spatial Development dimensions of IDP

- Spatial development planning in South African municipal management context

6. The Disaster Management dimensions of IDP

- o Disaster management planning in line with the requirements of the Municipal Systems Act
- ## 7. Local Economic Development Dimensions of the IDP.

CRITICAL OUTCOMES SUPPORTED BY SHORT LEARNING PROGRAMME:

- **Understand the concept of Integrated Development Planning, and be involved in drawing up and reviewing an IDP (Unit Standard 110497 has reference).**
 - Explain the purpose and role of integrated development planning (IDP).
 - Discuss the elements covered in the IDP in terms of own work context.
 - Examine the approach to and mechanisms for implementing, monitoring and evaluating the IDP.
 - Illustrate the key components of Integrated Development Planning (IDP).
- **Understand the IDP process and be skilled to be involved in that process (Unit Standard 110498 has reference).**
 - Identify and explain the process and institutional aspects of integrated development planning (IDP).
 - Discuss what is involved in preparing for and compiling the IDP.
 - Identify and describe a variety of challenges to be addressed.
- **Link the strategic planning and IDP process together into an integrated development initiative for a specific municipality (Unit Standard 110495 has reference)**
 - Collate and distribute the range of identified local economic development objectives.
 - Participate actively throughout the planning process.
 - Provide input to the mechanisms for implementing, monitoring and evaluating.

METHODS OF ASSESSMENT:

A portfolio of evidence, consisting of individual and group assignments, activities, group discussions, individual feedback, case studies, role-play and simulation (as required by the relevant Unit Standard[s] [please refer to the attached Annexures A, B and C]).

Complete particulars of how the relevant assessment criteria contained in the appropriate Unit Standard will be linked to the assessment methodologies are contained in the attached Annexure D.

ASSESSMENT CRITERIA:

A portfolio of evidence, consisting of individual and group assignments, activities, group discussions, individual feedback, case studies, role-play and simulation.

ORGANISING FIELD: **3**

(1 = Agriculture and Nature Conservation)

(2 = Culture and Arts)

(3 = Business, Commerce and Management Studies)

(4 = Communication Studies and Language)

(5 = Education, Training and Development)

(6 = Manufacturing, Engineering and Technology)

(7 = Human and Social Studies)

(8 = Law, Military Science and Security)

(9 = Health Sciences and Social Services)

(10 = Physical, Mathematical, Computer and Life Sciences)

(11 = Services)

(12 = Physical Planning and Construction)

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DEPARTMENTAL OR PROGRAMME "HOME": Public Management

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