

UFS FORM 5: SHORT LEARNING PROGRAMME

SECTION A: CATALOGUE

CODE: HEQC/H06/EMS/PMPM (Credit-bearing SLP)

TITLE: Project Management for Public Managers (Public Sector)

NQF LEVEL: 7

CREDITS: 16

NOTIONAL LEARNING HOURS: 160

FORMAL CONTACT TIME: 40 hours

LEARNING ASSUMED TO BE IN PLACE:

- A formal qualification on NQF level 6 with preferably Economic, Management or Administrative Sciences as majors,
- Evidence of relevant prior learning may also be considered.
- The general regulations of the University of the Free State will also be applicable.

LEARNING OUTCOMES:

Learners will be able to:

- Manage projects of varying scale within a uniquely public sector perspective.
- Apply the principles of institutional change management from a project management perspective.
- Manage the eight knowledge areas of project management.
- Be able to plan and control projects on MS Projects (computerised project management).
- Apply scientific time management applications in the management of projects.
- Practice sound Human Resource Management practices in the execution of projects.

BRIEF DESCRIPTION OF CONTENT:

- Project Management and Institution building
- Situation Analysis, Sustainability and Action Plans for Implementation
- Stakeholder Participation, Scope Management And Project Integration
- Project Communication Management
- Selecting And Achieving Objectives, Network Analysis And Gantt Charts (Time Management)
- Project Integration Management
- Human Resource Management in Projects
- Project Cost Management and the Project Budget
- Project Quality Management
- Supply Chain Management in Projects
- Project Risk Management

CRITICAL OUTCOMES SUPPORTED BY SHORT LEARNING PROGRAMME:

- Public Managers capable of effectively managing and/or participate in projects
- Public managers can manage the process of institutional change through Project intervention
- Public managers are able to effective plan, manage and control time in projects.
- Public managers are able to effective plan, manage and control cost in projects.

- Public managers are able to effectively plan, manage and control quality in projects.
- Public managers are able to effectively plan, manage and control risks in projects.
- Public managers are able to effectively plan, manage and control the project supply chain.
- Public managers are able to establish and effectively maintain appropriate communication arrangements for their projects.
- Public managers are able to effectively plan, manage and control human resources in projects.

METHODS OF ASSESSMENT:

- A formal assignment, exposing the Project Management process and addressing the critical outcome areas identified above.
- A formal presentation, where the participant is expected to present his or her project to a panel of assessors.

ORGANISING FIELD: 3

(1=Agriculture and Nature Conservation)

(2=Culture and Arts)

(3=Business, Commerce and Management Studies)

(4=Communication Studies and Language)

(5=Education, Training and Development)

(6=Manufacturing, Engineering and Technology)

(7= Human and Social Studies)

(8=Law, Military Science and Security)

(9=Health Sciences and Social Services)

(10=Physical, Mathematical, Computer and Life Sciences)

(11=Services)

(12=Physical Planning and Construction)

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DEPARTMENTAL OR PROGRAMME "HOME": Public Management

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