

SHORT LEARNING PROGRAMME

SECTION A: CATALOGUE

CODE: HEQC/H06/EMS/PMJ (Credit-bearing SLP)

TITLE: Policy-Making for Junior and Middle Managers (Public Sector)

NQF LEVEL: 6

CREDITS: 3

NOTIONAL LEARNING HOURS: 30

FORMAL CONTACT TIME: 10 HOURS

LEARNING ASSUMED TO BE IN PLACE

- A formal qualification on NQF level 5 *plus* relevant experiences.
- The general regulations of the University of the Free State will also be applicable.

LEARNING OUTCOMES:

Learners will be able to:

- Demonstrate an understanding of the relationship between different levels and types of policy.
- Demonstrate an understanding of agenda setting and the factors influencing agenda setting.
- Demonstrate diagnostic ability in policy failure and suggest remedies.
- Analyze and evaluate policy.
- Understand and apply decision-making approached in a managerial context.

BRIEF DESCRIPTION OF CONTENT:

- An overview of policy management
- Policy agenda setting
- Policy decision-making
- Policy implementation and evaluation
- Policy analysis
- Policy dynamics, change, failure and success
- Statutory framework for policy implementation (Batho Pele principles)
- Public policy, decision-making and service delivery

CRITICAL OUTCOMES SUPPORTED BY SHORT LEARNING PROGRAMME:

- Identify, structure, prioritise and assess institutional specific public policy issues.
- Organisational policy-making to optimise organisational performance.
- Organisational policy-making to direct the implementation of organisational mandate.

METHODS OF ASSESSMENT:

A portfolio of evidence, consisting of individual and group assignments, activities, group discussions, individual feedback, case studies, role-play and simulation.

ORGANISING FIELD: 3

(1=Agriculture and Nature Conservation)

(2=Culture and Arts)

(3=Business, Commerce and Management Studies)

(4=Communication Studies and Language)

(5=Education, Training and Development)

(6=Manufacturing, Engineering and Technology)

(7= Human and Social Studies)

(8=Law, Military Science and Security)

(9=Health Sciences and Social Services)

(10=Physical, Mathematical, Computer and Life Sciences)

(11=Services)

(12=Physical Planning and Construction)

APPROVAL DATE: 22 April 2004

REVIEW DATE: 2008

DEPARTMENTAL OR PROGRAMME "HOME": Public Management

DEVELOPER/COORDINATOR: Dr. A.M Sindane
Sindanea.ekw@ufs.ac.za
+27 (0)51 – 401 2597