

# UFS FORM 5: SHORT LEARNING PROGRAMME

## SECTION A: CATALOGUE

**CODE:** HEQC/H06/HUM/TEFL

**Credit or Non-credit Bearing:** Non-credit bearing

**TITLE:** Teaching English as a Foreign Language (TEFL)

**NQF LEVEL:** 5

**NOTIONAL LEARNING HOURS:** 80 hours

### FORMAL CONTACT TIME:

14 hours of workshops and contact sessions

### LEARNING ASSUMED TO BE IN PLACE:

Learners have to have mother-tongue or equivalent fluency in both spoken and written English. It is recommended that learners have teaching experience.

The minimum requirement is that learners must be in possession of a Senior Matriculation Certificate or an equivalent qualification at NQF level 4.

### LEARNING OUTCOMES:

By the end of the certificate course, TEFL trainees will be able to:

- ❖ utilise and evaluate web-based resources for EFL learning;
- ❖ adopt a critical-reflective approach in selecting teaching techniques for classroom learning;
- ❖ use six prominent methods of language teaching, namely, ALM, CLL, TPR, CA, TBI and CBI;
- ❖ make informed choices on the role of grammar in developing learners' fluency;
- ❖ develop linguistic competence, ranging from the phonological to textual levels of linguistic organisation; and
- ❖ design and implement integrated skills teaching and assessment.

### BRIEF DESCRIPTION OF CONTENT:

This certificate course, which incorporates the latest approaches to language teaching, focuses on the following topics:

- ❖ Utilizing and Evaluating Web-Based Resources in the EFL Classroom
- ❖ ELT Methods and Techniques
- ❖ The Role of Grammar in the EFL Classroom
- ❖ Content-Based and Task-Based Instruction in the EFL Classroom
- ❖ Skills Integration and Assessment

## **CRITICAL OUTCOMES SUPPORTED BY SHORT LEARNING PROGRAMME:**

The Certificate in TEFL is intended to enable students to:

- ❖ communicate effectively using visual and language skills
- ❖ identify and solve problems by using creative and critical thinking
- ❖ work effectively with others in a team, group and community
- ❖ collect, analyse, organize and critically evaluate information

## **METHODS OF ASSESSMENT:**

Workshop-based assessment of oral and presentation skills

Workshop-based assessment of individuals in group context

Materials design tasks: lesson plans, analytical and synthetic activities, critical-reflective analyses; method-specific materials design; integrated skills teaching; and web-based searches and materials selection

## **ASSESSMENT CRITERIA:**

Per task, specific assessment rubrics are used. These are communicated to students prior to the materials design task. For oral presentations, we focus on accuracy and fluency as the two ultimate criteria of competence.

## **ORGANISING FIELD: 4 and 5**

- |   |   |
|---|---|
| • (1 = Agriculture and Nature Conservation)         | (7 = Human and Social Studies)                            |
| • (2 = Culture and Arts)                            | (8 = Law, Military Science and Security)                  |
| • (3 = Business, Commerce and Management Studies)   | (9 = Health Sciences and Social Services)                 |
| • (4 = <u>Communication Studies and Language</u> )  | (10 = Physical, Mathematical, Computer and Life Sciences) |
| • (5 = <u>Education, Training and Development</u> ) | (11 = Services)   |
| • (6 = Manufacturing, Engineering and Technology)   | (12 = Physical Planning and Construction)                 |

**APPROVAL DATE:** April 2006 (part of institutional survey of short learning programmes)

**REVIEW DATE:** April 2008

## **DEPARTMENTAL OR PROGRAMME "HOME":**

Department of English and Classical Languages

## **DEVELOPER/COORDINATOR:**

Dr S.I. Brokensha

Head: Department of English and Classical Languages

051-4012275

broksha.hum@mail.uovs.ac.za

Prof. W.J. Greyling

Head: Department of English and Classical Languages

051-4012275

greywj.hum@mail.uovs.ac.za