



UNIVERSITY OF THE FREE STATE

FACULTY OF ECONOMIC AND  
MANAGEMENT SCIENCES

BLOEMFONTEIN CAMPUS

UNDERGRADUATE  
RULE BOOK 2016



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## General Orientation

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This section of the Rule Book of the University of the Free State (UFS) sets out the rules in respect of the undergraduate programmes and study programmes in the Faculty of Economic and Management Sciences (EMS).

**In the case of any discrepancies between the 2016 EMS Faculty's Afrikaans and English Rule Books the information in the English Rule Book is applicable.**

### Faculty and General Rules

For all the various programmes and major fields of study, a number of rules apply. Two sets of rules are relevant:

**General Rules** of the University, which are applicable to all faculties, and consequently also apply to programmes in this faculty. Unless specifically stated otherwise, the **General Rules** which apply to Bachelor's Degree programmes apply to all the programmes listed here.

The General Rules contain basic information such as the following:

- Student registration; module modifications; simultaneous registration; module compilation; duration of study; preconditions; acknowledgement of modules passed at other institutions; etc.
- Semester and year marks; requirements for passing; programme with distinction; re-admission and exclusion of a student; re-assessments; special examinations; arrangements for examination venues; incorrect reading of examination timetable; marks and final results; etc.
- The National Benchmark Test (NBT), Rules A2 (1-13) from 2011, (Rules A3.9 (b) and (c) 2016) are compulsory for all prospective first-year students at the UFS who have applied for UFS studies. Students applying for admission to the Faculty of Economic and Management Sciences must also write the Mathematics test. **All students will be registered (during formal registration) for the applicable language (EALE1508) and Mathematics Development module(s) (MTDE1508) for the BAdmin extended curriculum programme and MATD1554 and MATD1584 for the BCom extended curriculum programme, unless they provide proof of a proficient score in the NBTs, which is based on the minimum performance level determined by the institution and articulated in the admission requirements.**

**Faculty Rules**, which specifically apply to the programme in this faculty, and which are described in this publication. ***It is the responsibility of students to be conversant with the General Rules as well as the Faculty Rules.***

## Bachelor's Degree Programmes

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### Information

The Bachelor's Degree programmes in this faculty are intended to maximally develop a student's capabilities and potential. Scientifically-based teaching is applied to equip each student for various career options in the broader field of Economics and Management and Sciences. This includes careers in the private and public sectors, certain professions as well as in secondary and higher education institutions of learning. Postgraduate study is available, upon completion of a relevant Bachelor's degree, for further advancement in a large spectrum of study fields.

Undergraduate programmes are available in one of the following broad fields of study:

- Private Sector Management.
- Public Sector Management.
- Accountancy.

The UFS101 module is an institutional module offered under the aegis of the Centre for Teaching and Learning. **For students registering from 2012 and onwards the module UFS101 is a compulsory module for a undergraduate degree or diploma qualification** (Rule A3.9 (h) Students register for the module in their first year of registration except for students in the extended curricula who register for the module in their first year of registration at the Bloemfontein Campus.

A promotion system is not applied in the Faculty of Economic and Management Sciences and therefore General Rules regarding promotion are not applicable in this faculty.

## Private Sector Management

### Bachelor of Commerce Programmes

| Programme   | Abbreviation  | Minimum period | Academic programme | Degree | Academic plan |
|---|---|----------------|--------------------|--------|---------------|
| Bachelor of Commerce  | BCom  | 3 years        | M6000              | 63001  | 63001         |
| Bachelor of Commerce with specialisation in Economics                         | BCom with specialisation in Economics                         | 3 years        | M6010              | 63021  | 63021         |
| Bachelor of Commerce with specialisation in Entrepreneurship                  | BCom with specialisation in Entrepreneurship                  | 3 years        | M6010              | 63821  | 63821         |
| Bachelor of Commerce with specialisation in Human Resource Management         | BCom with specialisation in Human Resource Management         | 3 years        | M6010              | 63041  | 63041         |
| Bachelor of Commerce with specialisation in Investment Management and Banking | BCom with specialisation in Investment Management and Banking | 3 years        | M6010              | 63031  | 63031         |
| Bachelor of Commerce in Law   | BCom (Law)  | 3 years        | M6010              | 63091  | 63091         |
| Bachelor of Commerce with specialisation in Marketing                         | BCom with specialisation in Marketing                         | 3 years        | M6010              | 63051  | 63051         |
| Bachelor of Commerce extended curriculum programme                            | BCom extended curriculum programme                            | 4 years        | M6EXT              | 63881  | 63881         |

## Public Sector Management

| Programme                  | Abbreviation | Minimum period | Academic programme | Degree | Academic plan |
|----------------------------|--------------|----------------|--------------------|--------|---------------|
| Bachelor of Administration | BAdmin       | 3 years        | M6020              | 63101  | 63101         |

|  |                                      |         |       |       |       |
|--|--------------------------------------|---------|-------|-------|-------|
| Bachelor of Administration extended curriculum programme | BAdmin extended curriculum programme | 4 years | M6020 | 63561 | 63561 |
|--|--------------------------------------|---------|-------|-------|-------|

## Accountancy

| <b>Programme</b>                   | <b>Abbreviation</b> | <b>Minimum period</b> | <b>Academic programme code</b> | <b>Degree code</b> | <b>Academic plan code</b> |
|------------------------------------|---------------------|-----------------------|--------------------------------|--------------------|---------------------------|
| Bachelor of Accounting             | BAcc                | 3 years               | M6030                          | 63191              | 63191                     |
| Bachelor of Commerce in Accounting | BCom (Accounting)   | 3 years               | M6030                          | 63211              | 63211                     |

## Rules

### Faculty requirements

#### **General admission requirements**

Over and above the General Rules regarding admission to this University (General Rules A2) and admission to degree study (General Rules A3), the following specific prerequisites for admission to study in this faculty must be met.

| <b>Academic Programme</b>  | <b>Minimum Admission Point (AP) and National Senior Certificate performance levels</b> |
|--|--|
| BCom   | AP = 30<br>Mathematics = Achievement level 4 (50%)                                     |
| BCom <i>with specialisation in Economics</i>                         |  |
| BCom <i>with specialisation in Entrepreneurship</i>                  |  |
| BCom <i>with specialisation in Human Resource Management</i>         |  |
| BCom <i>with specialisation in Investment Management and Banking</i> |  |
| BCom <i>with specialisation in Marketing</i>                         |  |
| BCom (Law) <sup>1</sup>  | AP = 34<br>Mathematics = Achievement level 4 (50%)                                     |
| BCom extended curriculum programme <sup>2</sup>                      | AP = 25 – 29<br>Mathematics = Achievement level 3 (40%)                                |
| BAdmin <sup>3</sup>  | AP = 30  |
| BAdmin extended curriculum programme <sup>4</sup>                    | AP = 25 – 29   |
| BAcc <sup>5</sup>  | AP = 34<br>Mathematics = Achievement level 5 (60%)                                     |
| BCom (Accounting)  | AP = 30<br>Mathematics = Achievement level 4 (50%)                                     |

<sup>1</sup>(a) The system of promotion in terms of the General Rule A9.4(e) is applicable to BCom (Law) students who have obtained a module mark of 70% or more in the law modules presented in the third year of the curriculum of study code 3302 (mainstream LLB). Law modules presented in the first, second and fourth years of the mainstream LLB cannot be promoted.

<sup>2</sup>(a) Students who qualify for the BCom extended degree programme will only be allowed to attend lectures at the UFS South Campus for the first two study years.

(b) Upon completion of the first two study years on the UFS South Campus, students on the BCom extended degree programme will not be allowed to change to either the BCom (Law) or the BAcc degree programmes.

<sup>3</sup>Students who register for the BAdmin degree programme without the required performance level in Mathematics or its equivalent at National Senior Certificate level will not be allowed to subsequently change to a BCom degree programme.

<sup>4</sup>Students who qualify for the BAdmin extended degree programme will only be allowed to attend lectures at the UFS South Campus for the first two study years.

<sup>5</sup>Students who did not take or pass Accounting or its equivalent at the National Senior Certificate performance level will register for the EACC1614 in the first semester of their first year and need to pass it with 60% in order to continue with the BAcc degree programme in the second semester. Should they not meet the abovementioned requirement they will be converted to the BCom (Accounting) degree programme in the second semester.



## Credit values and names of modules

### Department of Economics

| Equivalent old module codes      | New module code       | Credits | Name of module                                  |
|----------------------------------|-----------------------|---------|---|
| EKN114<br>EECF61306<br>EECF61406 | EECF1614              | 16      | Economic Systems and Basic Microeconomics       |
| EKN124<br>EECF62306<br>EECF62406 | EECF1624              | 16      | Introduction to Macroeconomics                  |
| None                             | EECF1625 <sup>1</sup> |         | Introduction to Macroeconomics                  |
| EKN214<br>EECS71407              | EMIC2714              | 16      | Microeconomics                                  |
| EKN224<br>EECS72407              | EMAC2724              | 16      | Macroeconomics                                  |
| EKN314<br>EECF71407<br>EECT71507 | EINT3715              | 20      | International Economics                         |
| EKN324<br>EECT72407<br>EECT72507 | EECT3725              | 20      | South African Macroeconomic Policy Issues       |
| EECM71407                        | EECM3714              | 16      | Introduction to Mathematical Economics          |
| EKT324<br>EECM72407              | EECM3724              | 16      | Statistics for Economics                        |
| EFEF62306<br>EFEF62406           | EFEF1624              | 16      | Personal Finance                                |
| FEC214<br>EFES71407              | EFES2714              | 16      | Money and Interest Rates                        |
| FEC224<br>EFES72407              | EFES2724              | 16      | Financial Instruments, Markets and Institutions |
| FEC314<br>EFET71407              | EFET3714              | 16      | Investment Management                           |
| FEC324<br>EFET72407              | EFET3724              | 16      | Risk Management in Banking                      |

<sup>1</sup> Only available for BAcc and BCom (Accounting) students

**Department of Business Management**

| <b>Equivalent old module codes</b> | <b>New module code</b> | <b>Credits</b> | <b>Name of module</b>          |
|------------------------------------|------------------------|----------------|--------------------------------|
| EBUS51305<br>EBUS51405             | EBUS1514               | 16             | Business Functions             |
| OBS134<br>EBUS62406                | EBUS1624               | 16             | General Management             |
| EBUS61406                          | EBUS1614               | 16             | Fundamental Business Functions |
| EBUS66406                          | EBMA2624               | 16             | Personal Selling               |
| EBUS64406                          | ENOV2624               | 16             | Innovation Management          |
| IBM314<br>EBUS71407<br>EBUS72507   | EBMA3725               | 20             | Digital Marketing              |
| OBS324<br>EBUS79507                | EBMA3715               | 20             | Strategic Marketing            |
| EBUS78407<br>EBUS73407             | EBMA3724               | 16             | Relationship Marketing         |
| EBUS77407                          | ESBM2724               | 16             | Small Business Management      |
| OBS244<br>EBUS74407                | EBUS2714               | 16             | Entrepreneurship               |
| OBS314<br>EBUS75407<br>EBUS75507   | EBUS2715               | 20             | Strategic Management           |
|                                    |                        |                |                                |

**Department of Industrial Psychology**

| <b>Equivalent old module codes</b> | <b>New module code</b> | <b>Credits</b> | <b>Name of module</b>                      |
|------------------------------------|------------------------|----------------|--|
| HUM114<br>EHRM51305<br>EHRM51405   | EHRM1514               | 16             | Introduction to Human Resources Management |
| ORG124<br>EIOP52305<br>EIOP52405   | EIOP1524               | 16             | Introduction to Individual Differences     |
| OCP224<br>ECAP61406                | ECAP2614               | 16             | Career Psychology                          |
| ELR214<br>ELRM62406                | ELRM2624               | 16             | Labour Relations Management                |
| TRG314<br>ETRG71407                | ETRM3714               | 16             | Training Management                        |
| EPFM72407                          | EPFM3724               | 16             | Performance Management                     |
| EORG71507                          | EORG3715               | 20             | Organisational Psychology                  |
| RSM324<br>EARH72407                | EARH3724               | 16             | Applied Research for HRM and IOP           |

**Centre for Accounting**

| <b>Equivalent old module</b>                                  | <b>New module code</b> | <b>Credits</b> | <b>Name of module</b>             |
|---|------------------------|----------------|-----------------------------------|
| REK114<br>EACC61406   | EACC1614               | 16             | Accounting                        |
| REK124<br>EACC62406   | EACC1624               | 16             | Accounting                        |
| REK208<br>EACC60806   | EACC2608               | 32             | Accounting                        |
| REK308<br>EACC70807   | EACC3708               | 32             | Accounting                        |
| BRF214<br>BRF224<br>MAC224<br>EMAC62406                       | EMAC2624               | 16             | Managerial Accounting             |
| FIN114<br>EFAC61406<br>EFAC1614                               | EFIN1614               | 16             | Financial Accounting              |
| FIN124<br>EFAC62406<br>EFAC1624                               | EFIN1624               | 16             | Financial Accounting              |
| FIN208<br>EFAC70807<br>EFAC2708                               | EFIN2708               | 32             | Financial Accounting              |
| FIN308<br>EFIN70907   | EFIN3708               | 32             | Financial Accounting              |
| BRF314<br>MAC314<br>EMAC71407                                 | EMAC2714               | 16             | Managerial Accounting             |
| MNF324<br>EMNF72407   | EMNF2724               | 16             | Managerial Finance                |
| BRF308<br>EBRF70907   | EBRF3708               | 32             | Management Accounting and Finance |
| EAUD2624 &<br>EAUD3724<br><b>OR</b><br>EODT1524 &<br>EODT2624 | EODT2708               | 32             | External Auditing                 |
| ODT308<br>EODT70907   | EODT3708               | 32             | External Auditing                 |
| BEL208<br>EBEL61406   | EBEL2614               | 16             | Basic Taxation                    |
| BLS208<br>BEL308<br>ETXA60806<br>EBEL70807                    | EBEL2708               | 32             | Taxation                          |

|                                  |          |    |                                     |
|----------------------------------|----------|----|-------------------------------------|
| BLS308<br>EBLS70907              | EBLS3708 | 32 | Taxation                            |
| EBS224<br>EESB62406<br>EESB61406 | EEBS2614 | 16 | Business Ethics                     |
| RKT224<br>RKT214<br>ERKT61406    | ERKT2614 | 16 | Computer Applications and Control   |
| RRK208<br>ERRK60806              | ERRK1624 | 16 | Accounting for the Legal Profession |
| No old code                      | EACE1508 | 32 | Accountancy Environment             |
| No old code                      | EACE2614 | 16 | Accountancy Environment             |

#### Department of Public Administration and Management

| Equivalent old module codes      | New module code | Credits | Name of module                                       |
|----------------------------------|-----------------|---------|--|
| EPAM51405                        | EPAM1514        | 16      | Public Administration and Management Theories        |
| OBB124<br>EPAM62406              | EPAM1624        | 16      | Public Administration and Management in Action       |
| ECPM51405                        | ECPM1514        | 16      | Calculations for Public Managers                     |
| OBB314<br>EPAM61406              | EPAM2614        | 16      | Micro- and Macro-organisational Analysis             |
| MPB224<br>EMMA62406              | EMMA2624        | 16      | The Study of Municipal Management and Administration |
| MPB214<br>EMMA61406              | EMMA2614        | 16      | Municipal Management and Administration              |
| MPB314<br>EMMA71407              | EMMA3714        | 16      | Contemporary Issues in Local Government              |
| OBB214<br>EPAM71407              | EPAM3714        | 16      | Public Financial Management                          |
| MPB324<br>EMMA72407<br>EMMA72507 | EMMA3725        | 20      | Municipal Finances                                   |
| OBB224<br>EPAM72407<br>EPAM72507 | EPAM3725        | 20      | Public Policy Administration and Management          |
| EPAL71407                        | EPAL3714        | 16      | Public Administration and Management Law             |
| OBB324<br>EPAH62406              | EPAH1624        | 16      | HRM in the Public Sector                             |
| ESCM72406                        | ESCM2724        | 16      | Supply Chain Management                              |
| EMEP62406                        | EMEP2624        | 16      | Monitoring and Evaluation in the Public Sector       |

**Additional core modules**

| Equivalent old module codes | New module code | Credits | Name of module                   |
|-----------------------------|-----------------|---------|----------------------------------|
| EBCS51405                   | EBCS1514        | 16      | Business Calculations            |
| EBCS52405                   | EBCS1524        | 16      | Business Calculations            |
| ECPM51405                   | ECPM1514        | 16      | Calculations for Public Managers |
| UFS101                      | UFS101          | 16      | Undergraduate Core Curriculum    |

**Modules for the extended curriculum programmes**

| Equivalent old module codes | New module code | Equivalent mainstream code | Credits | Name of module                                 |
|-----------------------------|-----------------|----------------------------|---------|--|
| EFPA51505                   | EFPA2515        | EPAM1514                   | 20      | Public Administration and Management Theories  |
| EFPA62506                   | EFPA2625        | EPAM1624                   | 20      | Public Administration and Management in Action |
| EFPA61506<br>EFPH62506      | EFPH2625        | EPAH1624                   | 20      | Human Resource Management in the Public Sector |
| EFHR51505                   | EFHR1515        | EHRM1514                   | 20      | Introduction to Human Resource Management      |
| EFIP52505                   | EFIO1525        | EIOP1524                   | 20      | Introduction to Individual Differences         |
| EFBM51505                   | EFBM2515        | EBUS1514                   | 20      | Business Functions                             |
| EFBM62506                   | EFBM2625        | EBUS1624                   | 20      | General Management                             |
| EFEC61406                   | EFEC2614        | EECF1614                   | 16      | Economic Systems and Basic Microeconomics      |
| EFEC62406                   | EFEC2624        | EECF1624                   | 16      | Introduction to Macroeconomics                 |
| EFBC51405                   | EFBC2514        | EBCS1514                   | 16      | Business Calculations                          |
| EFBC52405                   | EFBC2524        | EBCS1524                   | 16      | Business Calculations                          |
| EFCP51405                   | EFCP2514        | ECPM1514                   | 16      | Calculations for Public Managers               |

**Rules regarding admission to modules in the following study year**

In order to proceed to the next study year in a programme, students should comply with the following requirements according to the General Rule, A3.10.

The progression requirements are the following:

- (a) In the first study year of all undergraduate degree programmes, students are required to pass 35% of the first-year modules to be allowed to start with the second year's study.
- (b) In the second study year of all undergraduate degree programmes, students are required to pass at least 45% of the second-year modules to be able to start with the next year's study.
- (c) In all other study years of undergraduate degree programmes, students are required to pass at least 60% of the modules to be able to progress to the next year's study.
- (d) Where a student does not qualify to start with the next year's study, the student must register for the outstanding modules and repeat the relevant academic

year, and she/he may, with the dean's permission, add a maximum number of modules to the next year's study, which, together, may not amount to more than a total of 32 credits above the normal curriculum requirements for the programme in a specific study year.

- (e) A student who repeats a study year must either match or exceed the requirement in respect of the percentage of modules stipulated in paragraphs A3.10(a), A3.10(b) and A3.10(c) before she/he shall be allowed to continue with the next study year of the programme in the following calendar year.
- (f) A part-time undergraduate student is expected to attain half of the achievements that are required in paragraphs A3.10 (a) to A3.10 (e).

### **Code module changes, equivalent modules and transition rules**

- Current students who registered for the first time in 2011 or before, without a break in registration, should follow the curricula in the Rule Book of the year that they registered for the first time for that specific programme and use the new eight-digit module codes.
- Current students who registered for the first time between 2012 and 2014, without a break in registration, should follow the curricula in the Rule Book of 2014 and use the new eight-digit module codes.
- Current students who registered for the first time in 2015, without a break in registration, should follow the curricula in the Rule Book of 2015 and use the new eight-digit module codes.
- New first-year students, who registered for the first time in 2016, should register according to the curricula in this 2016 Rule Book.
- If students want to be credited for modules already obtained, the following will be applicable to current students who, in 2016, changed to another programme in this faculty:
  - If students change from one programme to another they must follow the curricula of the programme to which they have changed, as appears in the Rule Book of the year that they registered for that specific programme for the first time.
  - Students must register for the new module codes where applicable.

### **The maximum period within which students may qualify to repeat a module or for a programme is defined by the following General Rules:**

- (i) **A3.11(a)** A student who has already twice registered for a particular module (question paper/practical work) and who still fails to comply with the pass requirements, will only be granted one further opportunity to re-register for the qualification on the basis of exceptional merit – with the approval of the dean of the faculty in which the module is offered, on the recommendation of the academic

head of department and/or the programme director, and with written notification to the senior director: Student Academic Services.

**A5 (a)** “Except in cases where Council via Senate implements new rules with immediate effect, a student may, for a first qualification, only register at the University for the minimum period allowed for that qualification plus an additional two years, with the second period following directly after the first, and she/he must complete her/his studies for that particular qualification in accordance with the rules applicable at the time of first registration.”

### Module prerequisites

Please note that in order to register for the module included in the first column of the tables below, the admission requirements have to be met or the modules passed as set out in the second column.

#### Department of Economics

| Module                             | Module prerequisite  |
|------------------------------------|--|
| EECF1614                           | National Senior Certificate with Mathematics performance level 4 |
| EECF1624/<br>EECF1625 <sup>1</sup> | National Senior Certificate with Mathematics performance level 4 |
| EMIC2714                           | EECF1614 or EFEC2614   |
| EMAC2724                           | EECF1624 or EFEC2624   |
| EINT3715                           | EECF1624 or EFEC2624   |
| EECT3725                           | EECF1624 and EMAC2724  |
| EECM3714                           | EBCS1514, EBCS1524, EECF1514 and EECF1524                        |
| EECM3724                           | EBCS1514, EBCS1524, EECF1514 and EECF1524                        |
| EFES2714                           | EECF1624 or EFEC2624   |
| EFES2724                           | EECF1624 or EFEC2624   |
| EFET3714                           | EECF1624 or EFEC2624   |
| EFET3724                           | EECF1624 or EFEC2624   |

<sup>1</sup> Only available for BAcc and BCom (Accounting) students

#### Department of Business Management

| Module   | Module prerequisite |
|----------|---------------------|
| EBMA3715 | EBUS1614            |
| EBUS2715 | EBUS1624            |
| EBMA3724 | EBMA2624            |

#### Centre for Accounting

| Module   | Module prerequisite   |
|----------|---|
| EACC2608 | EACC1614 or EACC1624  |
| EACC3708 | EACC2608 or EFIN1624  |
| EFIN1614 | Accounting at National Senior Certificate performance level 5 (60%) |

|          |  |
|----------|--|
| EFIN1624 | EFIN1614 passed with a mark of 50% or EACC1614 passed with a mark of 60% |
| EFIN2708 | EFIN1624   |
| EFIN3708 | EFIN2708 or EACC3708   |
| EMAC2714 | EACC1614 or EACC1624 or EFIN1614 or EFIN1624                             |
| EMNF2724 | EACC1614 or EACC1624 or EFIN1614 or EFIN1624                             |
| EBRF3708 | EMAC2714   |
| EODT3708 | EODT2708   |
| EBLS3708 | EBEL2708   |

## UNDERGRADUATE STUDIES IN PRIVATE SECTOR MANAGEMENT

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### General Information

#### Programmes in Private Sector

Management skills can be obtained in several fields of study. These are all accommodated within the degree programme Bachelor of Commerce (BCom). This is a highly regarded and comprehensive basic management programme and is structured for economic and management positions (especially in the private sector), academic careers at universities and universities of technology, or a career as a teacher.

- While a BCom degree is directed at economic and management positions in the private sector, it is also an excellent programme for a career in the public sector (compare with the undergraduate degree programme in Public Sector Management).
- The degree programme is structured around the core subjects of Economics (being the root science), Business Management (including Marketing, Entrepreneurship and Financial Management), Industrial Psychology and Accounting. The BCom degree offers a broader option to students who would like a solid general management background but who prefer not to specialise too soon.
- Specialisations from which to choose within the BCom degree programme are indicated on page 6 under *General admission requirements*.

The curricula for each major field of study are explained in the following section.



**Rule F1**                      **Bachelor of Commerce**  
**BCom**  
**(Minimum total credits: 428)**

| Compulsory modules                                  | First study year |            | Second study year |            | Third study year                                    |            |
|---|------------------|------------|-------------------|------------|---|------------|
|   | Semester 1       | Semester 2 | Semester 1        | Semester 2 | Semester 1  | Semester 2 |
| Business Functions                                  | EBUS1514         |            |                   |            |   |            |
| General Management                                  |                  |            |                   | EBUS1624   |   |            |
| Fundamental Business Functions                      |                  |            | EBUS1614          |            |   |            |
| Small Business Management                           |                  |            |                   |            |   | ESBM2724   |
| Strategic Management                                |                  |            |                   |            | EBUS2715  |            |
| Entrepreneurship                                    |                  |            |                   |            | EBUS2714  |            |
| Economics Systems and Basic Microeconomics          | EECF1614         |            |                   |            |   |            |
| Introduction to Macroeconomics                      |                  | EECF1624   |                   |            |   |            |
| Microeconomics                                      |                  |            | EMIC2714          |            |   |            |
| Macroeconomics                                      |                  |            |                   | EMAC2724   |   |            |
| International Economics                             |                  |            |                   |            | EINT3715  |            |
| South African Macroeconomic Policy Issues           |                  |            |                   |            |   | EECT3725   |
| Accounting  | EACC1614         | EACC1624   | EACC2608          | EACC2608   |   |            |
| Introduction to Human Resource Management           | EHRM1514         |            |                   |            |   |            |
| Introduction to Individual Differences              |                  | EIOP1524   |                   |            |   |            |
| Career Psychology                                   |                  |            | ECAP2614          |            |   |            |
| Labour Relations Management                         |                  |            |                   | ELRM2624   |   |            |
| Managerial Accounting                               |                  |            |                   | EMAC2624   |   |            |
| Business Calculations                               | EBCS1514         | EBCS1524   |                   |            |   |            |
| Personal Finance                                    |                  |            |                   |            |   | EFEF1624   |
| <b>Elective modules</b>                             |                  |            |                   |            | <b>Choose 1 field of specialisation (2 modules)</b> |            |
| Accounting  |                  |            |                   |            | EACC3708  | EACC3708   |
| Or  |                  |            |                   |            | Or  |            |
| Performance Management                              |                  |            |                   |            |   | EPFM3724   |
| Organisational Psychology                           |                  |            |                   |            | EORG3715  |            |
| Or  |                  |            |                   |            | Or  |            |
| Introduction to Mathematical Economics              |                  |            |                   |            | EECM3714  |            |
| Statistics for Economics                            |                  |            |                   |            |   | EECM3724   |
| <b>Minimum credits towards degree</b>               | <b>80</b>        | <b>64</b>  | <b>64</b>         | <b>80</b>  | <b>72</b>   | <b>68</b>  |
|   | <b>144</b>       |            | <b>144</b>        |            | <b>140</b>  |            |
| <b>Developmental modules</b>                        |                  |            |                   |            |   |            |
| Undergraduate Core Curriculum                       | UFS101           | UFS101     |                   |            |   |            |
| Academic Literacy                                   | EALE1508         | EALE1508   |                   |            |   |            |
| <b>Additional credits for developmental modules</b> | <b>32</b>        |            |                   |            |   |            |
| <b>Undergraduate Core Curriculum (UFS101)</b>       | <b>16</b>        |            |                   |            |   |            |

**Rule F2 Bachelor of Commerce with specialisation in Investment Management and Banking**  
**BCom with specialisation in Investment Management and Banking**  
**(Minimum total credits: 408)**

|   | First study year |            | Second study year |            | Third study year |            |
|---|------------------|------------|-------------------|------------|------------------|------------|
|   | Semester 1       | Semester 2 | Semester 1        | Semester 2 | Semester 1       | Semester 2 |
| <b>Compulsory modules</b>                           |                  |            |                   |            |                  |            |
| Economic Systems and Basic Microeconomics           | EECF1614         |            |                   |            |                  |            |
| Introduction to Macroeconomics                      |                  | EECF1624   |                   |            |                  |            |
| Microeconomics                                      |                  |            | EMIC2714          |            |                  |            |
| Macroeconomics                                      |                  |            |                   | EMAC2724   |                  |            |
| International Economics                             |                  |            |                   |            | EINT3715         |            |
| South African Macroeconomic Policy Issues           |                  |            |                   |            |                  | EECT3725   |
| Introduction to Mathematical Economics              |                  |            |                   |            | EECM3714         |            |
| Statistics for Economics                            |                  |            |                   |            |                  | EECM3724   |
| Money and Interest Rates                            |                  |            | EFES2714          |            |                  |            |
| Financial Instruments, Markets and Institutions     |                  |            |                   | EFES2724   |                  |            |
| Investment Management                               |                  |            |                   |            | EFET3714         |            |
| Risk Management in Banking                          |                  |            |                   |            |                  | EFET3724   |
| Business Functions                                  | EBUS1514         |            |                   |            |                  |            |
| General Management                                  |                  | EBUS1624   |                   |            |                  |            |
| Managerial Finance                                  |                  |            |                   |            |                  | EMNF2724   |
| Accounting  |                  |            | EACC1614          | EACC1624   |                  |            |
| Introduction to Human Resource Management           | EHRM1514         |            |                   |            |                  |            |
| Introduction to Individual Differences              |                  | EIOP1524   |                   |            |                  |            |
| Financial Planning Law                              |                  |            | LFPL2614          |            |                  |            |
| Business Ethics                                     |                  |            | EEBS2614          |            |                  |            |
| Basic Taxation                                      |                  |            |                   |            | EBEL2614         |            |
| Business Calculations                               | EBCS1514         | EBCS1524   |                   |            |                  |            |
| Personal Finance                                    |                  |            |                   | EFEF1624   |                  |            |
| <b>Minimum credits towards degree</b>               | <b>64</b>        | <b>64</b>  | <b>80</b>         | <b>64</b>  | <b>68</b>        | <b>68</b>  |
|   | <b>128</b>       |            | <b>144</b>        |            | <b>136</b>       |            |
| <b>Developmental modules</b>                        |                  |            |                   |            |                  |            |
| Undergraduate Core Curriculum                       | UFS101           | UFS101     |                   |            |                  |            |
| Academic Literacy                                   | EALE1508         | EALE1508   |                   |            |                  |            |
|   |                  |            |                   |            |                  |            |
| <b>Additional credits for developmental modules</b> | <b>32</b>        |            |                   |            |                  |            |
| <b>Undergraduate Core Curriculum</b>                | <b>16</b>        |            |                   |            |                  |            |

**Rule F3 Bachelor of Commerce with specialisation in Economics**  
**BCom with specialisation in Economics**  
**(Minimum total credits: 396)**

| Compulsory modules                                  | First study year |            | Second study year |            | Third study year |            |
|---|------------------|------------|-------------------|------------|------------------|------------|
|   | Semester 1       | Semester 2 | Semester 1        | Semester 2 | Semester 1       | Semester 2 |
| Economic Systems and Basic Microeconomics           | EECF1614         |            |                   |            |                  |            |
| Introduction to Macroeconomics                      |                  | EECF1624   |                   |            |                  |            |
| Microeconomics                                      |                  |            | EMIC2714          |            |                  |            |
| Macroeconomics                                      |                  |            |                   | EMAC2724   |                  |            |
| International Economics                             |                  |            |                   |            | EINT3715         |            |
| South African Macroeconomic Policy Issues           |                  |            |                   |            |                  | EECT3725   |
| Introduction to Mathematical Economics              |                  |            |                   |            | EECM3714         |            |
| Statistics for Economics                            |                  |            |                   |            |                  | EECM3724   |
| Money and Interest Rates                            |                  |            | EFES2714          |            |                  |            |
| Financial Instruments, Markets and Institutions     |                  |            |                   | EFES2724   |                  |            |
| Investment Management                               |                  |            |                   |            | EFET3714         |            |
| Risk Management in Banking                          |                  |            |                   |            |                  | EFET3724   |
| Business Functions                                  | EBUS1514         |            |                   |            |                  |            |
| General Management                                  |                  | EBUS1624   |                   |            |                  |            |
| Fundamental Business Functions                      |                  |            | EBUS1614          |            |                  |            |
| Entrepreneurship                                    |                  |            | EBUS2714          |            |                  |            |
| Strategic Management                                |                  |            |                   |            | EBUS2715         |            |
| Accounting  |                  |            | EACC1614          | EACC1624   |                  |            |
| Introduction to Human Resource Management           | EHRM1514         |            |                   |            |                  |            |
| Introduction to Individual Differences              |                  | EIOP1524   |                   |            |                  |            |
| Business Calculations                               | EBCS1514         | EBCS1524   |                   |            |                  |            |
| Personal Finance                                    |                  |            |                   | EFEF1624   |                  |            |
| <b>Minimum credits towards degree</b>               | <b>64</b>        | <b>64</b>  | <b>80</b>         | <b>64</b>  | <b>72</b>        | <b>52</b>  |
|   | <b>128</b>       |            | <b>144</b>        |            | <b>124</b>       |            |
| <b>Developmental modules</b>                        |                  |            |                   |            |                  |            |
| Undergraduate Core Curriculum                       | UFS101           | UFS101     |                   |            |                  |            |
| Academic Literacy                                   | EALE1508         | EALE1508   |                   |            |                  |            |
|   |                  |            |                   |            |                  |            |
| <b>Additional credits for developmental modules</b> | <b>32</b>        |            |                   |            |                  |            |
| <b>Undergraduate Core Curriculum</b>                | <b>16</b>        |            |                   |            |                  |            |

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**Rule F4 Bachelor of Commerce with specialisation in Marketing**  
**BCom with specialisation in Marketing**  
**(Minimum total credits: 392)**

|   | First study year |            | Second study year |            | Third study year |            |
|---|------------------|------------|-------------------|------------|------------------|------------|
|   | Semester 1       | Semester 2 | Semester 1        | Semester 2 | Semester 1       | Semester 2 |
| <b>Compulsory modules</b>                           |                  |            |                   |            |                  |            |
| Business Functions                                  | EBUS1514         |            |                   |            |                  |            |
| Entrepreneurship                                    |                  |            |                   |            | EBUS2714         |            |
| General Management                                  |                  | EBUS1624   |                   |            |                  |            |
| Fundamental Business Functions                      | EBUS1614         |            |                   |            |                  |            |
| Personal Selling                                    |                  |            |                   | EBMA2624   |                  |            |
| Innovation Management                               |                  |            |                   | ENOV2624   |                  |            |
| Brand Management                                    |                  |            | BKO254*           |            |                  |            |
| Digital Marketing                                   |                  |            |                   |            |                  | EBMA3725   |
| Strategic Marketing                                 |                  |            |                   |            | EBMA3715         |            |
| Relationship Marketing                              |                  |            |                   |            |                  | EBMA3724   |
| Integrated Marketing Communication                  |                  |            |                   |            |                  | BKO344*    |
| Economic Systems and Basic Microeconomics           |                  |            | EECF1614          |            |                  |            |
| Introduction to Macroeconomics                      |                  |            |                   | EECF1624   |                  |            |
| Accounting  |                  |            | EACC1614          | EACC1624   |                  |            |
| Introduction to Human Resource Management           | EHRM1514         |            |                   |            |                  |            |
| Introduction to Individual Differences              |                  | EIOP1524   |                   |            |                  |            |
| Labour Relations Management                         |                  |            |                   | ELRM2624   |                  |            |
| Marketing Finance                                   | BKO134           |            |                   |            |                  |            |
| Microeconomics                                      |                  |            |                   |            | EMIC2714         |            |
| Macroeconomics                                      |                  |            |                   |            |                  | EMAC2724   |
| Business Calculations                               | EBCS1514         | EBCS1524   |                   |            |                  |            |
| Personal Finance                                    |                  |            |                   | EFEF1624   |                  |            |
| <b>Minimum credits towards degree</b>               | <b>80</b>        | <b>48</b>  | <b>48</b>         | <b>96</b>  | <b>52</b>        | <b>68</b>  |
|   | <b>128</b>       |            | <b>144</b>        |            | <b>120</b>       |            |
| <b>Developmental modules</b>                        |                  |            |                   |            |                  |            |
| Undergraduate Core Curriculum                       | UFS101           | UFS101     |                   |            |                  |            |
| Academic Literacy                                   | EALE1508         | EALE1508   |                   |            |                  |            |
|   |                  |            |                   |            |                  |            |
| <b>Additional credits for developmental modules</b> | <b>32</b>        |            |                   |            |                  |            |
| <b>Undergraduate Core Curriculum</b>                | <b>16</b>        |            |                   |            |                  |            |

\* For modules from other faculties it is the responsibility of the student to ensure that the prerequisites for those modules are met.

**Rule F5 Bachelor of Commerce with specialisation in Entrepreneurship**  
**BCom with specialisation in Entrepreneurship**  
**(Minimum total credits: 400)**

| Compulsory modules                                  | First study year |            | Second study year |            | Third study year |            |
|---|------------------|------------|-------------------|------------|------------------|------------|
|   | Semester 1       | Semester 2 | Semester 1        | Semester 2 | Semester 1       | Semester 2 |
| Business Functions                                  | EBUS1514         |            |                   |            |                  |            |
| Digital Marketing                                   |                  |            |                   |            |                  | EBMA3725   |
| General Management                                  |                  | EBUS1624   |                   |            |                  |            |
| Fundamental Business Functions                      | EBUS1614         |            |                   |            |                  |            |
| Innovation Management                               |                  |            |                   | ENOV2624   |                  |            |
| Small business Management                           |                  |            |                   | ESBM2724   |                  |            |
| Strategic Marketing                                 |                  |            |                   |            | EBMA3715         |            |
| Strategic Management                                |                  |            |                   |            | EBUS2715         |            |
| Entrepreneurship                                    |                  |            | EBUS2714          |            |                  |            |
| Economic Systems and Basic Microeconomics           | EECF1614         |            |                   |            |                  |            |
| Introduction to Macroeconomics                      |                  | EECF1624   |                   |            |                  |            |
| Accounting  |                  |            | EACC1614          | EACC1624   |                  |            |
| Introduction to Human Resource Management           | EHRM1514         |            |                   |            |                  |            |
| Introduction to Individual Differences              |                  | EIOP1524   |                   |            |                  |            |
| Career Psychology                                   |                  |            | ECAP2614          |            |                  |            |
| Labour Relations Management                         |                  |            |                   | ELRM2624   |                  |            |
| Microeconomics                                      |                  |            |                   |            | EMIC2714         |            |
| Macroeconomics                                      |                  |            |                   |            |                  | EMAC2724   |
| Performance Management                              |                  |            |                   |            |                  | EPFM3724   |
| Organisational Psychology                           |                  |            |                   |            | EORG3715         |            |
| Business Calculations                               | EBCS1514         | EBCS1524   |                   |            |                  |            |
| Personal Finance                                    |                  |            |                   |            |                  | EFEF1624   |
| <b>Minimum credits towards degree</b>               | <b>80</b>        | <b>64</b>  | <b>48</b>         | <b>64</b>  | <b>76</b>        | <b>68</b>  |
|   | <b>144</b>       |            | <b>112</b>        |            | <b>144</b>       |            |
| <b>Developmental modules</b>                        |                  |            |                   |            |                  |            |
| Undergraduate Core Curriculum                       | UFS101           | UFS101     |                   |            |                  |            |
| Academic Literacy                                   | EALE1508         | EALE1508   |                   |            |                  |            |
|   |                  |            |                   |            |                  |            |
| <b>Additional credits for developmental modules</b> | <b>32</b>        |            |                   |            |                  |            |
| <b>Undergraduate Core Curriculum</b>                | <b>16</b>        |            |                   |            |                  |            |

**Rule F6 Bachelor of Commerce with specialisation in Human Resource Management  
BCom with specialisation in Human Resource Management  
(Minimum total credits: 360)**

| Compulsory modules                                     | First study year |            | Second study year |            | Third study year |            |
|--|------------------|------------|-------------------|------------|------------------|------------|
|  | Semester 1       | Semester 2 | Semester 1        | Semester 2 | Semester 1       | Semester 2 |
| Introduction to Human Resources Management             | EHRM1514         |            |                   |            |                  |            |
| Introduction to Individual Differences                 |                  | EIOP1524   |                   |            |                  |            |
| Career Psychology                                      |                  |            | ECAP2614          |            |                  |            |
| Training Management                                    |                  |            |                   |            | ETRM3714         |            |
| Labour Relations Management                            |                  |            |                   | ELRM2624   |                  |            |
| Performance Management                                 |                  |            |                   |            |                  | EPFM3724   |
| Organisational Psychology                              |                  |            |                   |            | EORG3715         |            |
| Applied research for Human Resource Management and IOP |                  |            |                   |            |                  | EARH3724   |
| General Management                                     |                  |            |                   | EBUS1624   |                  |            |
| Strategic Management                                   |                  |            |                   |            | EBUS2715         |            |
| Psychology   | PSIN1514*        | PSDE1624*  | PSSO2614*         | PSIH2724*  | PSPA3714*        | PSPE3724*  |
| Fundamental Business Functions                         |                  |            | EBUS1614          |            |                  |            |
| Business Calculations                                  | EBCS1514         | EBCS1524   |                   |            |                  |            |
| Personal Finance                                       |                  |            |                   | EFEF1624   |                  |            |
| <b>Elective modules</b>                                |                  |            |                   |            |                  |            |
| Economics (both semesters)                             | EECF1614         | EECF1624   |                   |            |                  |            |
| Or   |                  | Or         |                   |            |                  |            |
| Accounting (both semesters)                            | EACC1614         | EACC1624   |                   |            |                  |            |
| <b>Minimum credits towards degree</b>                  | <b>64</b>        | <b>64</b>  | <b>48</b>         | <b>64</b>  | <b>72</b>        | <b>48</b>  |
|  | <b>128</b>       |            | <b>112</b>        |            | <b>120</b>       |            |
| <b>Developmental modules</b>                           |                  |            |                   |            |                  |            |
| Undergraduate Core Curriculum                          | UFS101           | UFS101     |                   |            |                  |            |
| Academic Literacy                                      | EALE1508         | EALE1508   |                   |            |                  |            |
| <b>Additional credits for developmental modules</b>    | <b>32</b>        |            |                   |            |                  |            |
| <b>Undergraduate Core Curriculum</b>                   | <b>16</b>        |            |                   |            |                  |            |

\* For modules from other faculties it is the responsibility of the student to ensure that the prerequisites for those modules are met.

It is recommended that students who are not registered for the BCom with specialisation in Human Resource Management degree programme and intend to do their Honours Degree in Industrial Psychology, contact the departmental head (Industrial Psychology) or programme coordinator for directives regarding the compilation of their undergraduate Industrial Psychology modules.

**Rule F7 Bachelor of Commerce Law**  
**BCom (Law)**  
**(Minimum total credits: 512 credits)**

| Compulsory modules                                  | First study year |            | Second study year                                       |                      | Third study year                             |            |
|---|------------------|------------|---|----------------------|--|------------|
|   | Semester 1       | Semester 2 | Semester 1  | Semester 2           | Semester 1                                   | Semester 2 |
| Business Functions                                  | EBUS1514         |            |   |                      |  |            |
| General Management                                  |                  |            |   | EBUS1624             |  |            |
| Economic Systems and Basic Microeconomics           | EECF1614         |            |   |                      |  |            |
| Introduction to Macroeconomics                      |                  | EECF1624   |   |                      |  |            |
| Accounting for the Legal Profession                 | EACC1614         | ERRK1624   |   |                      |  |            |
| Fundamental Business Functions                      |                  |            | EBUS1614  |                      |  |            |
| Microeconomics                                      |                  |            | EMIC2714  |                      |  |            |
| Macroeconomics                                      |                  |            |   | EMAC2724             |  |            |
| Accounting  |                  |            | EACC2608  | EACC2608             |  |            |
| Entrepreneurship                                    |                  |            |   |                      | EBUS2714                                     |            |
| Introduction to Legal Science                       | LILS1514         | LILS1524   |   |                      |  |            |
| Legal History                                       | LHIS1514         |            |   |                      |  |            |
| Roman Law   |                  | LROM1524   |   |                      |  |            |
| Law of Persons                                      |                  |            | LPSN1514  |                      |  |            |
| Family Law  |                  |            |   | LFAM1524             |  |            |
| Labour Law  |                  |            | LLAB2614  |                      |  |            |
| Law of Contract                                     |                  |            |   |                      | LCON2614                                     |            |
| Law of Succession and Administration                |                  |            |   |                      |  | LSAE2624   |
| Legal Practice                                      | LPRC1512         | LPRC1522   | LPRC2614  |                      |  |            |
| Law of Things                                       |                  |            |   |                      |  | LPRO3724   |
| Law of Delicts                                      |                  |            |   |                      | LDEL3714                                     |            |
| Law of Business Enterprise                          |                  |            |   |                      | LBEN3714                                     | LBEN3724   |
| Personal Finance                                    |                  |            |   |                      |  | EFEF1624   |
| <b>Elective modules</b>                             |                  |            |   |                      | Choose 1 field of specialisation (2 modules) |            |
| Small Business Management                           |                  |            |   |                      |  | ESBM2724   |
| Strategic Management                                |                  |            |   |                      | EBUS2715                                     |            |
| Or  |                  |            |   |                      |  | Or         |
| International Economics                             |                  |            |   |                      | EINT3715                                     |            |
| South African Macroeconomic Policy Issues           |                  |            |   |                      |  | EECT3725   |
| Or  |                  |            |   |                      |  | Or         |
| Accounting  |                  |            |   |                      | EACC3708                                     | EACC3708   |
| <b>Additional elective modules</b>                  |                  |            | Choose 1 language (all modules for the chosen language) |                      |  |            |
| Afrikaans for the Profession                        |                  |            | AFPA1512<br>AFPB1512                                    | AFPC1522<br>AFPD1522 |  |            |
| Or  |                  |            | Or  | Or                   |  |            |
| English for Law                                     |                  |            | ENGS1608  | ENGS1608             |  |            |
| Or  |                  |            | Or  | Or                   |  |            |
| Latin   |                  |            | CLLT1608  | CLLT1608             |  |            |
| Or  |                  |            | Or  | Or                   |  |            |
| The Language of Culture of Law                      |                  |            | CLLC1514  | CLLC1624             |  |            |
| <b>Minimum credits towards degree</b>               | <b>88</b>        | <b>72</b>  | <b>112</b>  | <b>80</b>            | <b>80</b>                                    | <b>80</b>  |
|   | <b>160</b>       |            | <b>192</b>  |                      | <b>160</b>                                   |            |
| <b>Developmental modules</b>                        |                  |            |   |                      |  |            |
| Undergraduate Core Curriculum                       | UFS101           | UFS101     |   |                      |  |            |
| Academic Literacy                                   | EALE1508         | EALE1508   |   |                      |  |            |
| <b>Additional credits for developmental modules</b> | <b>32</b>        |            |   |                      |  |            |
| Undergraduate Core Curriculum                       | <b>16</b>        |            |   |                      |  |            |

Please note: For modules from other Faculties it is the responsibility of the student to ensure that the prerequisites for those modules are met.

Please see next page for notes on BCom (Law)

- (a) The system of promotion in terms of the General Rule A9.4(e) is applicable to BCom (Law) students who have obtained a module mark of 70% or more in law modules presented in the second and third years of the curriculum of study code 3302 (LLB).
- (b) In 2016, the system of promotion will only be applicable to law modules presented in the third year of the curriculum of study code 3302.
- (c) From 2017 the system of promotion will not be applicable to any of the modules presented in the Faculty of Law.



**Rule F8 Bachelor of Commerce extended curriculum programme**  
**BCom extended curriculum programme**  
**(Minimum total credits: 444 plus 96 developmental credits)**

|   | First study year |            | Second study year |            | Third study year |            | Fourth study year                            |            |
|---|------------------|------------|-------------------|------------|------------------|------------|--|------------|
|   | Semester 1       | Semester 2 | Semester 1        | Semester 2 | Semester 1       | Semester 2 | Semester 1                                   | Semester 2 |
| Business Functions                                  |                  |            | EFBM2515          |            |                  |            |  |            |
| General Management                                  |                  |            |                   | EFBM2625   |                  |            |  |            |
| Fundamental Business Functions                      |                  |            |                   |            | EBUS1614         |            |  |            |
| Small Business Management                           |                  |            |                   |            |                  |            |  | ESBM2724   |
| Strategic Management                                |                  |            |                   |            |                  |            | EBUS2715                                     |            |
| Entrepreneurship                                    |                  |            |                   |            |                  |            | EBUS2714                                     |            |
| Economic Systems and Basic Microeconomics           |                  |            | EFEC2614          |            |                  |            |  |            |
| Introduction to Macroeconomics                      |                  |            |                   | EFEC2624   |                  |            |  |            |
| Microeconomics                                      |                  |            |                   |            | EMIC2714         |            |  |            |
| Macroeconomics                                      |                  |            |                   |            |                  | EMAC2724   |  |            |
| International Economics                             |                  |            |                   |            |                  |            | EINT3715                                     |            |
| South African Macroeconomic Policy Issues           |                  |            |                   |            |                  |            |  | EECT3725   |
| Accounting  |                  |            | EACC1614          | EACC1624   | EACC2608         | EACC2608   |  |            |
| Intro to HRM  | EFHR1515         |            |                   |            |                  |            |  |            |
| Intro to Individual Differences                     |                  | EFIO1525   |                   |            |                  |            |  |            |
| Career Psychology                                   |                  |            |                   |            | ECAP2614         |            |  |            |
| Labour Relations Management                         |                  |            |                   |            |                  | ELRM2624   |  |            |
| Managerial Accounting                               |                  |            |                   |            |                  | EMAC2624   |  |            |
| Personal Finance                                    |                  |            |                   |            |                  |            |  | EFEF1624   |
| Business Calculations                               |                  |            | EFBC2514          | EFBC2524   |                  |            |  |            |
| <b>Elective modules</b>                             |                  |            |                   |            |                  |            | Choose 1 field of specialisation (2 modules) |            |
| Accounting  |                  |            |                   |            |                  |            | EACC3708                                     | EACC3708   |
| Or  |                  |            |                   |            |                  |            | Or   |            |
| Performance Management                              |                  |            |                   |            |                  |            |  | EPFM3724   |
| Organisational Psychology                           |                  |            |                   |            |                  |            | EORG3715                                     |            |
| Or  |                  |            |                   |            |                  |            | Or   |            |
| Introduction to Mathematical Economics              |                  |            |                   |            |                  |            | EECM3714                                     |            |
| Statistics for Economics                            |                  |            |                   |            |                  |            |  | EECM3724   |
| <b>Minimum credits towards degree</b>               | <b>20</b>        | <b>20</b>  | <b>68</b>         | <b>68</b>  | <b>64</b>        | <b>64</b>  | <b>72</b>                                    | <b>68</b>  |
|   | <b>40</b>        |            | <b>136</b>        |            | <b>128</b>       |            | <b>140</b>                                   |            |
| <b>Developmental modules</b>                        |                  |            |                   |            |                  |            |  |            |
| Undergraduate Core Curriculum                       |                  |            |                   |            | UFS101           | UFS101     |  |            |
| Skills for Lifelong Learning                        | SCLL1508         | SCLL1508   |                   |            |                  |            |  |            |
| Mathematical Literacy                               | MATD1554         | MATD1584   |                   |            |                  |            |  |            |
| Academic Literacy                                   | EALE1508         | EALE1508   |                   |            |                  |            |  |            |
| Or  | Or               |            |                   |            |                  |            |  |            |
| Afrikaans   | AGAM1508         | AGAM1508   |                   |            |                  |            |  |            |
|   |                  |            |                   |            |                  |            |  |            |
| <b>Additional credits for developmental modules</b> | <b>96</b>        |            |                   |            |                  |            |  |            |
| <b>Undergraduate Core Module</b>                    |                  |            |                   |            | <b>16</b>        |            |  |            |

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## **UNDERGRADUATE STUDIES IN PUBLIC SECTOR ADMINISTRATION AND MANAGEMENT**

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### **General Information**

The BAdmin degree is a specialised programme aimed at a career in public sector, parastatal institutions, trade unions and non-governmental organisations and also for academic careers at higher education institutions. It is structured around Public Administration and Management, with relevant ancillary modules in Human Resource Management; Public Financial Management; Organisational Analysis; Public Policy; Supply Chain Management; and monitoring and evaluation in the Public Sector.

As students you will have access to academics with a practical understanding and knowledge of Public Management, cutting-edge research and innovative teaching and learning strategies aimed at enhancing your professional skills and understanding.

The curricula for the the BAdmin degree programmes are explained in the following section.

**Rule F9 Bachelor of Administration  
BAdmin  
(Minimum total credits: 376 credits)**

|  | First study year |            | Second study year                                   |            | Third study year                                    |            |
|--|------------------|------------|---|------------|---|------------|
|  | Semester 1       | Semester 2 | Semester 1  | Semester 2 | Semester 1  | Semester 2 |
| <b>Compulsory modules</b>                            |                  |            |   |            |   |            |
| Public Administration and Management Theories        | EPAM1514         |            |   |            |   |            |
| Public Administration and Management in Action       |                  | EPAM1624   |   |            |   |            |
| Micro- and Macro-organisational Analysis             |                  |            | EPAM2614  |            |   |            |
| Municipal Management and Administration              |                  |            | EMMA2614  |            |   |            |
| Human Resource Management in the Public Sector       |                  | EPAH1624   |   |            |   |            |
| The Study of Municipal Management and Administration |                  |            |   | EMMA2624   |   |            |
| Supply Chain Management                              |                  |            |   | ESCM2724   |   |            |
| Contemporary Issues in Local Government              |                  |            |   |            | EMMA3714  |            |
| Public Financial Management                          |                  |            |   |            | EPAM3714  |            |
| Municipal Finances                                   |                  |            |   |            |   | EMMA3725   |
| Public Policy Administration and Management          |                  |            |   |            |   | EPAM3725   |
| Public Administration and Management Law             |                  |            |   |            | EPAL3714  |            |
| Introduction to Human Resource Management            | EHRM1514         |            |   |            |   |            |
| Introduction to Individual Differences               |                  | EIOP1524   |   |            |   |            |
| Monitoring and Evaluation in the Public Sector       |                  |            |   | EMEP2624   |   |            |
| Introduction to Politics                             | POLS1514*        |            |   |            |   |            |
| Introduction to World Politics & Global Governance   |                  | POLS1524*  |   |            |   |            |
| Calculations for Public Managers                     | ECPM1514         |            |   |            |   |            |
| Personal Finance                                     |                  |            |   | EFEF1624   |   |            |
| <b>Elective modules</b>                              |                  |            | <b>Choose 1 field of specialisation (2 modules)</b> |            | <b>Choose 1 field of specialisation (2 modules)</b> |            |
| Career Psychology                                    |                  |            | ECAP2614  |            |   |            |
| Labour Relations Management                          |                  |            |   | ELRM2624   |   |            |
| Organisational Psychology                            |                  |            |   |            | EORG3715  |            |
| Performance Management                               |                  |            |   |            |   | EPFM3724   |
| Or   |                  |            | Or  |            | Or  |            |
| Globalisation and World Politics                     |                  |            | POLS2614*   |            |   |            |
| Governance & Political Transformation in Africa      |                  |            |   | POLS2624*  |   |            |
| Security & Conflict Studies                          |                  |            |   |            | POLS3714*   |            |
| Ideology & Political Theory                          |                  |            |   |            |   | POLS3724*  |
| <b>Minimum credits towards degree</b>                | <b>64</b>        | <b>64</b>  | <b>48</b>   | <b>80</b>  | <b>64</b>   | <b>56</b>  |
|  | <b>128</b>       |            | <b>128</b>  |            | <b>120</b>  |            |

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|   |           |          |  |  |  |  |
|---|-----------|----------|--|--|--|--|
| <b>Developmental modules</b>                        |           |          |  |  |  |  |
| Undergraduate Core Curriculum                       | UFS101    | UFS101   |  |  |  |  |
| Academic Literacy                                   | EALE1508  | EALE1508 |  |  |  |  |
|   |           |          |  |  |  |  |
| <b>Additional credits for developmental modules</b> | <b>32</b> |          |  |  |  |  |
| <b>Undergraduate Core Curriculum</b>                | <b>16</b> |          |  |  |  |  |

\* For modules from other faculties it is the responsibility of the student to ensure that the prerequisites for those modules are met.

**Rule F10 Bachelor of Administration extended curriculum programme  
BAdmin extended curriculum programme  
(Minimum total credits: 416 plus 96 developmental credits)**

|  | First study year |            | Second study year |            | Third study year                                    |            | Fourth study year                                   |            |
|--|------------------|------------|-------------------|------------|---|------------|---|------------|
|  | Semester 1       | Semester 2 | Semester 1        | Semester 2 | Semester 1  | Semester 2 | Semester 1  | Semester 2 |
| <b>Compulsory modules</b>                            |                  |            |                   |            |   |            |   |            |
| Public Administration and Management Theories        |                  |            | EFPA2515          |            |   |            |   |            |
| Public Administration and Management in Action       |                  |            |                   | EFPA2625   |   |            |   |            |
| Micro- & Macro-organisational Analysis               |                  |            |                   |            | EPAM2614  |            |   |            |
| The study of Municipal Administration and Management |                  |            |                   |            | EMMA2614  |            |   |            |
| Human Resource Management in the Public Sector       |                  |            |                   | EFPH2625   |   |            |   |            |
| Municipal Management and Administration              |                  |            |                   |            |   | EMMA2624   |   |            |
| Supply Chain Management                              |                  |            |                   |            |   | ESCM2724   |   |            |
| Contemporary Issues in Local Government              |                  |            |                   |            |   |            | EMMA3714  |            |
| Public Financial Management                          |                  |            |                   |            |   |            | EPAM3714  |            |
| Municipal Finances                                   |                  |            |                   |            |   |            |   | EMMA3725   |
| Public Policy Management                             |                  |            |                   |            |   |            |   | EPAM3725   |
| Public Administration and Management Law             |                  |            |                   |            |   |            | EPAL3714  |            |
| Introduction to Human Resource Management            | EFHR1515         |            |                   |            |   |            |   |            |
| Introduction to Individual Differences               |                  | EFIO1525   |                   |            |   |            |   |            |
| General Management                                   |                  |            |                   | EFBM2625   |   |            |   |            |
| Monitoring and Evaluation in the Public Sector       |                  |            |                   |            |   | EMEP2624   |   |            |
| Introduction to Politics                             |                  |            | POLS1514*         |            |   |            |   |            |
| Introduction to World Politics & Global Governance   |                  |            |                   | POLS1524*  |   |            |   |            |
| Calculations for Public Managers                     |                  |            | EFCP2514          |            |   |            |   |            |
| Personal Finance                                     |                  |            |                   |            |   | EFEF1624   |   |            |
| <b>Elective modules</b>                              |                  |            |                   |            | <b>Choose 1 field of specialisation (2 modules)</b> |            | <b>Choose 1 field of specialisation (2 modules)</b> |            |
| Career Psychology                                    |                  |            |                   |            | ECAP2614  |            |   |            |
| Labour Relations Management                          |                  |            |                   |            |   | ELRM2624   |   |            |
| Organisational Psychology                            |                  |            |                   |            |   |            | EORG3715  |            |
| Performance Management                               |                  |            |                   |            |   |            |   | EPFM3724   |
| Or   |                  |            |                   |            | Or  |            | Or  |            |
| Globalisation and World Politics                     |                  |            |                   |            | POLS2614*   |            |   |            |
| Governance & Political Transformation in Africa      |                  |            |                   |            |   | POLS2624*  |   |            |
| Security & Conflict Studies                          |                  |            |                   |            |   |            | POLS3714*   |            |
| Ideology & Political Theory                          |                  |            |                   |            |   |            |   | POLS3724*  |

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| Minimum credits towards degree                      | 20               | 20         | 52                | 76         | 48               | 80         | 64                | 56         |
|---|------------------|------------|-------------------|------------|------------------|------------|-------------------|------------|
|   | 40               |            | 128               |            | 128              |            | 120               |            |
|   | First study year |            | Second study year |            | Third study year |            | Fourth study year |            |
|   | Semester 1       | Semester 2 | Semester 1        | Semester 2 | Semester 1       | Semester 2 | Semester 1        | Semester 2 |
| <b>Developmental modules</b>                        |                  |            |                   |            |                  |            |                   |            |
| Undergraduate Core Curriculum                       |                  |            |                   |            | UFS101           | UFS101     |                   |            |
| Mathematical Literacy                               | MTDE1508         | MTDE1508   |                   |            |                  |            |                   |            |
| Skills for Lifelong Learning                        | SCLL1508         | SCLL1508   |                   |            |                  |            |                   |            |
| Academic Literacy EMS                               | EALE1508         | EALE1508   |                   |            |                  |            |                   |            |
| Or  | Or               |            |                   |            |                  |            |                   |            |
| Afrikaans Language Proficiency                      | AGAM1508         | AGAM1508   |                   |            |                  |            |                   |            |
|   |                  |            |                   |            |                  |            |                   |            |
|   |                  |            |                   |            |                  |            |                   |            |
| <b>Additional credits for developmental modules</b> | <b>96</b>        |            |                   |            |                  |            |                   |            |
| <b>Undergraduate Core Module</b>                    |                  |            |                   |            | <b>16</b>        |            |                   |            |

\* For modules from other faculties it is the responsibility of the student to ensure that the prerequisites for those modules are met.

## Undergraduate studies: Accountancy

### General Information

The University of the Free State offers two undergraduate Accountancy programmes, namely Bachelor of Accounting (BAcc) and Bachelor of Commerce in Accounting (BCom (Accounting)).

These are highly sought-after professional programmes and are directed at the requirements of the professional bodies within the accountants' profession, namely the South African Institute for Chartered Accountants (SAICA), South African Institute for Professional Accountants (SAIPA), Chartered Institute of Management Accountants (CIMA) and the Association of Chartered Certified Accountants (ACCA). Due to the fact that these bodies enjoy international status, recognition is given to all the degree programmes in the listed Accounting degree programmes. For this specific reason a degree programme in Accountancy is very much in demand.

Accountancy can lead to membership of professional bodies, in accordance with certain provisions laid down by these bodies. Documentation is available and the various webpages can be consulted for further information in this regard.

| Programme                     | Professional Body |
|-------------------------------|-------------------|
| Bachelor of Accounting (BAcc) | SAICA             |

|  |                 |
|--|-----------------|
|  | SAIPA/ACCA/CIMA |
| Bachelor of Commerce in Accounting (BCom (Accounting)) | SAIPA/ACCA/CIMA |

**Description and information regarding the programme in Accountancy**The BAcc degree programme is designed for students wanting to qualify as Chartered Accountants. Chartered Accountants render services not only as accountants, but also as taxation, financial, management and auditing experts. This is a sought-after career for both the corporate and the public sectors. Financial Accounting, Auditing, Taxation and Managerial Accounting form the core of the BAcc degree programme.

Graduates who have a BAcc degree will have accreditation with SAICA. Without additional postgraduate study, a BAcc graduate can obtain full registration with the Institute of Professional Accountants (SAIPA). This programme also serves as partial accreditation to the Chartered Institute of Management Accountants (CIMA) and the Association of Chartered Certified Accountants (ACCA).

After having successfully completed the abovementioned professional external examinations and the prescribed practical traineeship period, these people may register as Chartered Accountants at the SAICA.

BCom (Accounting) focuses on the Professional Accountant profession. Accounting, Taxation and Managerial Accounting form the core of this programme. The professional accountants' profession (SAIPA) focuses on the performing of accounting and taxation services, but graduandi can also be financial managers in the private sector. The BCom (Accounting) degree programme offers partial accreditation for a programme with the Chartered Institute of Management Accountants (CIMA) and with the Association of Chartered Certified Accountants (ACCA).

In view of the fact that the degree programmes are designed in accordance with the requirements of the various professional bodies, there are no electives. The prescribed modules as set out below, detail the curricula for the degree programmes taken over a three-year period. Economics, Business Management and Industrial Psychology are the other management component which form part of the curricula. Accountancy Environment and Commercial Law also play an important part in rounding off these degree programmes.

Changing between degree programmes can be done in consultation with the programme director of Accountancy, providing that the prerequisites have been met. Changes to BAcc can only take place at the start of the second semester of the first year as EFIN1624 is a prerequisite for EFIN2708.

**Rule F11 Bachelor of Accounting  
BAcc  
(Minimum total credits: 488)**

| Compulsory modules                                    | First study year           |            | Second study year |            | Third study year |            |
|---|----------------------------|------------|-------------------|------------|------------------|------------|
|   | Semester 1                 | Semester 2 | Semester 1        | Semester 2 | Semester 1       | Semester 2 |
| Financial Accounting<br>or<br>Accounting <sup>1</sup> | EFIN1614<br>or<br>EACC1614 | EFIN1624   | EFIN2708          | EFIN2708   | EFIN3708         | EFIN3708   |
| Accountancy Environment                               | EACE1508                   | EACE1508   | EACE2614          |            |                  |            |
| Economic Systems and Basic Microeconomics             | EECF1614                   |            |                   |            |                  |            |
| Introduction to Macroeconomics                        |                            | EECF1625   |                   |            |                  |            |
| Fundamental Business Functions                        | EBUS1614                   |            |                   |            |                  |            |
| General Management                                    |                            | EBUS1624   |                   |            |                  |            |
| Strategic Management                                  |                            |            | EBUS2715          |            |                  |            |
| Managerial Accounting                                 |                            |            | EMAC2714          |            |                  |            |
| Managerial Finance                                    |                            |            |                   | EMNF2724   |                  |            |
| Managerial Accounting and Finance                     |                            |            |                   |            | EBRF3708         | EBRF3708   |
| External Auditing                                     |                            |            | EODT2708          | EODT2708   | EODT3708         | EODT3708   |
| Business Ethics                                       |                            |            | EEBS2614          |            |                  |            |
| Taxation  |                            |            | EBEL2708          | EBEL2708   | EBLS3708         | EBLS3708   |
| Commercial Law  | LMER1514*                  | LMER1624*  |                   |            |                  |            |
| Computer Applications and Controls                    |                            | ERKT1624   |                   |            |                  |            |
| <b>Minimum credits towards degree</b>                 | <b>80</b>                  | <b>100</b> | <b>116</b>        | <b>64</b>  | <b>64</b>        | <b>64</b>  |
|   | <b>180</b>                 |            | <b>180</b>        |            | <b>128</b>       |            |
| <b>Developmental modules</b>                          |                            |            |                   |            |                  |            |
| Undergraduate Core Curriculum                         | UFS101                     | UFS101     |                   |            |                  |            |
| Academic Literacy                                     | EALE1508                   | EALE1508   |                   |            |                  |            |
|   |                            |            |                   |            |                  |            |
| <b>Additional credits for developmental modules</b>   | <b>32</b>                  |            |                   |            |                  |            |
| UFS101  | <b>16</b>                  |            |                   |            |                  |            |

\* For modules from other faculties it is the responsibility of the student to ensure that the prerequisites for those modules are met.

<sup>1</sup> Students who did not take or pass Accounting or its equivalent at the required National Senior Certificate performance level will register for the EACC1614 in the first semester of their first year and need to pass it with 60% in order to continue with the BAcc programme in the second semester. Should they not meet the abovementioned requirement they will be converted to the BCom (Accounting) programme in the second semester.



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**Rule F12 Bachelor of Commerce in Accounting  
BCom (Accounting)  
(Minimum total credits: 424)**

| Compulsory modules                          | First study year |            | Second study year |            | Third study year |            |
|---|------------------|------------|-------------------|------------|------------------|------------|
|   | Semester 1       | Semester 2 | Semester 1        | Semester 2 | Semester 1       | Semester 2 |
| Accounting                                  | EACC1614         | EACC1624   | EACC2608          | EACC2608   | EACC3708         | EACC3708   |
| Accounting Environment                      | EACE1508         | EACE1508   | EACE2614          |            |                  |            |
| Economic Systems and Basic                  | EECF1614         |            |                   |            |                  |            |
| Introduction to Macroeconomics              |                  | EECF1625   |                   |            |                  |            |
| General Management                          |                  | EBUS1624   |                   |            |                  |            |
| Managerial Accounting                       |                  |            |                   | EMAC2624   | EMAC2714         |            |
| Managerial Finance                          |                  |            |                   |            |                  | EMNF2724   |
| Internal Controls                           |                  |            |                   |            | EODT2708         | EODT2708   |
| Business Ethics                             |                  |            | EEBS2614          |            |                  |            |
| Strategic Management                        |                  |            |                   |            | EBUS2715         |            |
| Taxation                                    |                  |            | EBEL2614          |            | EBEL2708         | EBEL2708   |
| Fundamental Business Functions              | EBUS1614         |            |                   |            |                  |            |
| Commercial Law                              | LMER1514*        |            |                   | LMER1624*  |                  |            |
| Computer Applications and Controls          |                  |            |                   | ERKT1624   |                  |            |
| <b>Minimum credits towards degree</b>       | <b>80</b>        | <b>68</b>  | <b>64</b>         | <b>64</b>  | <b>84</b>        | <b>64</b>  |
|   | <b>148</b>       |            | <b>128</b>        |            | <b>148</b>       |            |
| <b>Developmental modules</b>                |                  |            |                   |            |                  |            |
| Undergraduate Core Curriculum               | UFS101           | UFS101     |                   |            |                  |            |
| Academic Literacy                           | EALE1508         | EALE1508   |                   |            |                  |            |
|   |                  |            |                   |            |                  |            |
| <b>Additional credits for developmental</b> | <b>32</b>        |            |                   |            |                  |            |
| UFS101                                      | 16               |            |                   |            |                  |            |

\* For modules from other faculties it is the responsibility of the student to ensure that the prerequisites for those modules are met.