

GATEWAY GPS POCKET GUIDE

2017



UFS·UV

STUDENT AFFAIRS
STUDENTESAKE
DITABA TSA BAIHUTI



GATEWAY COLLEGE
ORIENTATION · ORIËNTERING · TLWAETSO
FIRST-YEARS COLLEGE



GATEWAY GPS --- POCKET GUIDE



Photo: Evert Kleynhans



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INTRODUCTION

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INTRODUCTION

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What is the GPS manual?

GPS stands for Global Positioning System. Here at Kovies, it is extremely important to us that every student who is studying, does not only make a difference in our community and our country, but will also leave a global legacy. Through our various Student Life Programmes we offer every Kovie the opportunity to position themselves globally, because in this way you will leave Kovies not only as a scholar, but also as a holistic and balanced person. This guide is the first step in an exciting new journey. Use it to position yourself within the university community. The guide will make sure that you don't get lost. You will find that this guide gives a very broad picture of what is happening on our three beautiful campuses.

It is very important that you fully immerse yourself in this environment. For the next few years you are given the chance to explore all opportunities and possibilities and to step out on the other side as a person who knows who he/ she is and who makes a tangible difference wherever you go.



**There are many
pathways to success, just as
there are many pathways
up Mount Kilimanjaro.**

How it works

Here at Kovies, we tailor-make pathways and mark out routes to place you on your road to the mountain top of student success – success in and outside the classroom. We do this through Student Life Colleges – groups of day and campus residences that together offer support programmes to help you get the most out of varsity-life.

College life not only helps you adapt to study demands, but also grows your leadership potential and citizenship and guide you in designing career paths.

Student Life Colleges at Kovies
– they **guide, motivate, focus, support** and **share pathways** of memorable and meaningful student experiences.

WELCOME

Dear Student

Welcoming Message from P Mgolombane – Dean: Student Affairs

It is with great pleasure and a sense of humility that I take the opportunity to welcome you to the University of the Free State (UFS), passionately referred to as 'Kovsies'.

I am pleased to be the first one to give you an assignment; your assignment is to find out the historic significance and meaning of Kovsies; because that knowledge will help you understand your new identity as a Kovsie. This assignment will be the first of many, the idea of being at a university especially at Kovsies is that you must learn to think not only to think but to think critically about your own thinking. This is important because you will be meeting different people with different identities who come from different backgrounds. Each of you will be bringing different ways of being human; you will be bringing your unique ways of seeing and looking at the world. In this light, the question I would like to pose to you is this: 'what makes your way of seeing the world the right one and that of another the wrong one?' I would argue that the answer lies in the 'value' that is awarded to one form of difference (in perspectives) over the other.

Our awareness of these values allows us to always reconsider our versions of truths; our ways of seeing and being in the world; it is in that moment that learning, unlearning & relearning takes place'. This is what Critical Diversity Literacies are about, they are about making meaning of our differences. That is, our differences are not neutral, they come with power and privilege. For example, we differ in race, gender, (dis)ability, place of origin, sexual orientation, class, religion, culture, language and so on. So, when you meet a person, you need to realise that, that person embodies multiple identities. Intersectionality Theory teaches us, that in order to achieve social justice we need to deal with the multiplicity of identities that people embody; because people do not live single lives, rather they have multiple ways of being human.



DEAN OF STUDENTS

Welcoming Message from P Mgolombane - Dean: Student Affairs

Therefore, each one of us needs to be treated in accordance his/her/their needs and only then will they have a humanising daily lived experience. For example, if a person is poor, female, transgender and disabled. Do you think that addressing her poverty alone is enough or her sexual orientation or her disability?

Any intervention that does not address a person's needs holistically is not humanising. The Humanising Pedagogy assist us in demonstrating what we need to do to be truly human and in the process treat others as human beings. Given our socialisation and our different positionalities in our society, dealing with difference critically becomes very uncomfortable. However, the Pedagogy of Discomfort suggests that material change takes place at a point of discomfort; so when we are faced with discomfort which I am sure you will, we need to embrace it because such discomfort signals possibilities for material change. Hence the Division of Student Affairs (DSA) motto: 'certain about uncertainty-comfortable with discomfort'.

During Gateway, you will have the opportunity to learn more about academic and humanising strategies for adjusting at Kovsies successfully, getting involved and being engaged on campus. These sessions provide practical and valuable information on our policies and the many programs and services we have in place to promote a safe and healthy environment that is supportive of student success.

I encourage you to attend these sessions. You will also be guided on how best to access our services, programmes and activities such as Student Counselling, Student Life, Centre for Universal Access & Disability Services (CUADS) and our Career Development Office which together make Student Affairs. I hope you will take advantage of every opportunity to enhance your student experience at Kovsies, challenge yourself academically, make ethical social choices, and be open to learning from students whose backgrounds and interests are different from yours; once you do that, 'you will discover the feeling'.

P Mgolombane
Dean: Student Affairs



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MISSION & VISION

Mission and Vision

A university recognised across the world for excellence in academic achievement and in human reconciliation.

The university will pursue this vision through its mission:

- Setting the highest standards for undergraduate and postgraduate education.
- Recruiting the best and most diverse students and professors to the university.
- Advancing excellence in the scholarship of research, teaching and public service.
- Promoting innovation, distinctiveness and leadership in both academic and human pursuits.
- Establishing transparent opportunities for lifelong learning for academic and support staff.
- Advancing social justice by creating multiple opportunities for disadvantaged students to access the university.
- Demonstrating in everyday practice the value of human togetherness and solidarity across social and historical divides.

TERMINOLOGY

General University Terminology

| Word | Definition |
|--------------|--|
| Reassessment | When a student is granted permission to write a second opportunity exam after failing the first opportunity, on condition that the student has a result higher than 45% for the first exam. |
| Lecturer | A teacher at the university. |
| Professor | An academic title given to a person who has conducted extensive research in scholarly work. |
| Module | Subject on university level ranging from 8 to 32 credits i.e. ALC114. |
| Credit | A rank given to modules which indicate the notional hours (amount of time) a student is supposed to spend on that module to be successful. 16-credits modules are usually presented over a semester and 32-credit modules over a year. |
| Predicate | The grade average per module which is provided before exams. The predicate is the average of all assignments and tests completed per module. Students need to achieve a predicate of 40% to be allowed to write exams. |
| Faculty | Academic division according to discipline. The university has seven faculties where students can study. All business degrees resort i.e. in the Faculty of Economic and Management Sciences. |
| Dean | The head of a faculty. |
| Rector | The head of the university. |

ABBREVIATIONS

Venue Abbreviations

| Abbreviation | Description |
|--------------|-----------------------------------|
| A 1 - 5 | A lecture halls, South Campus |
| AG | Architecture |
| AR | Arena, South Campus |
| AWO | Albert Wessels Auditorium |
| B | Block B, Health Sciences |
| BOO... | B lecture halls, Qwaqwa Campus |
| B1 - 5 | B lecture halls, South Campus |
| BIB OUD | SASOL Library Auditorium |
| B Kok | Benedictus Kok Building |
| BL | Biology Building |
| BTG | Biotechnology Building |
| BTVL | Biotechnology Skills Laboratories |
| C | Chemistry Building, Main Campus |
| COO... | C lecture halls, Qwaqwa Campus |
| C1 - 6 | C lecture halls, South Campus |
| CH | Callie Human Hall |
| COMPLAB | Computer Laboratories |
| CRS | CR Swart Building |
| D | Zoology Building |
| DEPT | Department |
| DG | Drama Building (Scaena) |
| DISS.SAAL | Dissection Hall, Health Sciences |

ABBREVIATIONS

Venue Abbreviations

| | |
|-------------------|--|
| E | E lecture halls, Qwaqwa Campus |
| EBW A1... | Block A – First floor (Economic and Management Sciences Building) |
| EBW ALG... | Block A – Lower ground level (Economic and Management Sciences Building) |
| EBW G... | Block A – Ground level (Economic and Management Sciences Building) |
| EBW OUD | Auditorium in the Economic and Management Sciences Building |
| EDU | New Education Building |
| EDU OUD | Auditorium: New Education Building |
| EDU RAADS | Council Chambers, New Education Building |
| EXR | Examination Rooms |
| FARMAKOLO | Pharmacology |
| FISIO LAB | Physiology Laboratory |
| FG | Physics Building |
| FGG | Flippie Groenewoud Building |
| GEO | Geography Building |
| GG | Geology Building |
| GN | Health Sciences |
| H | H lecture halls, Qwaqwa Campus |
| HAEMATO | Haematology |
| HMS | H van der Merwe Scholtz Hall |
| K | Medical Physics |
| KINE | Lecture Halls, Health Sciences |

ABBREVIATIONS

Venue Abbreviations

| | |
|--------------------|--|
| KOVSIE KERK | Kovsie Church Building |
| LAB | Laboratories in Biology Building |
| LCT | GENMIN Lectoria |
| LG | Agriculture Building |
| LIB | Library Building, South Campus |
| MAB | Mabaleng Building |
| MAB OUD | Mabaleng Auditorium |
| MH | Mandela Hall, Qwaqwa Campus |
| MICLAB | Microbiology Laboratory, Health Sciences |
| PL | Plant Sciences Building |
| RINDLS | Rindl Hall |
| S | South Block of Main Building |
| SOO... | S Lecture Hall, Qwaqwa Campus |
| SG | Psychology Building |
| SPORT | Sport Centre |
| SSB | Upper Hall, H van der Merwe Scholtz Hall |
| STB | Stabilis Building |
| STEF C | Stef Coetzee Building |
| TLG | Theology Building |
| TO | Technological Education Building |
| W | West Block of Main Building |
| WD | Winkie Direko Building |
| WWG | Mathematical Sciences Building |

UNIVERSITY

What is a University

What is the university and what am I doing here?

Perhaps we don't need to put too much thought into our answer: the university is a type of educational institution, I am here to obtain a qualification that will help me find decent employment.

This is true, but it also engenders a further set of questions. For example: what is the difference between a university and other educational institutions and why do we believe that a university qualification will help us to find better employment? One might respond by saying that a university is a tertiary education institution, offering instruction in specialised skills and therefore qualifies us to do specialised work. Once again, there is great truth in these responses. The problem is that they give a limited and one-sided view of an institution which is nearly a thousand years old, that has undergone many metamorphoses and that will undergo many further transformations. Consequently, there is no universally accepted answer to what a university is or should be. This is, however, not to say that universities have not shared certain characteristics over time. The point is – the question as to what university is and what I should be doing here, is not settled. This essay will therefore not

attempt to provide a definitive answer, rather it will consist of remarks intended to get us thinking about the nature of the university. One thing that we may be able to agree on is that the university has always been about the pursuit of knowledge. Indeed, we can easily say that in studying for a degree, one is engaged in gaining knowledge in a particular discipline. In some cases the knowledge we acquire is aimed at a specific occupation. In other instances the object is pure research, which aims at the seemingly limitless increase and improvement of our knowledge on any given subject. This knowledge may of course also be of considerable practical use. In talking about knowledge, I want to draw attention to a distinction that I believe to be crucial to the idea of the university, namely the distinction between knowing and thinking.¹

What is the difference between knowing and thinking and why is this difference important?

Knowing is perhaps the more familiar and easier concept to grasp. There is an element of knowing involved in all the fields of study that we encounter at the university. When we talk about knowledge in its relation to the university, we frequently use it in this sense of knowing certain facts about

UNIVERSITY

What is a University

certain things. An important part of what the university does is also to engage in research through which we build on the knowledge we already have. The question is now, what do we mean when we talk about thinking? And what does thinking have to do with the university? Thinking is the condition for knowledge, or in other words, thinking comes before knowledge. The things we know do not come to us in a ready-made form. Knowledge is always knowledge about something, and before one can call it knowledge, this 'something' is always a piece of raw reality that makes a claim on us to reflect and to interpret. This initial process of reflection and interpretation we call thinking. Consider the following example: the historian, who is writing a book, must know certain facts, but these facts only become meaningful when she decides on a perspective, puts the events into order and decides where to begin and where to end, in other words, when she tells the story. This story, and how to tell it, is not an object of knowledge, it is something that can only be achieved by the faculty of thinking (and the related power of imagination). During our studies we acquire facts and become knowledgeable in our disciplines. I would argue, however, that more importantly we are here

to cultivate our ability to think as explained above. This means cultivating our ability to reflect in an original way on the claims made on us by reality. By doing this, we are not only acquiring knowledge, we are also contributing knowledge that is responsive to the unique claims made on us by virtue of our different positions. Cultivating our ability to think, that is to reflect in an imaginative way, is also to cultivate our ability to respond more adequately to the complexities of everyday life. For many of us university represents a space between the relatively sheltered and private world of childhood and the more unforgiving setting of adult life. Here we are forced to become less reliant on the judgments and rules of other people, and must take on the difficult task of taking responsibility for what kind of world we want to live in.

This is perhaps another way to say that the university is a place where we are given the opportunity to find out what it means to think.

¹Arendt, H. 1978. *The Life of the Mind*.
New York: Harcourt.

How does the UFS work - RECTORATE

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Bloemfontein ex officio Portfolios

Sekese Rasephei

Academic Student Council

0783172354



Gert Jan Van der Walt

RAG Community Service
and Fundraising

0796348920



Gontse Choane

Day Residences and
Commuter Students

0832611306



Mpoi Makhetha

Post Graduate Student Council

0722235810



Takudzwa Nyamunda

International Student Council

0846598797



Asive Dlanjwa

Dialogue and
Associations Council

0732596161



Puseletso Mashego

Student Media Council

0721992081



2

**KNOW
YOUR
CAMPUS**

B|SAFE

TAKE ACTION

WHO TO CONTACT: Protection Services:

- Bloemfontein-kampus: +27 51 401 2634/2911
- Qwaqwa-kampus: +27 58 508 5460/5175
- Suid-kampus: +27 51 5051217



REPORT

lost and stolen
cards to the card
division.



DO NOT
lend your
student
or personnel
card to anyone.



DO NOT

leave personal
belongings unattended
in study halls, library
areas and computer
labs.

Paul Kruger Avenue • Arend Street (Unilofts) • Nobel Street Brandwag



ER 24 ambulance services: 0800 051 051 (Bloemfontein) | 084 124 (Qwaqwa)
Netcare: 082 911
Health and Wellness (social worker): 051 401 3258
Student Counseling and Development: 051 401 2853



Walk in
GROUPS
of four or
more after
hours.



AVOID
dark/poorly lit
areas. Contact
Protection Service
to accompany
you if you feel
unsafe.



THE
FOLLOWING
AREAS ARE
HOTSPOTS
AS INDICATED BY
THE SAPS:

Area between Bloemgate and entrance in DF Malherbe Drive

Groenewoud Street and Badenhorst Street at Roosmaryn Gate

Area between the Main Gate and Brandwag Centre/College Square

CONTACT LIST

Thakaneng Bridge

| SHOP NO. | NAME | COMMENTS | TEL. |
|----------|---------------------------------|---------------------------|------------|
| 1 | KovsieGear | UFS | 0514013415 |
| 2 | Greenbox | Food Outlet | 0768797279 |
| 3 | Luxe | Accessories and make-up | 0617190491 |
| 4 | Bloem Stationary | Books, art and stationary | 0514444296 |
| 6 | KPA | Accommodation | 0514112600 |
| 9 | KPA | Accommodation | 0514112600 |
| 12 | Outliers & Co | Food Outlet | 0768797279 |
| 15 | Xerox (Thakaneng Bridge) | Copy services | 0514013378 |
| 15 | Xerox (Library) | Copy services | 0514013379 |
| 17 | Food Zone | Convenience store | 0514444307 |
| 18 | Standard Bank | Financial service | 0514444837 |
| 19 | Van Schaik | Books, art and stationary | 0514443048 |
| 21 | ABSA | Financial service | 0514010590 |
| 22 | Traumerei | Restaurant | 0514444000 |
| 26.1 | Steers | Food outlet | 0514443667 |
| 26.1 | Crouching Tiger & Hidden Dragon | Food outlet | 0732157698 |
| 26.11-13 | The Deli | Food outlet | 0617190491 |
| 26.3 | Mamma's Kitchen | Food outlet | 0514444850 |

CONTACT LIST

Thakaneng Bridge

| SHOP NO. | NAME | COMMENTS | TEL. |
|----------|--------------------|------------------------------|------------|
| 26.4 | King Pie | Food outlet | 0514444850 |
| 26.5 | Sandwich Shop | Food outlet | 0514443694 |
| 26.6 | Vetkoek Factory | Food outlet | 0835010658 |
| 26.8 | Chich-a-Leecious | Food outlet | 0607315276 |
| 26.9 | Surf & Turf | Food outlet | 0607315276 |
| 27 | Pimento | Restaurant | 0514019734 |
| 28 | UFS (access cards) | UFS | 0514012799 |
| 28.1 | Treats | Food outlet | 0514444850 |
| 28.2 | Treats | Food outlet | 0514444850 |
| 29 | UFS (cashiers) | UFS | 0514012968 |
| 30 | Postal Worx | Courier and Printing Service | 0514440678 |
| 32 | Mamma's Kitchen | Food outlet | 0514444850 |
| 33 | Kovsie Gear Office | UFS | 0514127900 |
| 35 | Eduloan | Financial service | 0514444892 |
| 38.1 | Ted's Cellular | Cell phones and airtime | 0514444493 |
| 38.2a | Capitec ATM | Financial Service | |
| 38.3 | FNB ATM | Financial service | |
| 45 | Nedbank ATM | Financial service | |

COMPUTER

Computer Labs

PC MEDIA CENTRE

(Between Sasol Library and Genmin Lectorium)

Lab Times

Monday to Friday 07:00–24:00

Saturday 08:00–24:00

Sunday 08:00–24:00

Public holidays 09:00–18:00

MEDIA CENTRE

(Thakaneng Bridge)

Lab Times

Monday to Friday 09:00–20:00

(Closed on Saturdays, Sundays and Public Holidays)

SASOL LIBRARY

(Level 6)

Lab times

NB: Library Hours

Monday to Friday (Wednesdays excluded) 08:00–21:00

Wednesdays 09:00 – 21:00

What is available in the learning spaces

(computer labs)

- Internet use
- E-mail
- Printing (A4, A3, Black & White, Colour Printing)
- Scanning (Certain labs) and DVD writers (All labs)
- General use – Word Processing etc
- Discussion rooms (First floor) – No reservations

UFS Password

- Passwords are sent to all students before registration and during registration process they are asked to create new passwords (help provided from ICT Services)
- Once password is created, students will be able to use self-service to change passwords themselves when they expire <https://selfservice.ufs.ac.za>

Accessing Computer Labs

Use your student card to gain access to the computer labs.

LABS

Computer Labs

Printing

- Load minimum R20.00 at the UFS cashiers (Thakaneng Bridge) for printing.
- It takes 48 hours for money to reflect on your student card for printing.

E-mail

- You have a free e-mail account from the University of the Free State.
- The web address: <http://www.ufs4life.ac.za>
- Your E-mail address: e.g. 20100000@ufs4life.ac.za
- You need to enter your Student Number and Password (same as Novell and Internet) to access your account.
- If you use Yahoo, MSN etc for email it will count towards your Internet usage.

Internet Use

Allocated free download for undergraduates on a monthly basis

Peak hours: 300 MB

After hours: 2 GB

Allocated free download for post-graduates on a monthly basis

Peakhours: 1 GB

After hours: 2 GB

Cost for additional data usage

Peak hours: 20 cent per MB (08:00 am till 16:59 pm)

After hours: 5 cent per MB (17:00 pm till 07:59 am)

Rules for Computer Labs

- Silence – Study Area.
- Please make sure your cellphone is switched off.
- No food or drinks allowed.
- Only one person per computer.
- For academic use only.
- For use by UFS students only.

STUDENT CARD

UFS Student Card

Did you know that your student card gives you access to much more than your residence and the computer lab? All Kopsie students on all three campuses can now load money onto our student cards and swipe it at selected stores to buy food and books, as well as pay for printing!

Here is how it works.

Food first:

Load money on your student card for food. Go to the cashiers on your campus or any bank and deposit an amount into UFS bank account. Banking details: ABSA, Account number: 1570151688 and use this reference number with your food deposit: 101 followed by your student number. The amount deposited, will be transferred to your student card and will be available within 24 hours.

Now for books and printing:

Load money on your student card for books/printing. Go to the cashiers on your campus or any bank and deposit an amount into UFS bank account. Banking details: ABSA, Account number: 1570151688 and use this reference number with your books/printing deposit: 102 followed by your student number.

Remember – you can only buy food with your food deposit, and you can only pay for books and printing with your books and printing deposit.

The obvious next question is: where can you swipe your student card for food, books and printing? Here is a list of all the merchants where you can use your card:

UFS Student Card

FOODSTORES:

| |
|--|
| BOXER QWAQWA |
| CHIC-O-LEECIOUS |
| CROUCHING TIEGER N HIDDEN DRAGON |
| J REINECKE TA CAPTIAN DOREGOS |
| KING PIE BLOEM TRUST TA KING PIE UFS |
| MAMMA'S TRUST TA MAMMA'S KITCHEN |
| MARCIO NUMBER 1 TRUST TA LANGHOVEN BRANCH |
| MARCIO NUMBER 1 TRUST TA STADIUM ZASTRON |
| MAYO LODGE CC TA CAPTAIN DOREGOS |
| MEDITAS SPAR |
| MERLICO 171 CC TA STEERS VARISTY UFS |
| MUCH-A-LOT TA K2015284820 (SOUTH AFRICA) PTY LTD |
| PNP - BLOEMFONTIEN (LOCH LOGAN) |
| PNP - BLOEMGATE |
| PNP - BRANDWAG |
| PNP - MINI MARKET SHOWGROUNDS |
| PNP - THE TOWERS @ LANGENHOVEN |
| PNP - UPINGTON |
| PNP - WELKOM |
| PZA T/A TREATS SOUTH CAMPUS |
| PZA T/A TREATS THAKANENG BRIDGE |

UFS Student Card

FOODSTORES:

RCC BESIGHEIDS TRUST IT 511/12 T/A SURF & TURF CAF

RCC BESIGHEIDS TRUST IT 511/12 T/A THE SANDWICH Shop

ROASTERS MINI RESTAURANT

SIMPLY THERE SOLUTION126/ T/A UFS FOOD ZONE

SPUY STREET TRADING NO 3CC TACARAMELLO'S BRANDWAG

TJ TIBSHIRANY TA CAPTAIN DOREGOS

UFS CHATTERBOX

UFS DELI TAKE AWAYS

UFS MEDICAL CAFETERIA

UFS QWAQWA CAFETERIA

UFS ROOSMARYN CAFETERIA

UFS SOETDORING CAFETERIA

UFS THE SANDWICH SHOP

UFS TRAUMEREI

UFS VETKOEK FACTORY

UNIVERSITAS SPAR

URIZIMA 2CC T/A SCOOTERS PIZZA

All CHECKERS, SHOPRITE & USAVE STORES

STUDENT CARD

UFS Student Card

BOOKSTORES AND PRINTING:

| |
|--|
| BYTES DOCUMENT SOLUTIONS |
| DEPT OF COMPUTER SCIENCE & INFO UFS |
| LITTLE VENICE TRADING 584 CC T/A RT STATIONERY |
| PIMP MY BOOK UFS |
| PROTEA - BRANDWAG BLOEMFONTEIN |
| UFS BLOEMPAPIER |
| UFS KOVSIE GEAR THAKANENG BRIDGE |
| UFS LABORATORIES |
| VAN SCHAIK - BRANDWAG |
| VAN SCHAIK - PARKWEG |
| VAN SCHAIK - QWA QWA |
| VAN SCHAIK - WELKOM |

What a pleasure – now we don't have to remember to carry cash around for food, books and printing. I'm off to go swipe my way through lunch – ciao!

PARKING

Parking

BLOEMFONTEIN CAMPUS / BLOEMFONTEIN-KAMPUS

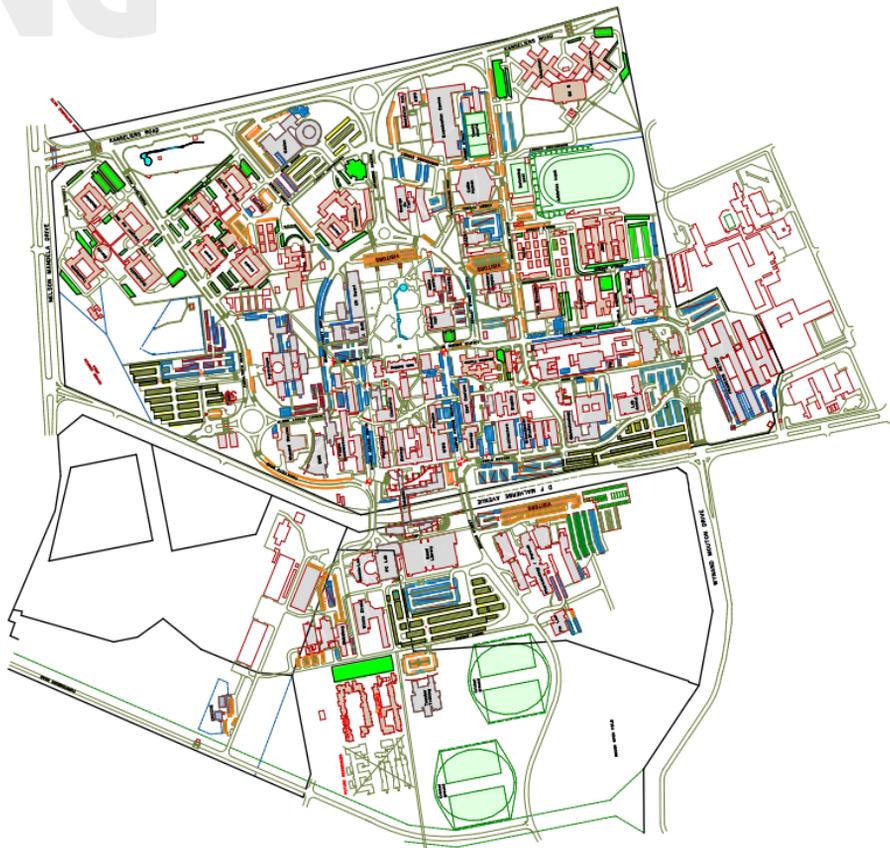
MY ZONE IS MY PARKING AREA / MY SONE IS MY PARKEERAREA

The parking areas on campus are now clearly marked.
Look out for the signage indicating your parking zone.

Die parkeerareas op kampus is nou duidelik gemerk.
Wees op die uitkyk vir die aanwysings wat jou parkeerarea aandui.

MY ZONE

- A** DAY STUDENT
DAGSTUDENT
- B** RESIDENT STUDENT
KOSHUISSTUDENT
- C** STAFF
PERSONEEL
- D** PERSONS WITH DISABILITIES
PERSONE MET GESTREMDHEDE
- E** VISITORS
BESOEKERS
- F** EMERGENCY PARKING
NOODPARKERING
- G** LOADING ZONES
LAAISONES



PARKING

Parking Policy

- ACCESS TO THE BLOEMFONTEIN CAMPUS

The University of the Free State (UFS) has been tightening security measures on its Bloemfontein Campus for quite some time. Purposefully, we have consolidated several safety measures to keep our students, staff and visitors – the heartbeat of our university – protected. Our most significant step in this endeavor was to implement access control at all five gates on the Bloemfontein Campus. To access the campus for the first-year's welcoming event, we prefer that students and their parents use the gate in DF Malherbe Drive (Gate 5). Should parents and/or first year students arrive at any of the other gates on the Bloemfontein Campus on Friday 15 January and Saturday 16 January (for the first-year's welcoming event) we will not reroute them to Gate 5, but accommodate them at the specific gate. First-years will from as soon as 23 January 2017 (during registration) be able to apply for a student

card/valid access card, students who park on campus must buy a parking disk at security services before 28 February 2017.. In the period without a valid access card/student card, students will be able to gain access to the campus – their vehicle license disks will be scanned at the gates.



3

**ACADEMIC
SUPPORT AND
REGISTRATION**

FACULTIES

Faculties



HEALTH SCIENCES
GESONDHEIDSWETENSKAPPE

UFS·UV



EDUCATION
OPVOEDKUNDE

UFS·UV



THEOLOGY
TEOLOGIE

UFS·UV

FACULTY OF HEALTH SCIENCES

Lynette Van Der Merwe

MerweLJ@ufs.ac.za

FACULTY OF EDUCATION

Boitumelo Moreeng

MoreengBB@ufs.ac.za

FACULTY OF THEOLOGY

Ingrid Mostert

MostertIE@ufs.ac.za



ECONOMIC AND
MANAGEMENT SCIENCES
EKONOMIESE EN
BESTUURSWETENSAPPE

UFS·UV



HUMANITIES
GEESTESWETENSAPPE

UFS·UV



NATURAL AND
AGRICULTURAL SCIENCES
NATUUR- EN
LANDBOUWETENSAPPE

UFS·UV



LAW
REGSGELEERDHEID

UFS·UV

FACULTY OF ECONOMIC AND MANAGEMENT SCIENCES

Lizette Pretorius

LPretorius@ufs.ac.za

FACULTY OF THE HUMANITIES

Marica Coetsee

CoetseeM@ufs.ac.za

FACULTY OF NATURAL AND AGRICULTURAL SCIENCES

Lee-Ann Frazenburg

DamonsLE@ufs.ac.za

FACULTY OF LAW

Adri Kotze

KotzeA@ufs.ac.za

REGISTRATION

Registration

DEAR STUDENT...

We are working hard to prepare everything for next year, and would love to welcome you as a KOVSIE in 2017!

By now, you should have received communication confirming your admission or conditional admission for study in 2017 (pending your final Grade 12 results). Once the UFS confirms your admission for study during January 2017, the next step would be to register (enrol) for the programme and modules (courses) you will be attending during the year as part of your studies.

[What does it mean? Each qualification consists of modules (courses) that must be completed. At the beginning of each year, you need to register for the qualification and the specific modules that you are going to complete during the year. Once you have successfully completed all the required modules, you will get the qualification.]

To complete your qualification successfully, you **MUST** compete all the required modules.

Therefore, it is very important to register for the correct modules. Because we want you to succeed, we would like to help you register (enrol) correctly. This brochure offers important information that will help you plan your studies. We urge you to get academic advice before you register – this will help you to choose the most suitable qualification, and select the correct modules. Therefore, all first-year students should report to the Callie Human Hall on the Bloemfontein Campus (Nelson Mandela Drive) during the week of 23 to 27 January 2017 to get academic advice (see the programme, page 6). You may, however, use the online self-service platform to register (enrol) for all the modules (courses) that you have to complete for your first year of study.

Register in 8 steps:

- **Step 1:** Get your student number
- **Step 2:** Set your UFS password
- **Step 3:** Make the required payment
- **Step 4:** Report to the Callie Human Hall and proceed to the academic advice service point, or contact your faculty for academic advice.

REGISTRATION

Registration

- **Step 5:** Proceed to the enrolment service point (on campus), or log into the Oracle PeopleSoft system for self-service enrolment
- **Step 6:** Proceed to the Student Card service point (on campus)
- **Step 7:** Proceed to the UFS101 service point (on campus)
- **Step 8:** Proceed to the Xerox service point for your study material

Full information is also available online at www.ufs.ac.za/register2017 | **Important note:** Classes for the first semester start on 6 February 2017.

STEP 1: STUDENT NUMBER

Once you are admitted to a qualification at the University of the Free State, you will get a unique 10-digit student number:

Your student number is something like: 2017000000 which you have received earlier

STEP 2: UFS PASSWORD

You will require a UFS password during your studies for access to electronic systems used by the UFS.

How to set your UFS password:

- Log on to: <http://selfservice.ufs.ac.za>
 - To activate your password, log in with the following:
 - Username:** Student number (as given to you by the UFS)
 - Password:** Password issued by the UFS (sent by SMS) – this is only a temporary password and must be changed the first time you log in to the system.
- If you need further assistance with this facility, please contact the student helpdesk at +27 51 401 2442.

STEP 3: FEES PAYABLE

Although the information included in this guide has been compiled as carefully as possible, the Council and Senate accept no responsibility for any errors or omissions.

REGISTRATION

Registration

BUDGET FOR 2017

Select amounts that are applicable to YOU. Carry the amounts over to the column on the right. Add up to determine estimated cost for the year.

Estimated amounts

| | | | |
|-----------|---|---|-----------|
| 1 | Registration fee (Compulsory) | | 950.00 |
| 2 | Campus levy (Bloemfontein Campus Students Only) | Levy for students staying on campus | 325.00 |
| | | Levy for students not staying on campus | 195.00 |
| 3 | Tuition Fees The prices quoted are AVERAGE prices. Your account will depend on the modules your register for. Do an online quotation www.ufs.ac.za Students>Tuition Fees> Quotation | Economic & Management | 31 096.00 |
| | | Humanities | 29 045.00 |
| | | Law | 31 801.00 |
| | | Natural & Agricultural Sciences | 35 635.00 |
| | | Education | 26 749.00 |
| | | Theology | 27 215.00 |
| | | Health Sciences | 34 012.00 |
| M.B.Ch.B. | 44 390.00 | | |

REGISTRATION

Registration Process

BUDGET FOR 2017

Select amounts that are applicable to YOU. Carry the amounts over to the column on the right. Add up to determine estimated cost for the year.

Estimated amounts

| | | | |
|---|--|---|-----------|
| 4 | Accommodation | Junior Residence: Single | 22 935.00 |
| | | Junior Residence: Double | 20 585.00 |
| | | Outeniqua / Con Laures: Single | 32 250.00 |
| | | Outeniqua / Con Laures: Double | 29 655.00 |
| | | Paraplegic (on suite) | 30 845.00 |
| | | Abraham Fischer | 23 760.00 |
| | | City (12 months x ± R3000/month) | 36 000.00 |
| 5 | Meals - Dining Halls - meal of the day served at lunch time: R27.50. Three meals per day ± R82.50 per day x 197 Lecturing and Examinations days. - Weekends and holidays excluded. | | 16 255.00 |
| 6 | Books/Study Material/Printing/Internet - Internet charges for undergraduates: First 300mb during peak times and 2gb after hours are <u>FREE</u> . Thereafter 5c per mb. | | 3 000.00 |
| 7 | Transport | Campus Residence Students (Budget for expenses to travel home weekends and/or holidays) | |
| | | <u>Bus</u> Central Park to UFS - R260/month X 11 months | 2 860.00 |
| | | <u>Taxi</u> : R32/day x 197 days | 6 310.00 |
| | | Private Transport - 20km/day | 5 240.00 |

REGISTRATION

Registration Process

| BUDGET FOR 2017 | | |
|--|---|--|
| Select amounts that are applicable to YOU. Carry the amounts over to the column on the right. Add up to determine estimated cost for the year. | | Estimated amounts |
| 8 | Contingency Fees | Pocket money / living expense Family should discuss and decide on an amount |
| Additional Expenses for International Students | | |
| 1 | International Student Administration Levy | 2 210.00 |
| 2 | International Non SADC Students: add <u>additional</u> 50 % to Tuition Fees | 50 % of amount selected in Nr3 |
| 3 | International Students: Study Visa | 1 775.00 |
| 4 | International Students: Medical Aid | 4 020.00 |
| 5 | Police Clearance | 175.00 |
| | | Estimated total for the year |

NB:

- Amounts quoted are for SA and international students registered on the Bloemfontein Campus.
- The agreement that results from the admission or registration of a student shall be deemed to have been concluded in Bloemfontein, notwithstanding the method of registration.

REGISTRATION

Registration

- The registration of a student only becomes official after the required fees have been paid and the student has registered for the qualification and modules during the registration period and has received an official proof of registration.

[What does it mean? If you are not from South Africa, you will pay a different amount. Whether you register in person or online from a different location – all registrations legally happen in Bloemfontein. You are only registered once you have paid all the required fees, completed the online registration process or the required registration form, and we have sent you an official document stating that you are registered – without proof, you are not registered.]

PAYMENTS BEFORE REGISTRATION 2017

Prepayments are payable five (5) working days prior to registration. Students will not be able to register until these amounts reflect as credits on their tuition fee accounts. Should the tuition fees be less than the amounts required, the full amount is payable.

Prepayments

First registration opportunity (January 2017)

| | SA students | International students |
|------------------------------------|-------------|------------------------|
| Resident students | R12980 | R43160 |
| Non-resident students | R6870 | R28160 |
| Students with loans | R950 | n/a |
| Students with approved NSFAS loans | R0 | n/a |
| Study benefits for staff members | | |
| Staff | R0 | R0 |
| Staff dependants (resident) | R7060 | R15950 |
| Staff dependants (non-resident) | R950 | R950 |

REGISTRATION

Registration

Second registration opportunity (July 2017)

| | SA students | International students |
|------------------------------------|-------------|--|
| Resident students | R12980 | 100% of tuition and accommodation fees payable for second semester |
| Non-resident students | R6870 | 100% of tuition fees payable for second semester |
| Students with loans | R950 | n/a |
| Students with approved NSFAS loans | R0 | n/a |
| Study benefits for staff members | | |
| Staff | R0 | R0 |
| Staff dependants (resident) | R7060 | R1025 +100% accommodation fees payable for the second semester |
| Staff dependants (non-resident) | R950 | R950 |

Students with bursaries (SA students only)

Proof of payment and/or bursary letters must be submitted five (5) working days prior to registration.

- A certified copy of the bursary/loan must be handed in at the Finance Department: Tuition Fees, or
- The bursary/loan document can be faxed to +27 51 401 3579.
- If the bursary does NOT cover all fees for the year, the prepayment remains payable five (5) working days prior to registration. Students will not be able to register until these amounts reflect as CREDITS on their tuition fee accounts. Should the tuition fees be less than the prepayment required, the full amount is payable.

IMPORTANT: If you have a bursary, it is your responsibility to ensure that your bursary donor makes payments on time, and in accordance with university regulations. You must also make sure that your bursary provider has your student account details.

If your bursary provider does not pay your account in time, interest will be charged and debited to your account. You or your parents/guardian will be responsible for paying such interest.

REGISTRATION

Registration Process

Programme prices

Tuition fees are charged per module. Programme prices will vary according to the modules (courses) registered for, and are estimated average costs per year. International non-SADC students pay the actual module price plus 50%.

N.B. We cannot publish all programme prices here. You can get an official quote for UFS programmes online. Please visit www.ufs.ac.za, and follow the links: Students | Tuition | Fees | Quotation. You will need the module codes to get a quote. Module codes are available online [www.ufs.ac.za] in the relevant faculty rulebook. Follow the links: Academic | Academic Programmes, and select the relevant faculty.

WHERE TO PAY – ABSA Bank (Any branch)

Name of account: UFS Tuition Fees

Branch code: 630734

Account number: 1570 151 688

SWIFT Code for international transfers: ABSAZAJJ

Reference number: 100 followed directly by student number for the prepayment, tuition, and accommodation fees.

Fax deposit slip to: +27 51 401 3587.

Internet

You have to register the university as a beneficiary at any branch of your bank. Use the same ABSA bank details as above. Reference number as for ABSA bank. Fax proof of transaction to +27 51 401 3587.

Post Office (Any branch)

Reference number: student number.

Fax deposit slip to +27 51 401 3579.

Online credit card payment facility – At <http://studentportal.ufs.ac.za> – NB: You need an official UFS student number when you use this facility to pay.

Thakaneng Bridge: cashiers' office

Mondays to Fridays: 08:30–14:30.

SAMBA

Payments with SAMBA cards can be made at the cashiers' office on the Thakaneng Bridge.

REGISTRATION

Registration

UFS Official Payment dates

| SA students | International students |
|--|--|
| Prepayment: January 2017 – 5 days prior to registration. | Prepayment: January 2017 – 5 days prior to registration. |
| First semester: All fees for the first semester are payable on or before 31 March 2017. | First semester: All fees for the first semester are payable on or before 31 March 2017. |
| Second semester: All fees for the second semester are payable on or before 31 August 2017. | Second semester: All fees for the second semester are payable on or before 30 June 2017. |
| All other fees, including the amenities levy, are payable no later than the end of the month following the month in which the transaction took place as indicated on the account, unless specifically stipulated otherwise in the regulations. | |

RULES WITH REGARD TO FEES

Tuition fees are payable in full, irrespective of whether any services to be rendered by the university are disrupted by circumstances beyond the university's control, such as strikes, student boycotts, public unrest or any other disruption on campus.

Payment dates

Tuition fees are calculated per course or semester. All fees must be paid, whether an account has been received or not. (It is the responsibility of the student to supply the university with his/her proper postal address, e-mail address and contact numbers, and to make enquiries should he/she not receive an account.)

REGISTRATION

Registration

STEP 4: REPORT TO THE CALLIE HUMAN HALL

REGISTRATION PERIOD

The registration period commences on 23 January 2017 and runs until 10 February 2017 on the Bloemfontein Campus, Nelson Mandela Drive, Park West. All services will be available in the Callie Human Hall.

If you need assistance with the following, you can report at the Callie Human Hall as from

9 January 2017:

- Submission of final Grade 12 results;
- Submission of any outstanding documentation regarding your admission for study;
- Changing the qualification for which you applied and for which you received an offer (i.e. changing from Bachelor of Commerce to Bachelor of Arts);
- Submission of copies of study permits and medical aid for foreign students.

WHAT IS ACADEMIC ADVICE?

Academic advice is a process where you receive support and advice about your studies and subject choices for the qualification you are registering for. Academic advice does not only happen during the registration process; you can get support and advice at any time during the year to help you progress through your higher education career. However, we urge you to attend the scheduled academic advice process at the faculty of your choice, before registering for your studies.

WHAT IS A FACULTY?

A faculty organises a grouping of academic departments which specialise in similar major fields, such as Natural and Agricultural Sciences or Theology. Therefore, when you applied to study at the university, you applied for a particular qualification such as a Bachelor of Science degree, which is offered by the Faculty of Natural and Agricultural Sciences.

REGISTRATION

Registration

WHAT IS AN ACADEMIC DEPARTMENT?

A faculty consists of many academic departments and the department will focus on specific academic fields of specialisation such as History or Chemistry.

WHAT IS AN ACADEMIC ADVISOR?

An academic advisor is either an academic staff member or academic administrative member from the faculty that offers the qualification you are studying for. The advisor will help you to map your academic planning for your studies – that is the modules you should register for each year, and each semester, in order to complete your qualification. In addition, you and your advisor can also discuss your major, career, and life goals.

WHAT DO YOU NEED TO HAVE WITH YOU?

- A black pen.
- Your active student number (this would have been communicated to you by the Admissions Office).
- The deposit advice/receipt with regard to:
 - Required prescribed prepayment (deposit) of tuition fees, or proof of a reserved bursary/loan, or one already granted.
- If applicable:
 - Proof of payment with regard to the application for a Conditional Exemption Certificate, or the renewal thereof.
 - Proof of prepayment for residence fees.
 - Proof of the levy amount payable by international students.

REGISTRATION

Registration

- Identity document: South African citizens should have their identity document or a copy thereof at hand, or acceptable proof to verify the identity number.
- International students who will be attending lectures/work sessions mainly on campus, must be in possession of the following:
 - A study permit already issued for studies at the University of the Free State, with a copy thereof.
 - A valid passport for studying at the University of the Free State.
 - Proof of full medical coverage for the duration of the studies – also applicable to students with permanent residence permits and asylum seekers.
 - Yellow card: proof of immunisation.
- Chinese students: HESA letters.

WHERE SHOULD YOU REPORT FOR ACADEMIC ADVICE?

The academic advisors in the various faculties will only be available for certain periods during the registration process. You must report to the Callie Human Hall for assistance on the day, as scheduled in the academic advice programme.

- Look for your faculty in the programme;
- Academic advice for first-years are offered during the week of 23–27 January 2017;
- Check the programme for specific days or time slots relevant to the qualification you applied for.

REGISTRATION

Registration

DISTANCE/OPEN LEARN AND E-LEARN STUDY

The following is the contact details for the E-learn and Open Learn programmes offered by the various faculties.

FACULTY OF LAW

e-Learning students who study in the Faculty of Law can contact:

Mrs C Nel

T: +27 51 401 2433

E: nelc1@ufs.ac.za

Mr RV van der Ross

T: +27 51 401 3532

E: vanderrossrv@ufs.ac.za

FACULTY OF NATURAL AND AGRICULTURAL SCIENCES

Approved distance-tuition students in the programmes BSc (Quantity Surveying) and BSc (Construction Management) can contact the department at:

Ms GS Mosala

T: +27 51 401 3484

E: MosalaGS@ufs.ac.za

Ms MNG Sephaka

T: +27 51 401 3414

E: SephakaM@ufs.ac.za

Dr BG Zulch

T: +27 51 401 3849

E: ZulchBG@ufs.ac.za

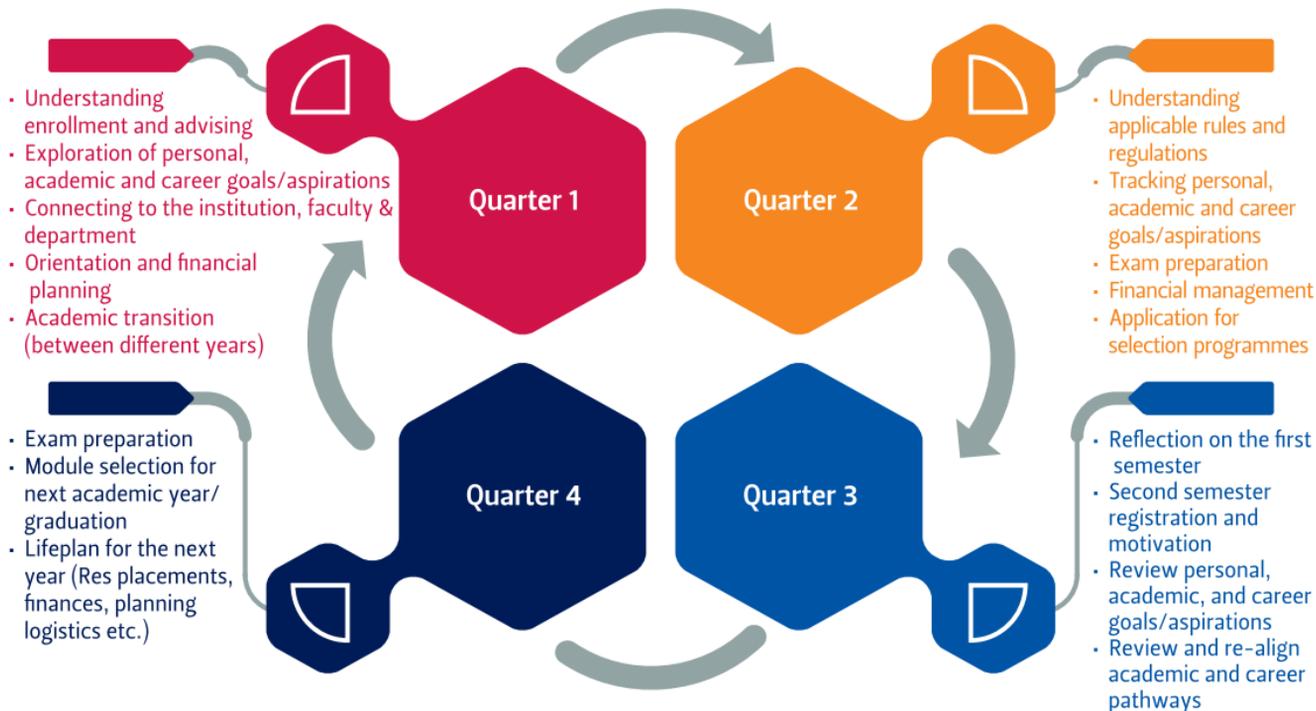
FACULTY OF THEOLOGY

Rev M Oosthuizen

T: +27 51 401 2617

E: moosthuizen@ufs.ac.za

Academic Advising Cycle



The academic advising cycle is intended to provide you as a registered student (all different years) at the UFS with an overview of key activities that take place throughout an academic year. This is to enhance your experience, support you best and guide your progression from enrolment through graduation. For academic advising services, email advising@ufs.ac.za

ACADEMIC ADVICE

Academic Advice Programme

Registration on the Bloemfontein Campus, Nelson Mandela Drive, Park West, happens from 23 January 2017 to 10 February 2107. Report to the Callie Human Hall for all services.

- First-year students should report from 23 to 27 January 2017
- Senior students should report from 30 January to 3 February 2017
- Students can make changes to their registration from 6 to 10 February 2017

Below is the academic advice and registration programme for students who want to register for the first and second semesters of 2017.

Faculty of Economic and Management Sciences

23 January 2017–10 February 2017

| | |
|-----------------|--|
| Time: | 08:00–15:00 |
| Qualifications: | <ul style="list-style-type: none">• Bachelor of Commerce (all BCom qualifications)• Bachelor of Administration• Bachelor of Accounting• Bachelor of Commerce – Extended Curriculum Programme• Bachelor of Administration – Extended Curriculum Programme |

Academic Advice Programme

Faculty of Education

23 January 2017–10 February 2017

| | |
|-----------------|--|
| Time: | 08:00–15:00 |
| Qualifications: | Bachelor of Education Bachelor of Education – Extended Curriculum Programme |

Faculty of Law

24 January 2017 and 31 January 2017

| | |
|-----------------|--|
| Time: | 08:00–15:00 |
| Qualifications: | Bachelor of Law Bachelor of Law – Extended Curriculum Programme |

Faculty of the Humanities

23 January 2017–10 February 2017

| | |
|-----------------|--|
| Time: | 08:00–14:00 |
| Qualifications: | <ul style="list-style-type: none">• Bachelor of Arts (all specialisations, excluding Geography; Language Practice; Governance and Political Transformation)• Bachelor of Arts – Extended Curriculum Programme• Bachelor of Social Science (with various major combinations)• Bachelor of Social Science – Extended Curriculum Programme |

24 January 2017

| | |
|-----------------|-------------------------------------|
| Time: | 08:00–14:00 |
| Qualifications: | Bachelor of Arts (Geography majors) |

25 January 2017

| | |
|-----------------|--------------------------------------|
| Time: | 08:00–14:00 |
| Qualifications: | Bachelor of Arts (Language Practice) |

26 January 2017

| | |
|-----------------|-------------------------|
| Time: | 08:00–14:00 |
| Qualifications: | Bachelor in Social Work |

31 January 2017

| | |
|-----------------|-------------------------|
| Time: | 08:00–14:00 |
| Qualifications: | Bachelor in Social Work |

01 February 2017

| | |
|-------|--------------------------------------|
| Time: | 08:00–14:00 |
| | Bachelor of Arts (Language Practice) |

01 February 2017 and 03 February 2017

| | |
|-----------------|--|
| Time: | 08:00–14:00 |
| Qualifications: | Bachelor of Arts (Governance and Political Transformation) |

02 February 2017

| | |
|-----------------|---|
| Time: | 08:00–14:00 |
| Qualifications: | Bachelor of Arts (Human Movement Science) |

Academic Advice Programme

Faculty of Natural and Agricultural Sciences

23 January 2017 – 10 February 2017

| | |
|-----------------|--|
| Time: | 08:00–15:00 |
| Qualifications: | <ul style="list-style-type: none">• Bachelor of Science (all specialisations)• Bachelor of Science – Extended Curriculum Programme• Bachelor of Agriculture (all specialisations)• Bachelor of Agriculture – Extended Curriculum Programme• Bachelor of Science Agriculture (all specialisations)• Bachelor in Consumer Sciences• Bachelor in Architecture |

Faculty of Theology

23 January 2017 – 10 February 2017

| | |
|-----------------|---|
| Time: | 08:00–15:00 |
| Qualifications: | <ul style="list-style-type: none">• Higher Certificate in Theology• Advanced Diploma in Theology• Bachelor of Theology• Bachelor of Theology – Extended Curriculum Programme |

REGISTRATION

Registration Process

Faculty of Health Sciences

School of Nursing - Registration and academic advice are available at the Idalia Loots Building:

- Undergraduate students from 9 January to 10 February 2017, between 08:00 and 16:30.
- Post basic training students from 16 January to 10 February 2017, between 08:00 and 16:30.

Enquiries regarding admission, NBTs, class fees, international students, and residential affairs are only available at the Callie Human Hall during this time between 08:00 and 15:00.

South Campus (extended programmes)

Students in the extended programmes for Economic and Management Sciences, and Natural and Agricultural Sciences must register at the Bloemfontein Campus (Nelson Mandela Drive), although you attend classes on the South Campus (Bloemfontein).

STEP 5: ONLINE REGISTRATION (ENROLMENT)

Once you have received academic advice, you will be referred to the Examination Centre (located next to the Callie Human Hall) for the online enrolment process.

WHAT IS ONLINE ENROLMENT?

During the academic advice process, your academic advisor will discuss the various modules (courses) that you must complete during the academic year. These modules form the curriculum of the qualification you chose. The next step is to enrol for each of these modules (courses).

At the UFS we make use of an online electronic system to allow students to enrol for the courses they discussed with their academic advisors. Student assistants will be available at the venue to show you how, and assist you with the enrolment process.

REGISTRATION

Registration

WHAT TO DO WHEN YOU GET TO THE EXAMINATION CENTRE

1. **Report to Examination Room 1 (EXR 1) to verify your password** – In step 2 you had to ensure that you have your password, however if you experience any problems with this step, a service point will be available during the registration process at EXR 1.
2. **Proceed to Examination Room 4 (EXR 4) to do the enrolment for your courses** – Proceed to EXR 4 where an assistant will guide you to a computer to assist you with the enrolment process.

WHERE TO GO IF YOU ARE OFF-CAMPUS

You will receive a notification (email) and a link for the enrolment task. You can simply click (select) the link and it will take you to the webpage where you can log in with your student number and password for enrolment.

Please refer to the Enrolment Guide sent to you for step-by-step guidance on using the Online Enrolment Service. For comprehensive information, you can also go to the UFS webpage at: www.ufs.ac.za/register2017.

STEP 6: GET YOUR STUDENT CARD

Proceed to Examination Room 5 (EXR 5) to get a student card. Once you have completed your enrolment, you can proceed to EXR 5 to get a student card.

You will need this card during your studies to enter certain facilities such as the library, computer laboratories, etc. You can also use your student card to pay for meals, books and printing at service providers at the Thakaneng Bridge, Pick-n-Pay, Checkers, etc..

STEP 7: GET ADVICE ON UFS101 AND ACADEMIC LITERACY COURSES

Proceed to Examination Room 2 (EXR 2) for advice on the UFS101 course and Academic Literacy courses

The UFS101 course is compulsory for all students (please refer to the UFS webpage at www.ufs.ac.za/register2017 for more information). You must consult with the Centre for Teaching and Learning about the tutorial sessions and groups you will join.

REGISTRATION

Registration

STEP 6: CONFIRM YOUR MODULES ON

BLACKBOARD – Blackboard is an online learning management system. On Blackboard, you will find study material and assessments for the modules you registered for. Check that your modules show on Blackboard where applicable. – Please note: Newly enrolled modules will only be available on the platform after 24 hours.

ON CAMPUS

A helpdesk will be available in EXR 4 for assistance with Blackboard enquiries during the registration period.

OFF-CAMPUS

Please notify the Blackboard Helpdesk at +27 51 401 9452 for assistance if the modules you registered for are not reflected on the portal.

To access Blackboard, visit the following website:

<https://learn.ufs.ac.za>

To log into your Blackboard account, type:

Username: Student number

Password: UFS campus password

STEP 8: GET your study material

Proceed to Examination Room 7 (EXR 7) for your study material issued by Xerox

Study material is issued by Xerox Bytes Solutions on behalf of the UFS. The cost for the study guides and material will be added to your tuition fees account. Once you have enrolled for all our modules (courses), you can request a copy of the study material.

Please note: Distance/Open Learning and Online Learning students will be able to access their study material on Blackboard and will not be required to collect study material on campus.

PROOF OF REGISTRATION

NB: It your responsibility to ensure that your registration has been completed correctly [*correct study code/module code(s)/centre of presentation*].

After you have completed your online registration, we will email a copy of the proof of registration to your preferred email address (as indicated on your application).

REGISTRATION

Registration

You must make sure that you are registered correctly on or before the last date allowed for changes (first semester, 10 February 2017) to avoid financial complications or problems with bursaries.

After 10 February, you are not allowed to register for any first semester and year modules. You can cancel first semester and year modules until 15 February 2017 and second-semester modules until 15 August 2017.

- You cannot carry over any uncompleted/discontinued modules to the next year – you will have to register for that module again the following year.

INCORRECT MODULE REGISTRATIONS

In motivated cases, incorrect registrations can be rectified at a fee before the start of the examination, on condition that the module(s) is/are in the same subject field, e.g.: if a student is registered for EBUS2714 instead of EBUS2715. An additional amount of R260 per module will be payable after the last date of registration (10 February 2017 for the first semester).

RULES - The rules of the University of the Free State are applicable to you in all respects during the course of your studies.

- General rules may change from year to year. Please ensure that you are familiar with the applicable rules before registration. The rules can be found on the UFS website at www.ufs.ac.za
- The faculty rulebooks can also be found on the UFS website at <http://www.ufs.ac.za/templates/yearbooks>

REGISTRATION

Registration Process – Contact Persons

FINANCE

Accounts/amounts payable
Undergraduate

The responsible officer: Finance

T: +27 51 401 2806

or +27 51 401 3003

Fax: +27 51 401 3579

Email: tuitionfees@ufs.ac.za

Staff and Council Bursaries

T: +27 51 401 9668

STUDENT ADMISSIONS:

Call Centre – T: +27 51 401 9666

Email: StudentAdmin@ufs.ac.za

STUDENT REGISTRATIONS:

Call Centre – T: +27 51 401 9666

Email: StudentAdmin@ufs.ac.za

FACULTIES

Faculty of Economic and
Management Sciences:

Mrs L Pretorius

T: +27 51 401 2173

E: LPretorius@ufs.ac.za

Faculty of Education:

Ms C Cardoso

T: +27 51 401 9264

E: eduINFO@ufs.ac.za

Education undergraduate:

Foundation and Intermediate Phase

Ms A Loots | T: +27 51 401 3059

E: eduINFO@ufs.ac.za

Further Education and Training Phase

Mr E Jacquire | T: +27 51 401 9685

E: eduINFO@ufs.ac.za

Faculty of the Humanities:

Mrs M Cloete

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E: CloeteM@ufs.ac.za

Mr NL Lhongwane

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E: HlongwaneNL@ufs.ac.za

Ms K Mabulana

T: +27 51 401 2459

E: MabulanaK@ufs.ac.za

Faculty of Health Sciences:

Undergraduate programmes

Mrs L du Toit

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E: dutoitL@ufs.ac.za

REGISTRATION

Registration Process – Contact Persons

School of Nursing:

[Undergraduate programmes](#)

Mrs J Klopper

T: +27 51 401 2361

E: klopper1@ufs.ac.za

Faculty of Law:

Mrs A Kotzé

T: +27 51 401 2735

E: kotzeA@ufs.ac.za

e-Learning students:

BIUR/LLB | Mrs C Nel

T: +27 51 401 2433

E: nelc1@ufs.ac.za

Mr RV van der Ross

T: +27 51 401 3532

E: vanderrossrv@ufs.ac.za

Faculty of Natural

and Agricultural Sciences:

Mrs L Frazenburg

T: +27 51 401 3199

E: DamonsLE@ufs.ac.za

Open Learn programmes

Ms GS Mosala

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E: MosalaGS@ufs.ac.za

Ms MNG Sephaka

T: +27 51 401 3414

E: SephakaM@ufs.ac.za

Dr BG Zulch

T: +27 51 401 3849

E: ZulchBG@ufs.ac.za

Faculty of Theology:

Mrs I Mostert

T: +27 51 401 9079

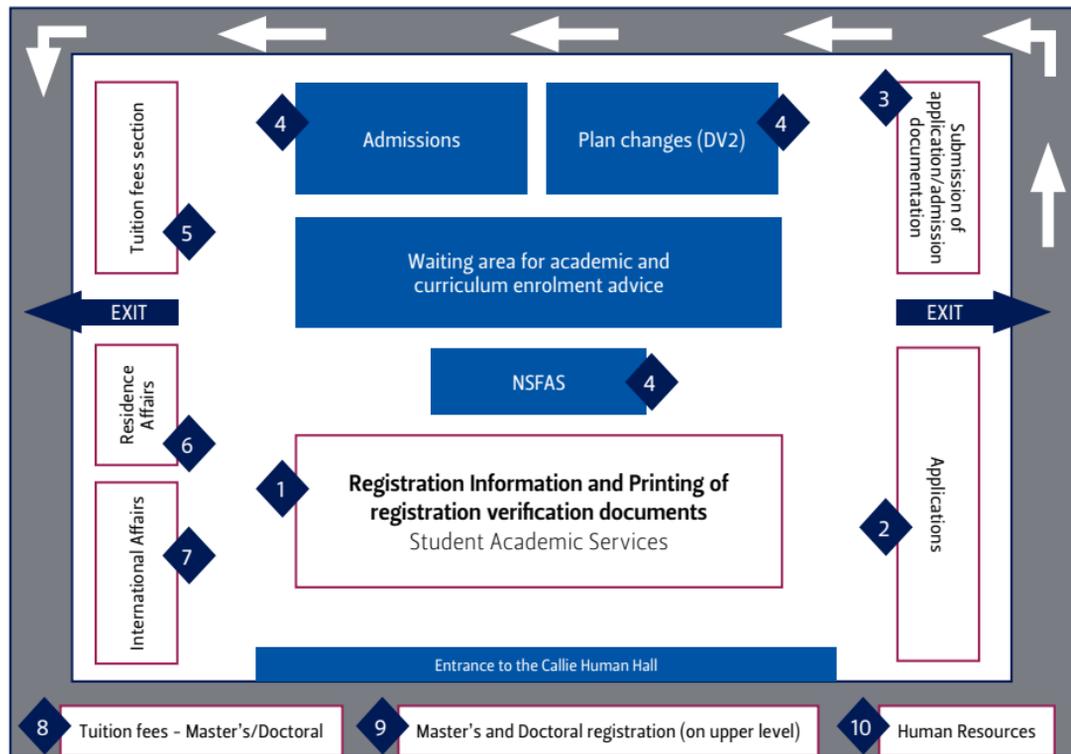
E: mostertIE@ufs.ac.za

Rev M Oosthuizen

T: +27 51 401 2617

E: moosthuizen@ufs.ac.za

Layout - Callie Human



All support services centralized in the Callie Human

Services to be available as of 9 Jan to deal with late applications, admissions, submission of results and supporting documentation and planned changes

Students first point of contact and thereafter redirected to relevant areas

LAYOUT

Academic Advice and augmented services – Examination centre

NBT – EXR / Callie

Faculties:

NAS – Scholtz Hall
(3 Feb move to EXR 6)

ECM – Albert Wessels

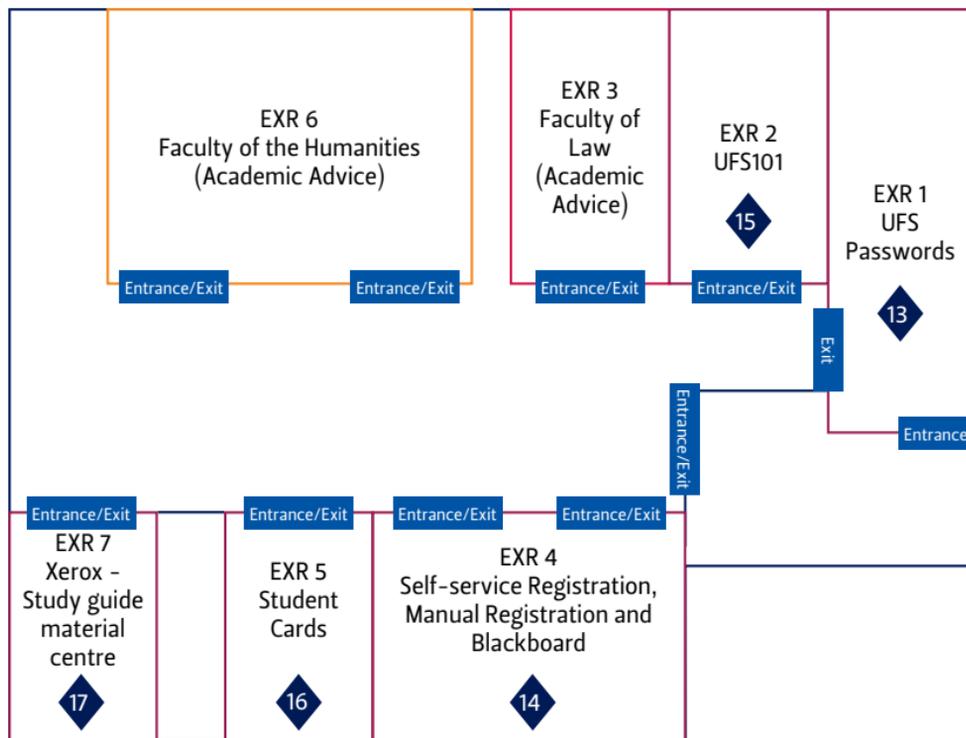
Law – EXR 3

HUM – EXR 6

Theology – in faculty

Education – in faculty

Proposed to combine ERX
5 and 1 and accommodate
Educ. in EXR 5 / Scholtz





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SUPPORT & REGISTRATION

NSH – No Student Hungry



Support the UFS through MySchool! Every swipe counts!

Make a difference with MySchool and the University of the Free State:

Sign up for a MySchool Card and choose the University of the Free State as your beneficiary. Every time you swipe at official partners, they donate money to the university on your behalf. If you have an existing MySchool card, you can add the UFS as a beneficiary, because you may have 3 beneficiaries. –Visit www.myschool.co.za to add us online as a beneficiary.

Will it cost you anything?

No! Not a cent. All you have to do, is swipe your card at partners every time you shop.

How will the funds be used?

The funding will go towards the No Student Hungry Bursary Programme which have managed to change more than 650 lives since 2011, by assisting students who are food insecure with a food bursary. These students have good academic records, even though they come from very challenging social backgrounds.



For more information on NSH:

www.ufs.ac.za/giving

Where can I sign up?

Visit www.myschool.co.za

LIBRARIES

Libraries

Sasol Library

The Library is the heartbeat of academics on campus. Students gain access with their student cards. You can also take out books with your student card. The library offers a range of services to help you with your studies. These services are:

- Access to more than 650 000 books
- Study areas that seat up to 1 100 students
- Overnight study areas
- Seminar rooms for group study
- Access to old exam papers
- Computer Labs
- Photocopy services
- Staff that will help you with any queries
- Contact your Faculty Manager or Programme Director for your faculty's system of reference.

Library Hours (Please note that all Libraries only open at 09:00 on Wednesdays)

UFS-SASOL Library

DURING SEMESTER

| | |
|--------------------------------------|---------------|
| Monday to Friday (except Wednesdays) | 08:00 - 22:00 |
| Wednesdays | 09:00 - 22:00 |
| Saturday | 09:00 - 13:00 |

APRIL AND SEPTEMBER HOLIDAYS

| | |
|--------------------------------------|---------------|
| Monday to Friday (except Wednesdays) | 08:00 - 18:30 |
| Saturday | 09:00 - 13:00 |

JULY AND DECEMBER/JANUARY HOLIDAYS

| | |
|--------------------------------------|---------------|
| Monday to Friday (except Wednesdays) | 08:00 - 16:30 |
| Saturday | 09:00 - 13:00 |

On Saturdays the Library is closed from the second Saturday in December to the first Saturday in January.

LIBRARIES

Libraries

Frik Scott Library (at the Medical Faculty)

DURING SEMESTER

Monday to Thursday (except Wednesdays) 08:00 – 17:30

Friday 08:00 – 16:30

DURING HOLIDAYS

Monday to Friday (except Wednesdays) 08:00 – 16:30

Music Library (at the Odeion School of Music)

DURING SEMESTER

Monday to Friday (except Wednesdays) 08:00 – 16:30

DURING HOLIDAYS – CLOSED

Qwaqwa Library

DURING SEMESTER

Monday to Thursday (except Wednesdays) 08:00 – 21:00

Friday 08:00 – 18:30

Saturday 09:00 – 13:00

APRIL AND SEPTEMBER HOLIDAYS

Monday to Friday (except Wednesdays) 08:00 – 18:30

JULY AND DECEMBER /JANUARY HOLIDAYS

Monday to Friday (except Wednesdays) 08:00 – 16:30

The library is closed on Saturdays during holidays and long weekends.

South Campus Library

DURING SEMESTER

Monday to Friday (except Wednesday) 08:00 – 18:00

Wednesday 09:00 – 18:00

Saturday 09:00 – 13:00

DURING HOLIDAYS

Monday to Friday (except Wednesdays) 08:00 – 16:30

The library is closed on Saturdays during holidays and long weekends.

Computer Laboratory Thakaneng Bridge

DURING SEMESTER

Monday to Friday 08:00 – 22:30

Saturdays 09:00 – 16:30

Sundays 10:30 – 15:30

DURING HOLIDAYS

Monday to Friday 08:00 – 18:30

Saturdays 09:00 – 13:00

Centre for Teaching and Learning

Using Technology in Teaching and Learning

At the University of the Free State we strive to address the needs of 21st century students by integrating technology into teaching and learning. Therefore students use computers or mobile phones to access course material, take part in online activities or submit assignments. These tasks are executed via a learning management system (LMS) which is called Blackboard at the UFS. To engage in this way, students can either bring along their own computer or laptop (to use in residence rooms) or use one of the 1300 computers in the dedicated computer labs on campus.

Helpdesks during registration

For more information on access to the LMS and registration on the LMS, visit one of the EduTech Buddy stations during registration. They are located at EXR, the central computer labs, and the foyer of the Faculty of Health Sciences.

Helpdesks during the year

For any Blackboard related inquiries during the year please visit the Blackboard helpdesk located in the central computer labs.

Training

Hands-on training for all students in basic computer skills, as well as an introduction to Blackboard, will take place from 18 - 31 January 2016 and 1 - 19 February 2016 at the central computer labs. To attend these training sessions, sign up at one of the EduTech Buddy stations during registration.



Blackboard

Blackboard Mobile™ app

Install the Blackboard Mobile™ app on an eligible smartphone* and access your grades, hand-outs, assignments and all other activities on Blackboard.

**Eligible smartphones: Android™, BlackBerry® smartphone, HP webOS, iPhone®, iPod Touch® and iPad™.*

Centre for Teaching and Learning

How to download Blackboard Mobile™ app

1. Search for 'Blackboard Mobile Learn' in your App Store
2. Install the app
3. Search for the name of the University of the Free State with the words: "University of Free State"
4. Login with the username and password you normally use to login to Blackboard®

Student Technology Program

Technology is increasingly becoming integral to the way we work, communicate and learn. During a student's study years at the UFS a considerable amount of communication and assessment takes place online. Consequently the UFS* became part of a consortium through which students and staff members can purchase various devices (laptops, tablets etc.) at a discounted rate.

Laptops:

Acer and Lenovo provide basic entry level to high end laptops.

Tablets:

Acer, Dell, Proline and Samsung offer Android and Windows tablets (smaller 7 inch to top- range 10.1 inch models). For more information on products, pricing and to place orders visit <http://www.stp.ac.za>

*Note: The University of the Free State is not liable for any after-sale services. For any inquiries or problems encountered please contact the vendor.



4

**STUDENT LIFE
COMMUNITIES**

STUDENT LIFE

Student Life Colleges

At Student Affairs we value the development of key graduate attributes in each Kovsie student. This development of graduateness is important in order to distinguish you, as Kovsie students, from your peers upon entering the labour market. You are therefore invited to become part of a college community through joining a specific residence community, faculty organisation and/or student association. These student communities will provide not only a sense of belonging for you, but will also expose you to various co-curricular programmes and activities.

We believe that these experiences will have a high impact on your own development and success, and create a seamless integration between your in-class and out-of-class experience.



NORTH COLLEGE
VERITAS · TSWELOPELE · WELWITSCHIA
VERGEET-MY-NIE · MADELIEF



SOUTH COLLEGE
MARJOLEIN · ARMENTUM · VLLA BRAVADO
NJ VD MERWE · EMILY HOBHOUSE



EAST COLLEGE
ROOSMARYN · JBM HERTZOG · KHAYALAMI
SONNEDOU · LEGATUM · ARISTA



WEST COLLEGE
IMPERIUM · ABRAHAM FISCHER · KESTELL
OUTENIQUA · CONLAURÉS



CENTRAL COLLEGE
SOETDORING · WAG · 'N-BIETJIE
KAGISO · AKASIA · KAREE



MALUTI HEIGHTS COLLEGE
HECTOR PETERSON · EAGLES NEST
CHRIS HANI · PETER MOKABA



WILLOWS COLLEGE
BOIKAMOSO · TSHIMOLOHONG
TSHIYA · KILIMANJARO



PROTEA COLLEGE
UKHAHLAMBA · STEVE BIKO
OR TAMBO

Student Communities

The department of Student Communities takes responsibility for all residence communities that form part of Student Life Colleges. Through college programmes and activities, peer mentoring and a clear focus on value-driven management, the Student Communities team establishes an environment that is conducive to the development and success of each individual student. Residence and College communities provide inspirational spaces where students feel safe enough to give expression to their unique and shared identities.

CONTACT:

Dr WP Wahl
Director Student Affairs
Tel: 051 401 2819



UNIVERSITY OF THE FREE STATE
GATEWAY COLLEGE
ORIENTATION · ORIËNTERING · TLWAETSO

Residences



Abraham Fischer
Mr Lyle Markham
051 401 9791 | 084 207 6074
MarkhamLG@ufs.ac.za



Beyers Naude
Mr Angelo Mockie
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Kagiso
Mr Gerben van Niekerk
084 700 5511
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Akasia
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076 450 4504
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ConLaurès
Mr Frank Makhabane
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Karee
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Khayalami
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Imperium
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051 405 3394(5)
JamaMP@ufs.ac.za



Legatum
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RESIDENCES

Residences



Madelief
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072 252 1228
DickL@ufs.ac.za



Soetdoring
Ms Lerato Masapo
072 963 7182
MasapoLC@ufs.ac.za



Vergeet-My-Nie
Mrs Evaline Susan van Wyk
084 645 3774
VwykES@ufs.ac.za



Marjolein
Ms Gugu Khanye
051 401 3798 | 083 636 0363
KhanyeGW@ufs.ac.za



Sonnedou
Ms Janine Pretorius
084 701 4734
PretoriusJ1@ufs.ac.za



Wag-'n-Bietjie
Mrs Burneline Kaars
0829269192
KaarsB@ufs.ac.za



NJ van der Merwe
Ms Wilmie van der Wal
076 392 9195
VanDerWalW@ufs.ac.za



Tswelopele
Mr Petrus Calitz
082 626 9384
CalitzPH@ufs.ac.za



Welwitschia
Mrs Ché Ströfeldt
051 401 2516
082 303 4158
StrohfeldtC@ufs.ac.za



Outeniqua
Dr Marguerite Muller
051 401 7660 | 072 445 0955
MullerM@ufs.ac.za



Veritas
Dr Chitja Twala
051 401 2877 | 083 745 9622
TwalaCM@ufs.ac.za



Roosmaryn
Mrs Tibi Mohapi
072 826 1408
MohapiMTP@ufs.ac.za



Villa Bravado
Mr Pieter du Plessis
083 276 4994
DuPlessisPJ@ufs.ac.za

Associations

Political Associations

| Name of Association | Chairperson | Email Address | Contact |
|---|-----------------------|------------------------------|------------|
| African National Congress Youth League | Zwane Zama | Zandaleezwane13.zz@gmail.com | 0720511781 |
| South African Students Congress | Moleboheng Matshosa | mathosamoleboheng@gmail.com | 0788350079 |
| Economic Freedom Fighters Student Command | Zamuxolo Molema | 2013161621@ufs4life.ac.za | 0796506302 |
| Afriforum | Wallance Va Der Linde | wallacevanderlinde@gmail.com | 0827761637 |
| Lesotho Student Convention | Matsela Matsela | ufs.lesco@yahoo.com | 0735977005 |
| DASO | Thabiso Bohlale | dasofreestate@gmail.com | 0741006808 |
| PASMA | Kelebogile Aplane | calyptraaplane@gmail.com | 0780332357 |
| Socialist Youth Movement | Trevor Shaku | thabothibos37@gmail.com | 0712829021 |
| Young Communist League | Bongani Mazula | ge.gatebe@gmail.com | 0623398475 |

Religious based Associations

| | | | |
|--|---------------------|------------------------------|------------|
| Breakthrough Church City | Bongumusa Nkwanyana | 97bongumusa@gmail.com | 0726951419 |
| United Reformed Church Student Society | Lehlohonolo Modise | lehlohonolo.modise@gmail.com | 0833679640 |
| Anglican Student Federation | Khahliso Pharoe | 2014170787@ufs4life.ac.za | 0735037966 |
| His Grace Tabernacle | Sinesipho Madolo | Memza.sineipho@gmail.com | 0791839783 |
| Global Reconciliation Church | Pastor Hlongwane | nlhlongwae@gmail.com | 0611559761 |
| 4the Love | Bongani Ngesi | ngesibongani@yahoo.com | 0765830263 |
| ELCSASO | Lehlohonolo Maboi | 2013026303@ufs4life.ac.za | 0788865096 |
| CRC Campus Zone | Thokozani Wale | thokozani.wali@gmail.com | 0730529576 |
| The TACCSO | Matsoso Mohlomi | matsosolawrence@gmail.com | 0734319524 |
| EquipibleChurch | Irvin Nhlumayo | irvin.nhlumayo@gmail.com | 0714062145 |
| Ebenezer Youth Ministry | Maseli Magatshani | 1612sediwise@gmail.com | 0738849159 |
| SCO | Mmangaliso Gumbi | masomkhanda@gmail.com | 0796263322 |
| Muslim Students' Association | Mohammed Bhamjee | mobhamjee@gmail.com | 0710175490 |

Associations

| Name of Association | Chairperson | Email Address | Contact |
|--|----------------------------|------------------------------|------------|
| Zion Christian Church Student Fellowship | Lehlohonolo Adams | donaldans05@gmail.com | 0731201830 |
| Empowerment Ministries International | Thambile Jouta | 2012047862@ufs4life.ca.za | 0627568103 |
| Kovsie LECSA | Masingoaneng Mahloane | msingwi@gmail.com | 0849769360 |
| ACTS | Tshamaano Khalushi | tshamaanok@yao.com | 0745461931 |
| Unashamed Impact | Humphrey Mahlo | Humphrey26@gmail.co | 0720847241 |
| ZCC SF | Khathutshelo Mudau | Rasinkhu@gmail | 0829716804 |
| Youth Quake | Ramovhei Seani | rseani@yahoo.com | 0769260501 |
| Twelve Apostles Student Association | Thandi Sibanyoni | 2012098923@ufs4life.ac.za | 0794678551 |
| St.gnas ZCC SF | Masoto Mohlapamaswi | Mmohlaoamaswi@gmail | 0743160775 |
| BEW Campus Ministry | Thami Dubaso | 2009027414@ufs4life.ac.za | 0766441001 |
| Lighthouse Chapel International | Nelisiwe Sibeko | nmsibeko@gmail.com | 0825961841 |
| Kovsie Hindu Association | Mikhila Daya | mikhiladaya7@icloud.com | 0782680399 |
| SDASM | Mamaili Mokuoane | mamailim@gmail.com | 0825348202 |
| Amplified | Eduard Booysen | eduard.booyesen@yahoo.com | 0720535098 |
| Baha'i Society UFS | Kagisho Thothela | thothela.kagisho@outlook.com | 0795490075 |
| We Love You Society | Mandilakhe Mngezana | mngezana@gmail.com | 0782455041 |
| Eat With God Ministries | Matuzini Caroline | 2012092017@ufs4life.ac.za | 0715908700 |
| Deeper Life Campus Fellowship | Oluwaseyi Michael Oderinde | smojii02@yahoo.com | 0784864483 |
| Methodist student society | Anathimabentsela | anathi.mabenhtsela@gmail.com | 0715908700 |
| Deeper Life Campus Fellowship | Oluwaseyi Michael Oderinde | smojii02@yahoo.com | |

Academic Based Associations

| | | | |
|--|--------------------|----------------------------|------------|
| Academia | Moeti Pakiso | moetipj@yahoo.com | 0722823038 |
| South African Women Lawyers Associations | Bridget Talakasi | bridgettalakasi@gmail.com | 0810077601 |
| Golden Key | Nthabiseng Maletle | maletenthabiseng@gmail.com | 0828581985 |
| Black Lawyers Association | Msizi Dube | mcyzdube@gmail.com | 0834523847 |

Associations

| Name of Association | Chairperson | Email Address | Contact |
|--|-----------------------------|-------------------------------|------------|
| Psychology Students Association | Sunita Vd Westhuizen | sunitavdw6@gmail.com | 0603019818 |
| Commercio | Karabelo Maloi | km.maloi@gmail.com | 0810466329 |
| Economics Students Association | Ralebons Phumudzo | phumudzor@gmail.com | 0716015192 |
| Occupational Therapy Students' Association | Martinette Van Loggerenberg | martinettevl@gmail.com | 0793320982 |
| Actuarial and Statistics Student Council | Thulani Babeli | thulaninormanbabeli@gmail.com | 0769124584 |
| United Free State of Mind | Lesego Motsiri | motsiri@gmail.com | 0746209168 |
| Social Worker Student Council | Tyresse Nkebanyane | mrtyresse@gmail.com | 0738437854 |
| ABASA | Onelisa Mgoqi | onelisamgoqi@yahoo.com | 0724228354 |
| UFS Geology Students | Lerato Masakala | 2011009525@gmail.com | 0739572975 |
| Legal Behemoth | Christiaan Dedriks | mantibilemohale@gmail.com | 0619284253 |
| Project Prodigy Youth Developers | Lerothodi Molete | | 0725739883 |
| Campus Achievers | Ndileka Mappingana | ndilekabubu@yahoo.com | |

Entrepreneurship based associations

| | | | |
|------------------------|----------------|-------------------------|------------|
| Black Management Forum | Mbodi Muthambi | Mbodimuthambi@gmail.com | 0769723849 |
|------------------------|----------------|-------------------------|------------|

General Associations

| | | | |
|--|----------------------|---------------------------|------------|
| Extra Mile | Vuyo Mapompo | thabothibos37@gmail.com | 0625516519 |
| Momemntum Adventure and Climbing Club | Jacques Reubenheimer | mountainpursuits@gmail | 0833799145 |
| Limpopo Cultural Students' Association | Mudzunga Matakala | 2012174476@ufs4life.ac.za | 0738295460 |

ASSOCIATIONS

Associations

| Name of Association | Chairperson | Email Address | Contact |
|--|--------------------|---------------------------------|------------|
| Kovsie Gaming League | Lorinda Slippers | lorinderslippers@rocketmail.com | 0763333284 |
| Afrocentric Student Association | Bongani Mphirime | bongani.goodenough@gmail.com | 0736938819 |
| TEDxUFS | Bonginkosi Leeuw | bonginkosileeuw@yahoo.com | 0793814126 |
| Blueprint Generation Student Association | Dineo Mashile | mashilekd@gmail.com | 0723423689 |
| UFS Debate Society | Lehakoe Masedi | limasedi@gmail.com | 0825030017 |
| South African Youth Leaders Network | Nhlamulo Hlongwane | nhlhlongwane@gmail.com | 0791839783 |
| UFS Choir | Kgalalelo Modibedi | kgalalelomodibedi@yahoo.com | 0730241493 |
| Signals-sign Language association | Carla Bester | canacibester@gmail.com | 0743472980 |

Charity Based Association

| | | | |
|----------------------------------|---------------------|---------------------------|------------|
| Rotaract | Caley Ahern | caleyahern@gmail.com | 0782068276 |
| Enactus UFS | Andile Putu | putuandile@gmail.com | 0824514265 |
| Purity Challenge | Asive Dlanjwa | asive.dlanjwa@gmail.com | 0732596161 |
| CitizensZA (UFS Branch) | Yondela Mankuntsu | ymankuntsu@gmail.com | 0835441921 |
| Hand2Hand | Surprise Manyaiyi | manyaiyi@gmail.com | 0603491000 |
| International Based Associations | | | |
| Lesotho Students' Association | Donald Litsoane | donaldlitsoane@gmail.com | 0749285440 |
| Zimbabwe Students Association | Josephine Pawandiwa | 2013047127@ufs4life.ac.za | 0768624370 |

Arts and Culture

The Arts and Culture office is inviting YOU to get involved, participate, attend and support the arts at Kovies! Each year Kovies Arts and Culture presents an eclectic, exciting and mind-blowing arts and culture programme which covers a myriad of artistic genres; for those who love music and drama (Musical Theatre) we have the annual First Year's Stagedoor Competition where various residences, individual groups and associations compete in the Student Life Colleges format to present their take of the year's theme and of course claim bragging rights for the rest of the year! Our Thinking Stone Live Performance Sessions continue to grown in leaps and bounds so if you love slam poetry, dance, singing or if you play guitar or any other instrument then this is the platform for you to showcase what you can do during lunchtime and get your talent noticed and be part of our Arts Development Mentorship Initiative. For more info keep checking the UFS Facebook page and website for new events and projects!

1. FIRST YEAR'S STAGEDOOR COMPETITION

STAGEDOOR is one of the most exciting musical/drama or musical theatre showcase specifically aimed at our First Year students. Every year a theme is decided upon by the various RC - Arts and Cultures and the most talented first years are selected from a rigorous audition process in each residence - lots of rehearsals follow and then showtime where the winners are then announced.

Here are some photos from last year's competition ----->



For more info on any of our events and programmes please visit:

Office 8 & 9 | Steve Biko House (Student Affairs)
051 501 9876/9349 | chiyindikot@ufs.ac.za

ARTS & CULTURE



STAGEDOOR 2016 WINNERS!



Kovsiesport

Sport is one of the cornerstones in developing students at Kovsies. The achievements of our students are known worldwide. Kovsie achievements are recorded in provincial, national and international records. KovsieSport invites first-years students to become part of the proud tradition of sport at Kovsies.

The UFS offers the following to everyone who wants to participate in sports.

- Top quality sport
- Top quality amenities
- Competition to compete at the highest level in your type of sport Fully equipped KovsieFit gymnasium
- Recreational opportunities
- High-Performance Sports Centre Sport amenities
- Pellies Park, the heart of the UFS athletics club, offers a modern club and all the amenities for the athlete.
- Three cross-county courses of which one is a permanent course.

- XEROX Shimla Park, the UFS rugby mecca with a fully equipped clubhouse as well as four other rugby fields.
- Cricket: The Oval with an excellent clubhouse and four outfielders.
- Three soccer fields with flood lights.
- A tennis complex with eighteen nets, four with flood lights.
- Netball facilities with six courts and a clubhouse.
- An Olympic-standard swimming pool with lights.
- Facilities for volleyball, badminton and five squash courts.
- Two astro hockey fields with a clubhouse and six four fields.
- Two basketball courts with lights.
- High Performance Sports Centre

Our motto is: Participate, become involved, become part, taste the joy of being a student. Make use of opportunities and become a fully balanced human being. For any enquiry or advice, the staff members of KovsieSport are at your disposal.

Kovsiesport

Types of sport and organisers

Athletic Meetings, Road Running & Cross Country

051 401 2137

051 401 7384

Head Coach Rugby

051 401 3483

Rugby

051 401 2648

Hockey

051 401 2450

Head Coach Netball

051 401 3542

Events & Marketing, cycling, swimming, chess, triathlon

051 401 2231

Soccer

051 401 2841

Basketball, volleyball, fencing, karate, judo, mountain climbing

051 401 2807

Netball, tennis, squash, table tennis, badminton

051 401 2643

Cricket

051 401 9399

ENQUIRIES:

Tel: 051 401 2231

Email: venterk@ufs.ac.za

RAG Projects

Rag parade

The Rag parade has become the ultimate highlight of our fundraising year. During this highly anticipated event, creative and enterprising students entertain the local community with flamboyantly decorated floats, which are paraded through the streets of Bloemfontein, together with various dance groups and orchestras. The remarkable success of the Rag parade is due to the dedication, hard work and enthusiasm of the students, combined with the loyal support of the RAG CS sponsors and members of the Bloemfontein community.



Rag Finalists

Every year, scores of young women and men compete for the coveted title of Rag Queen & Mr Rag. Semi-finalists become debutantes for a period of six months; where after the twenty debutantes (10 Ladies & 10 Gentlemen) who raised the most money are announced as the Rag Finalists. The Rag Finalists engage in various fund raising activities and visit hospitals, old age homes, homes for the disabled as well as businesses and shopping centres.

RITSIM



Ritsim

The Ritsim magazine is the voice of Kovsie Rag. As our official publication, Ritsim not only reflects contemporary student humour, but also serves as one of the most significant contributors to the overall fundraising initiative of Kovsie Rag CS. Ritsim has grown in size and impact during the course of years, and between 20 000 to 25 000 copies are annually sold throughout the region.



Bucket list

This initiative has been designed to replace the First year collection lists while the project considers the sentimental side of students. There are 15 challenges that entail all the crazy things that students always wanted to do before they leave university. Each participant has to raise a minimum of R500. This is a pilot programme and is still open for change, however, over 400 people have signed up to participate in the 2015 challenge.





Big Give fundraising

This joint venture between Kovsie Rag and the food security unit on campus is set out to collect money and non-perishable food for students in need. The first collection of its kind kicked off in August 2015, when money was collected at the campus entrance gates. This project was received with great enthusiasm and will continue to make a difference in the lives of those in need.



Ubuntu Community Store

The Ubuntu Community store is more than just a “free clothes store” for the under privileged in our community. This beacon of hope inspires the community, as well as the students partaking in the experience. Community members had the opportunity to select 3 pieces of clothing free of charge. Not only was UFS residences and staff members given the opportunity to contribute to this worthy cause, but they were also involved in the distribution of soup and bread at the venue. Participating staff and students enjoyed the opportunity to interact with the community, as well as the young children of Dinaweng in Bloemfontein.



Schoolbag day /shoe day

Each year we work in partnership with five schools in Bloemfontein to make a difference in less-privileged pupils' lives. Currently our partner schools identify 50 pupils who have a serious need for stationary. Rag CS attempt to acquire and donate schoolbags filled with stationery related items. We are optimistic to expand this project and make a difference in many more pupils' lives.



Community Garden Project

This operation aims to assist the NSH project, as well as the food security unit on campus. If every residence participates we will have 26 vegetable gardens, thus in theory, we should be able to feed 540 students per week. The outcomes of this project are endless, and teach students the value of recycling, making use of grey water and also serves as a life lesson on sustainability. This is a long-term project and it will not serve as a quick solution, but rather a lasting solution.

Leadership Development Centre

CONCEPT AND PURPOSE

The Office for Student Leadership Development provides a formal and institutionally integrated co-curriculum as well as research on graduate leadership development. The Office, in partnership with faculties and other departments, design programmes which are delivered through Student Life Colleges. We strive to meet capacity building needs of student leaders and to develop their full potential. The Office provides channels for student pathways and signature development, whilst creating opportunities to enter into leadership positions and to pursue career development. As a result these programmes also enhance academic performance and social integration of students.

WHAT WE OFFER

The development programmes are open to all undergraduate, graduate and post-graduate students and consists of four levels, namely:

- **Generic Leadership Development Programmes** with the target of developing all student leaders and preparing them for student governance positions across the university and beyond

- **Specialized and Selective Leadership Programmes** that cater for high achieving and selected student leaders who show potential, channelling them towards specialized programmes e.g. Maharakham University Leadership Camp (MSU, Thailand) and participation in the One Young World Youth Forum
- **Leadership Forum Training Programmes** for focused development of elected student governance structures across campuses, tailor-made for training in their respective fields to be fully equipped and functional e.g. SRC training, SRC and Associations EC training, RC training, First Year Camp (Camp Activator)
- **Mobilization and Ad hoc Programmes** in support of students and governance structures for specific purposes, events and campaigns, such as Pre-election Candidate Training and Reconciliation workshops

Programme Coordinator:

René Pelserr | T: 051 4019087 | E: pelserr@ufs.ac.za

For more info on any of our events and programmes please visit: Office 2 & 2B | Steve Biko Building (Student Affairs)

VOLUNTEER

Volunteer Office

"Everybody can be great because everybody can serve. You don't have to have a college degree to serve. You don't have to make your subject and verb agree to serve. You only need a heart full of grace. A soul generated by love ." Dr. Martin Luther King Jr.

The Volunteers Office aims to inspire and foster a culture of active citizenship. Volunteering is more than visiting an old age home or having a soup kitchen. It also implies to be an active citizen to improve society through taking part in programmes and activities that contributes to it. "Truly effective citizens (need) the opportunity to analyze and understand the interplay of social economic, and political forces and to take part in projects through which they might develop skills and commitments for working collectively to improve society" Westheimer and Kahne. Active citizenship is embraced by living the concept of Ubuntu. The philosophy's underlying values seek to honor the dignity of each person and are concerned with the development and maintenance of mutually affirming and enhancing relationships. - Barbara Nussbaum

The Volunteers Office achieves this by:

- Mobilizing volunteers to respond to campus needs and on and off campus activities.
- Offering basic and specialized volunteer training.
- Support bursary students with compulsory community engagement obligations.

How to get involved with the Volunteers Office?

Come register for volunteering at Room 16b in the SRC Building, Thakaneng Bridge. Your name will be put on our database. We will sms you to come and register for specific volunteer events .

Benefits for student volunteers:

- To gain key student attributes
- Maximize student experiences
- Learn life skills through contribution
- To have fun and meet people
- Explore diverse interests
- Receive recognition for your participation by receiving a certificate during the Volunteers Awards Function on the end of each year.

Student Media Lab

The Student Media Lab was established early in 2012. The Lab's mission is to be the center point of all media activity on all 3 campuses of the University of the Free State. The Student Media Lab aims to educate, train and develop key student graduate attributes of the UFS and to expose the wider community on the power and potential of the industry in facilitating social change, social justice and active citizenship.

KovsieFM was founded in 1978 by a group of students who christened the station "Radio Kampus". From the humble beginnings of broadcasting via landline to the cafeteria, KovsieFM now broadcasts in FM to the whole of Bloemfontein and surroundings on 97.0 FM. In the last couple of years alone KovsieFM produced 10 students that were offered various broadcasting positions in a commercial media outlets such as OFM, Smile FM, Kaya FM, YFM, JacarandaFM and Multichoice. If you want to join the fun, then contact the Programming Manager, **Qhawe: 051 401 9086** or kovsiefm@ufs4life.ac.za



IRAWA Post is the only official student newspaper of the University of the Free State since 1944. The IRAWA Post forms part of Student Life and aims to educate inform and empower the student of the University of the Free State. The student-run newspaper is distributed monthly to all 3 campuses of the University. The newspaper is very active online and you can follow them on Twitter: @IRAWApost or on Facebook: IRAWA Post. If you want to be part of the action than contact the Editor-in-Chief, **Teboho: 051 4440851** or irawapost@ufs4life.ac.za

Kovsie Media Lab

KovsieTV was established in 2015, and is the online visual platform of student media at the University of Free State. KovsieTV covers a multitude of events, ranging from Current Affairs, Arts and Culture, to Lifestyle, and Sport. In addition to covering events, KovsieTV produces its own content, captures interviews and creates promotional videos. All these are aired on Youtube, Facebook, and the university site.

KovsieTV is not just about capturing footage, or uploading videos, it is about sharing in students' experiences, and connecting the diverse student population with their varying interests.

It is also about being the voice and face of students; their interests, differences, hardships and greatest achievements while at the University of the Free State, and long after that.

Kovsie tv



You can follow KovsieTV on
Facebook: The Real KovsieTV,
Twitter: KovsieTV
Instagram: KovsieTV.

To know more, contact the Channel manager,
Tumelo: 051 401 3206 or kovsietv@ufs4life.ac.za

HOW TO BOOK

How to book a venue

In the case of booking a venue:

SRC – Student Representative Council

- Decide on the venue the association would like to book.
- Visit the SRC / Student Affairs Building at least 3 days before booking the venue and enquire about the availability of the venue.
- If available, request to book the venue, provide your contact details and wait for response from the front-desk assistant.
- The assistant will then send a request to the relevant person for the booking.
- If there is a delay in response, please call +27 (0)51 401 2142 to confirm booking.
- In case of the SRC Chambers or Fish Tank, please visit the SRC / Student Affairs Building or call +27 (0)51 401 2142 at least one day before making the booking.

Please note:

- Only students affiliated to registered student association are allowed to book venues
- Academic venues (where classes are conducted) are only available during the week from 19:00 or 20:00, due to classes.
- For weekends, associations may book venues at any time.
- Church associations are allowed two hours in a venue on a Sunday.
- The SRC and Student Affairs staff enjoys preference for the SRC Chambers and bookings may be moved to other venues to accommodate this rule.
- All venues are available for the use of all divisions on campus.

In case of venue bookings for an event:

- Decide on the venue.
- Visit the SRC / Student Affairs Building and request a function form.
- While at the building, enquire about the availability of the venue for the event. Please note that this should be done two weeks prior to the event.
- Collect the different signatures required for the approval of the event, attach all relevant information about the event and return the form to the front-desk assistant at the SRC / Student Affairs Building.
- Wait for approval from the Dean of Student Affairs. The front-desk assistant will notify you when the event has been approved.

How to book a venue

- If there is a delay in response, please contact +27 (0)51 401 2142 to confirm.
- Collect the form and request confirmation of booking if the venue has been approved.

Please note:

- The above is relevant for all venues if it is to be booked for an event.
- For external applicants who would like to book the venue, please be reminded that the venues require a deposit for booking.
- For information on all venues, please phone +27 (0)51 401 2142 and relevant contact details will be provided for the different venues to be booked.

Student Projects Office

The main responsibility of the office is to guide, support and assist student associations, and the Student Representative Council (SRC) in planning and executing their projects, events or activities. The office also assists and supports non-affiliated students with project planning and other requests to execute their activities and events. The office offers guidance on the successful execution of student projects and finalizes the operational (procurement, booking of venues, etc.) functions for the students. Office is located at the Steve Biko Building's Front Desk. Contact Miss Lebogang Mashego at MashegoL@ufs.ac.za or 051 401 2142 for queries.



5

**STUDENT
SUPPORT**

Student Life

| OFFICE NO. | NAME | DIVISION | OFFICE NUMBERS |
|--|---------------------|---------------------------------|-------------------|
| OFFICE OF THE DEAN OF STUDENT AFFAIRS | | | |
| 4B | Pura Mgolombane | Dean | 051 401 9084 |
| 4A | Anisha Sewsanker | Office Manager | 051 401 2852 |
| 3 | Masechaba Kgampe | Secretary | 051 401 2587 |
| 5 | Vhugala Nthakheni | Student Governance | 051 401 3689 |
| STUDENT LIFE | | | |
| 1B | Dr WP Wahl | Director of Student Life | 051 401 2118/2819 |
| 1A | Lucy Sehloho | Secretary | 051 401 3834 |
| | Lebogang Mashego | Student Projects and Front Desk | 051 401 2142 |
| 2B | Rene Pelser | Student Leadership Development | 051 401 9087 |
| 2 | Malia Maranyane | Assistant Officer: SLD | 051 401 9085 |
| 7 | Coreen Jooste | Finance | 051 401 2711 |
| 48 | Gerben van Niekerk | Student Media | 051 401 3206 |
| 16B | Elsa Mostert | Volunteers Office | 051 401 9965 |
| 15 | Emma-Lancia Faro | Student Communities | 051 401 9690 |
| 15 | Edward de Wet | Student Communities | 051 401 9691 |
| 6 | Vicky Simpson | No Student Hungry | 051 401 7197 |
| 22 | Amelia Disela | Cleaner and Messenger | 051 401 2744 |
| 8 | Tonderai Chiyindiko | Arts & Culture | 051 401 9876 |
| Benedictus Kock Building | Karen Scheepers | Rag/Jool Community Service | 051 401 2423 |
| | Frederik Faul | Rag/Jool Community Service | 051 401 2410 |
| | Tokkie de Wee | Rag/Jool Community Service | 051 401 3807 |
| | Esmé Wessels | Rag/Jool Community Service | 051 401 3769 |

Office for International Affairs

Congratulations on your acceptance to the UFS!

We trust that your KOVSIE experience will be both enriching and rewarding. The Office for International Affairs (OIA) serves as the first port of call for all international students at the UFS; providing specialised assistance and support on all international facets of the university.

Where can you find us?

Our offices are located, in the Mabaleng A building directly behind the Winkie Direko building.

What can we assist you with?

- Advising and supporting on issues relating to the South African immigration regulation;
- Providing on-going practical and emotional support;
- Maintaining strong relations with representatives of foreign governments such as embassies, consulates, high commissions, research councils and funding agencies;
- Hosting International visitors;
- Hosting of the UFS annual Study Abroad Fair;
- Facilitating study abroad opportunities;

- Mobilising resources for students wanting to study aboard;
- Facilitate student exchanges for short term study abroad programmes for incoming and outgoing exchanges.

Staff and students who have an interest to study abroad are invited to visit the OIA offices for detailed information on the various opportunities that are available. Please also make sure to visit the Study Abroad Fair which will take place during the month of April 2017. This will afford you with an opportunity to engage with our office as well as with some of our international partners.

Orientation and Registration

All international students must report to the Office for International Affairs upon arrival on campus; before commencing with the registration process. This will ensure that your registration and orientation into the UFS community is an efficient and positive experience. It is important that all international students attend the orientation sessions as indicated in the Gateway programme and as per the communiqué from the OIA.

INTERNATIONAL

International Affairs

Advising students on their immediate academic and social environment is of paramount importance to us. For this reason, the OIA has designed a comprehensive and informative orientation programme that will introduce new students to Bloemfontein and its surrounds; the campus and most importantly assist you with your adjustment into the UFS academic culture. Through our orientation programme, we hope to equip you with the necessary skillset that will ensure your social, cultural and academic competence. For further details on these sessions, please consult the Gateway Orientation programme.

Immigration

One of the OIA's primary responsibilities is to ensure that all international students comply with the South African Immigration Act No. 13:2002 that requires all international students to have a valid study visa. Kindly take note of the following:

- You must have a VALID study visa before you can enter South Africa. For further details, please visit the Visa Facilitation Service (VFS) centre website on: www.vfsglobal.com/dha/southafrica
- Make sure your study visa is issued for study purposes at the UFS and not for any other institution in South Africa. All students must have a valid and appropriate/correct visa to be registered at the UFS.
- You must be a member of a medical aid registered in terms of the

Medical Aid Schemes Act 1998 of South Africa as required by the South African Immigration Act. Please also do note that your medical aid cover MUST be valid for the duration of the calendar year. No travel insurance or hospital plans will be accepted. For further details, please visit the OIA's website on: <http://www.ufs.ac.za/supportservices/departments/international-affairs-home/for-students/medical-insurance-cover>

- You will be required to pay a pre-registration fee BEFORE you can register as a UFS student. Communication on the amount expected to be paid and the deadline for payment will be sent to all new students by the Tuition Fees Department. For further details, please visit the Tuition fees website on: www.ufs.ac.za/tuition

International Affairs

- Students with scholarships must ensure that their sponsors are aware of the UFS regulation pertaining to registration fees and the payment of tuition fees. Should you be unsure, please visit the Tuition fees website as stated above.

The OIA would like to re-iterate that you are a valued student of the UFS and that you deserve quality service in and out of the classroom. Should you require any further assistance, please feel free to contact any of the office bearers listed below:

Contact the following office bearers via e-mail or telephonically as indicated below:

| | |
|--|---|
| <p>Ms. Jeanne Niemann Senior Officer: Immigration, Accreditation, Medical Aid, Finances Contact Number: +27 (0)51 401 3219 E-mail: niemannaja@ufs.ac.za</p> | <p>Ms. Chevon Jacobs Senior Officer: South-South Cooperation (South America, Asia, Australasia) Contact Number: +27 (0)51 401 2501 E-mail: jacobscs@ufs.ac.za</p> |
| <p>Ms. Bulelwa Moikwatlhai Officer: International Student Advisor Contact Number: +27 (0)51 401 3397 E-mail: malob@ufs.ac.za</p> | <p>Mr Kanego Mokgosi Senior Officer: Africa-Middle East Cooperation Contact Number: +27 (0)51 401 9649 E-mail: mokgosike@ufs.ac.za</p> |
| <p>Mr Zenzele Mdletshe Senior Officer: North-South Cooperation (North America, Europe) Contact Number: +27 (0)51 401 9027 E-mail: mdletshezp@ufs.ac.za</p> | <p>Office of the Director Director: Ms. Beata Mtyingizana e-mail address: mtyingizanaNB@ufs.ac.za Personal Assistant to the Director: Ms. Mbali Moiketsi Contact Number: +27 (0)51 401 3403 E-mail: moiketsimv@ufs.ac.za</p> |

Career Office

Career Fairs 2017

- 7 March 2017: Faculty of Economic and Management Sciences
- 28 March 2017: Faculty of Law
- 9 May 2017: Faculty of Natural and Agricultural Sciences
- 1 August 2017: General Career Fair

Webinars and/or events for 2017 will include:

- Purposeful Living
- Career Development Workshop
- CV –writing Workshop (The New Age CV /Résumé)
- Interview Skills (including Mock Interviews for preparation)
- Digital World: Branding for Success
- LinkedIn: creating a complete profile
- Networking and Job Hunting: How to!
- Entrepreneurship: Where to start.
- Women in Business

Contact information

For specific times and venues please contact

Name: Belinda Janeke

Email: career@ufs.ac.za

Facebook: Career Network

@ UFS <https://www.facebook.com/UFSCareers/>

Office: Health and Wellness Building, First Floor, Room 108. We also have a Resource Centre on the First floor with the latest career magazines and publications, open from 09:00 -15:00 Monday to Friday.

Office number: +27 (0)51 401 7393

RECONCILIATION

Institute for Reconciliation and Social Justice

Who are we?

The Institute for Reconciliation and Social Justice has developed over the years into a critical space that brings different voices, ideas, and practices together to advance the human and academic projects of the University of the Free State. Students, staff, and community members meet here to find ways to engage with diverse views, realities, and aspirations. We cultivate humanity so that reconciliation and social justice can be expressed in our everyday life and we work against disrespect and inequalities on our campuses and in our society.

Through various critical conversations, public lectures, court-yard discussions, seminars, book launches, arts events, colloquia and many other events, fresh understandings and ideas emerged for “Living Life” as an inclusive narrative of progress.

It is through these “new arrangements” that the Institute continues to find a way in which the University’s strategic pillars of academic excellence and the human project could manifest in our work.

RECONCILIATION

Institute for Reconciliation and Social Justice

Apart from the extraordinary potential of the young people who have been co-workers at the Institute, we have attracted and established national and International collaborations with scholars from various parts of our country, continent and the globe. The Institute has also initiated a Student Volunteer Programme for interested students registered with the University of the Free State.

Candidates are given the opportunity to independently develop and drive projects that link up with the work of the Institute. Students who wish to enroll into this volunteers programme will be required to show a strong interest in social justice issues, identify and interpret issues of concern on the University's various campuses and actively engage with the surrounding communities. Interested students should contact Mr Dalson Poopedi, the Programme Coordinator at PoopediMD@ufs.ac.za for more information. The programme officially kicks off in February every year.

There is no doubt that the events and programmes hosted by the IRSJ and the intellectual camaraderie generated through it are the sources of numerous research developments. We have also started expanding our programmes substantively on our Qwaqwa campus and continue working on expanding on our South Campus from 2017.

Physical address

DF Malherbe House
Graduandi Lane - University of the Free State

Postal address

Internal Box 125, PO Box 339
Bloemfontein, 9300

T: +27 51 401 9808 | +27 51 401 9806

F: +27 51 401 9006

E: FerreiraR1@ufs.ac.za / MokoroaneJ@ufs.ac.za

Housing and Residence Affairs

Vision - To foster dynamic, diverse and safe living and learning environments.

Mission - As a committed, passionate team, we provide excellent and affordable living and learning environments for holistic development.

Values - Responsibility, Respect, Integrity and Human Embrace

For accommodation inquiries contact:

Yvette Cloete: 051 401 3899

Vanessa Pijoo: 051 401 2057

Email: housing@ufs.ac.za

Quintin Koetaan - Senior Director

Housing and Residence Affairs

Tel: 051 401 2121

Email: koetaanqt@ufs.ac.za
cloetey@ufs.ac.za

PROTECTION

Protection Services

Emergency numbers:

Duty room (24 hours) – Tel: 051 401 2911 or 401 2634

Administrative – Tel: 051 401 2600

Director : Mr. Mokgawa Kobe

Tel: 051 4013438 / x 6000 / 0716810939

Deputy Director (Actg.): Mr Dan Alexander

Tel 051 401 3369 / x 6001 / 0836314707

Access gates:

The following gates are used on campus:

- **MAIN GATE (NELSON MANDELA DRIVE)** Open 24 hours for incoming and outward-bound traffic and pedestrians. 7 Days a week
- **WYNAND MOUTON GATE (MEDICAL GATE)** Open 24 hours for incoming and outward-bound traffic. 7 Days a week
- **DF MALHERBE GATE (AGRICULTURE GATE)** Open Monday to Friday from 06:00 to 22:00. Closed during weekends and holidays

- **ROOSMARYN GATE** Turnstile gate for students and staff to exit with cards – No vehicle access at this gate. 7 Days a week
- **FURSTENBURG ROAD GATE** Open Monday to Friday from 06:00 to 18:00. Closed on weekends and holidays

Rendering of service:

Service is rendered on a 24-hour basis. All incidents or requests can be reported at the duty room.

- **Mobile Contact Point:** This is the joint partnership with the Parkroad SAPS for the protection of the students on the immediate outside and the routes of the campus.
- **Investigation of crime:** All incidents of crime, whether they concern private or university property, must be reported. Cases are investigated internally and also reported to the SA Police on behalf of the plaintiff.
- **Certification of documents:** Copies of documents can be certified at the duty room, only on weekdays from 10:00 to 10:30 and 13:00 to 14:00. The original documents must be available.

SERVICES

Protection Services

Access permits:

- All vehicles that use the roads of the university regularly must obtain an access permit annually before 28 February.
- The access permit must be displayed in a clearly visible spot on the windshield of a vehicle.
- Motorcycles, etc. must display the permit on a visible spot on the motorcycle.
- Permits can be purchased at Protection Services at R40.00 per vehicle and are not transferable.

Temporary use of vehicle:

The temporary use of a vehicle that does not have an access permit must be reported to protection services. The concession is only valid for periods shorter than two weeks.

Traffic rules:

The normal traffic rules also apply on the university grounds and offenders will be fined.

Directions to the Protection Services Office:

Corner of Konvokasie and Alumni road between Wag'n Bietjie and Steyn Annex.



Panic Button Poles

Thirty five red poles have been installed across campus. Each of these red poles is fitted with a panic button that can be activated to summon help. Should you feel unsafe, locate your nearest pole and press the button. Cameras, installed in the vicinity, will alert Protection Services for assistance.

HEALTH

Health and Wellness

Our work

Health and Wellness is an integrated and responsive Centre that:

- Effectively supports and encourages UFS students towards optimal health and wellbeing.
- Delivers quality health and counselling care, specialising in meeting the needs of students.
- Provides leadership to identify issues that impact the health of the campus communities.
- Promotes and encourages healthy lifestyle choices and an environment that facilitates health and wellbeing.
- Empowers healthy decision making through education, prevention, and peer support.

Our activities

Campus Health

- Medical services
- HIV Counselling and Testing
- First aid at sports events

HIV and AIDS – Awareness and advocacy through prevention programmes

Wellness

- Student assistance programme
- Skills development workshops
- Student support network

Contact details

Campus Health

- 051 401 2603 (Office hours)
- 0800 051 051 – ER 24 Ambulance for Bloemfontein region.
- 084 124 – ER 24 Ambulance, Nation Wide.

HIV and AIDS

- 051 401 2083 (Office hours)

Wellness

- 051 401 3258 (Office hours)

Website: www.ufs.ac.za

Facebook: UFS Health and Wellness Centre

Centre for Universal Access and Disability Support (CUADS)

BACKGROUND

- The Center for Universal Access and Disability Support (CUADS) aims to ensure that the University of the Free State increasingly becomes an accessible higher education institution for students with disabilities, thereby supporting and assisting the UFS in its strive to be an excellent, equitable and innovative university.
- The focus of CUADS's work is to promote equity for students with disabilities, which implies access to courses, buildings, learning material, residences, leisure and sport activities and the opportunity to succeed in such activities. CUADS coordinates assistance to all relevant persons in the academic process and other aspects of student life.
- CUADS looks at possibilities for the full integration of students with disabilities on campus in all spheres of academic life and on an equal level with their fellow students.

CUADS assists students to gain access to:

- Study courses
- Inaccessible buildings (mainly for physically impaired students)
- Learning material
- Residences
- Sporting activities
- South African Sign Language interpreter service or lip-speaking for Deaf, Hard of Hearing and Deafened students
- Classrooms
- Computer facilities
- Specialised exam and test venue for alternative test and exam procedures
- Possible bursaries and loans

SUPPORT SERVICES

CUADS supports an inclusive view on disability as indicated by South African legislation, recognising the fact that disability is a varying and personal matter. People who face physical and/or mental challenges are therefore included.

Centre for Universal Access and Disability Support (CUADS)

CUADS provides a support service to the following categories of students with disabilities:

- Learning impaired (Dyslexia, ADD/ADHD)
- Physical impaired (wheelchair users, Amputees, Cerebral Palsy, Muscle Dystrophy, Spina Bifida, Multiple Sclerosis)
- Blind and Partially sighted students
- Deaf, Hard of Hearing and Deafened students
- “Other” (psychological or sensory i.e. Schizophrenia, Epilepsy, Panic disorder)
- Temporary impairments (broken hand)

The services include:

- The option of writing tests/exams with an amanuensis.
- Students can also apply for extra time according to their specific impairment in cooperation with Student Counselling and Development.
- On request tutors are arranged for students in cooperation with the NATP (existing tutor programme) on campus.

- Students with disabilities are able to make use of the CUADS's computer lab and text enlargers to study and read and write tests/exams at the Unit are provided for partially sighted students.
- CUADS assists with making arrangements to obtain alternative furniture and adapted hardware to physically impaired students.
- CUADS also functions as a formal test and exam venue which is accessible to all our students.
- An interpreting service is coordinated from CUADS for Deaf, Hard of Hearing and Deafened students as needed for lectures, in cooperation with the Unit for Language Facilitation and Empowerment.
- CUADS provides transcriptions of academic and/or university-related material for UFS students who makes use of alternative study formats – formats available are Braille; large print; e-text and audio.

Contact Details:

Head of CUADS: Mrs Martie Miranda
Tel. 051 401 3713 E-mail: mirandamh@ufs.ac.za

CUADS is situated in the SASOL Library, Level 2.

Student Counselling and Development (SCD)

This unit provides psychological services to current, as well as prospective students of UFS:

PERSONAL DEVELOPMENT

Individual

We offer individual, confidential counselling in various psychological, emotional and developmental issues that include: depression, anxiety, relationship problems, eating disorders, low self-esteem, grief, adjustment, assault, rape, trauma, stress, anger management and identity issues amongst others.

Group

A variety of developmental workshops are presented on the various challenges that students face. These include:

- Study skills
- Self-esteem
- Healthy living
- Relationships
- Relaxation techniques
- Time management
- Emotional intelligence and
- Stress management
- Self-discovery
- Assertiveness
- Presentation skills

ACADEMIC DEVELOPMENT

- Career counselling for current and prospective students
- Study skills training
- Career information

The career counselling process includes the following:

- A complete psychometric of interests, aptitude and personality
- An evaluation of university potential and readiness
- Information on a wide range of careers
- Information regarding adjusting to the demands of tertiary education
- Information on UFS- curricula
- An intensive decision-making interview with a psychologist
- A free follow-up interview

NB: All services are free for UFS students and for prospective students career counselling is at a fee.

Contact: T: 051- 401 2853

scd@ufs.ac.za | www.ufs.ac.za/kovsiecounselling

Facebook: UFSUV,

Twitter: UFSweb



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**QWAQWA
PROGRAMME
AND SERVICES**

It is my pleasure to welcome you to the UFS – Qwaqwa Campus.

For us at the Qwaqwa Campus it is an honour and privilege to provide a high-quality post-school and an all-round student experience. You will find that, besides the picturesque environment you find yourself in, the environment of our campus is totally adapted for an exciting learning experience.

Your decision to entrust the shaping of your career choice with us, has been a wise one and we will strive to the best of our ability to ensure that your expectations are met. I know that by now you are bursting with excitement and ready to experience what you have waited for all these years – a field of study that will forever change your life !

At the UFS you will find that our intention is not just to provide you with an academic qualification – we aim to produce well-rounded graduates that can easily articulate into the work environment. We especially believe that our graduates adapt very easily into a fast changing new world.

I invite you to take advantage of all the opportunities that will be afforded to you. Our lecturers and support staff are eager to meet with you, so take advantage of this and get the most out of them. I know that they want you to succeed, just as you are impatiently waiting to commence and finish your studies.

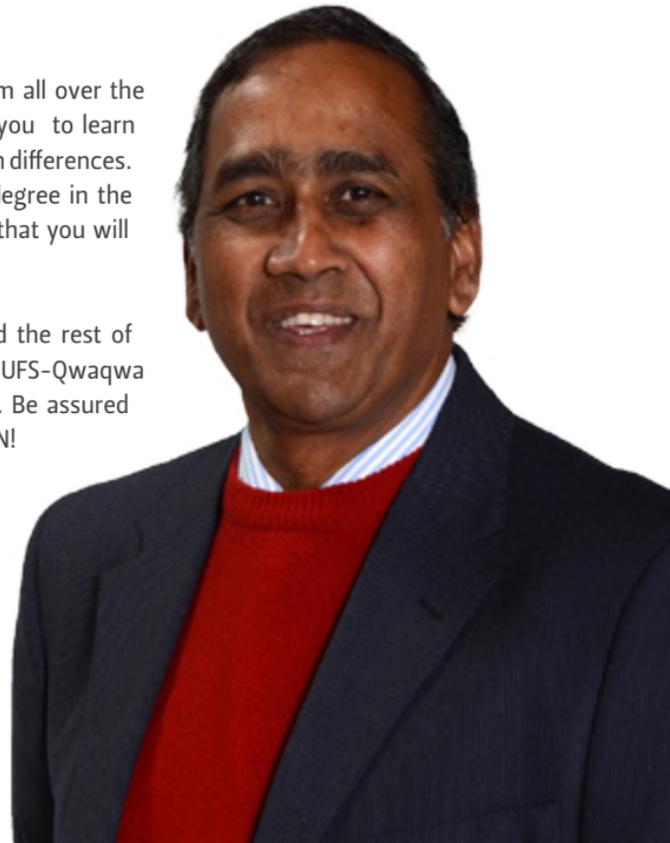
A great deal of University life takes place beyond lecture rooms and laboratories. I trust that you will also get involved in the various sports, culture, environmental, community clubs and organisations on our campus. Our student services division will introduce you to our College Model and I am positive that you will take advantage of this experience.

Welcome

Welcoming Message from Prakash Naidoo - Campus Principal Qwaqwa

It is also important for you to know that we have students from all over the country and from throughout Africa. This diversity will enable you to learn from each other and recognise that we have more in common than differences. Of course, the pursuit of knowledge and the attainment of a degree in the minimum study time will be foremost in your minds and I trust that you will give sufficient attention to that.

On behalf of the Vice-Chancellor and Rector, Management and the rest of my dedicated team, I extend our best wishes for a rewarding UFS-Qwaqwa experience. I am looking forward to meeting every one of you. Be assured that you have come to the right University and - WELCOME AGAIN!



WELCOME

Welcome

Message from Mr T.I. Manchu – Vice-Principal, Support Services – Qwaqwa

Dear Student – Welcome to the University of the Free State. A Home away from home!

It is my greatest pleasure to warmly welcome you to the University of the Free State Qwaqwa Campus.

As a student, you are an integral part of our community and we genuinely value your contribution, participation, personal growth and development beyond the classroom. Our students are our top priority and the focus of all our efforts. We strive to ensure that attending the UFS will be a wonderful and fulfilling experience for you. I am sure that you will find our campus to be inviting, warm, supportive and friendly.

You are joining us during a very exciting period of our developmental stage as a campus.

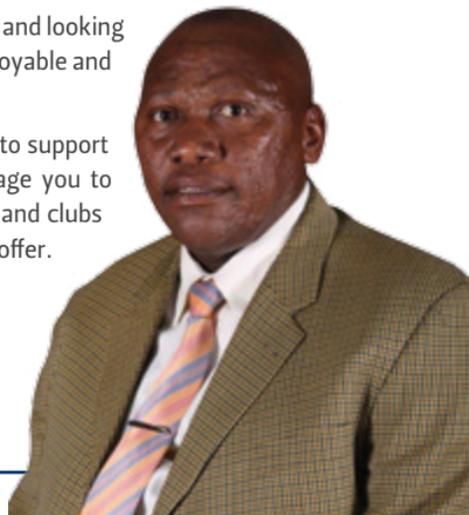
I would like to assure you that all the members of support services staff are well prepared and looking forward to provide you with excellent service in order to make your stay with us very enjoyable and rewarding in many ways.

I also work with a dedicated team in the division of Student Affairs who are committed to support you as you pursue your goals at the university. They are here for you, and I encourage you to enquire and take advantage of the wide-ranging resources as well as student societies and clubs available to you. In fact, I encourage you to take advantage of all that our campus has to offer.

Welcome to our big happy family!

Mr. T.I. Manchu

Campus Vice-Principal: Support Services



MESSAGE

Welcome

Message from Dr. E. Crause – Vice-Principal, Academic and Research – Qwaqwa

Dear student – Welcome to Kovsieland, and the Qwaqwa Campus in particular.

Welcome to Kowsie land, and the Qwaqwa Campus in particular. Let me impress upon you that at our university and also at this campus, every student is important to us. You made a good decision- now follow your dreams with determination and dedication. We will support you. We take our promise that, here learners become leaders, very seriously, and we expect the same from you. Going overseas is a very real possibility, as any new first-year can apply to be included. Every year a number of our first- years are selected for this wonderful opportunity. When they come back they enrich our campus with their new ideas. As a smaller campus, it is possible for staff and students to have close contact. Much of what is taught can be studied in real life in the surrounding mountains, rural towns and ‘dorpies’ around us. The campus provides some unique options of study that you may benefit from in each of the four faculties: They are Natural Sciences, Human Sciences, Economic and Management Sciences, as well as Education.

Opportunities to grow and excel are available in all walks of campus life. You will find your place within student life in our college system, and your learning will be stimulated and supported by lecturers, tutorials, UFS101 and supporting courses specially developed by the university to enable you to grow from strength to strength. The teaching and learning that you will experience, is an integrated approach made possible by a wireless campus where social media is even incorporated in our communication with you. Your learning experiences are integrated and planned to support and involve you actively.

After all – you are in control of putting in as much effort as you can! Your future are there for the taking – but fasten your seatbelts and buckle down, because you will be moving faster and further than you expect.

Enjoy the journey!
Dr. Elsa Crause



WELCOME

Welcome

Message from Rev. T.H. Nkoana – Deputy Director: Student Affairs – Qwaqwa

Dear student

The University of the Free State welcomes you heartily to this beautiful campus full of possibilities.

The Qwaqwa Campus of the UFS is very supportive to its students and more specially, its first-year students.

We endeavour to give every one of you our very best service, and a beautiful student life experience. Student Affairs (Student Support Services) is looking forward to providing you with services ranging from Sports, Student Development, Accommodation, Student Counselling, Social Work interventions, Residence Life, HIV and Aids programmes, and the Careers Office, to make every student wholesome and prepared for the world after completion of your studies.

We have a mentorship programme for first-year students, ensuring that you negotiate the transition between high school and university life.

Student Affairs (Student Support Services) is ready to provide you with even more exiting developmental, academic and intellectual programmes. Make a contribution to our effort in the Human Project by ensuring the embrace of diversity, ubuntu and the tolerance and celebration of differences.

Rev. T.H. Nkoana – Deputy Director: Student Affairs



Qwaqwa SRC



Njabulo Mwali
President

0820782944
2011160393@ufs4life.ac.za



Siyabonga Ngubo
Deputy President

0735673846
2013163320@ufs4life.ac.za



Joy Mapule Motloun
Secretary General

0724086692
2012061855@ufs4life.ac.za



Bongela Nyandeni
Treasurer General

0739549030
2013089764@ufs4life.ac.za



Mpumelelo Tshabalala
Politics and Transformation

0846915032
2014210229@ufs4life.ac.za



Nomcebo Mqushulu
Media and Publicity

0789054819
2013142803@ufs4life.ac.za



Ntokozo Michael Masiteng
Student Development and
Eniv. Affairs - 0733188243

2012097941@ufs4life.ac.za



**Thulebona Thomas
Khumalo - Off Campus
students - 0738730358**

2014214544@ufs4life.ac.za



Khulani Mhlongo
Arts and Culture

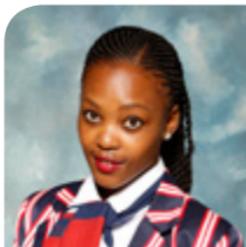
0784409453
2013157397@ufs4life.ac.za



Polaki Mazibuko
Academic Affairs

0796961374
2014197293@ufs4life.ac.za

Qwaqwa SRC | Health and Wellness



Ntokozo Mbali Thango
Sports Affairs
0844972296
2012099210@ufs4life.ac.za



Motlatsi Lisley Lebona
Religious Affairs
0710370127
2012085888@ufs4life.ac.za



Sandile Ntamane
Residence Affairs
0631332206
2013185919@ufs4life.ac.za



Itumeleng Chefter
RAG Comm. and Dialogue
0737204140
2012172397@ufs4life.ac.za

HIV/AIDS Unit

The unit was established to coordinate and oversee all HIV/AIDS programmes for the campus community, as well as the nearby local community.

Mission and Vision

To have well-informed personnel and students in HIV/AIDS-related issues and ensure that our students graduate alive, by embarking on activities that help curb HIV infection.

AIDS Unit: Services/Activities

HIV Counselling and Testing (HCT) - This service is offered per appointment by the unit's professional nurse/ HIV coordinator, pending her availability and work schedule.

Awareness Campaigns - The following awareness campaigns/events are organised by the unit:

- Evening information sessions for students (PJ parties) as well as student dialogues – in these events students discuss issues that affect them – real challenges that make them vulnerable to HIV and other STIs, including unplanned pregnancy.

Health and Wellness

- Condom bash, as part of STI Week, targets students at the beginning of the year and highlights the significance of using protection during sex, as condoms serve a dual purpose.
- HCT awareness campaigns, as well as First Things First HCT awareness campaigns, are conducted in partnership with the Department of Health on a quarterly basis in an endeavour to reach out to the larger community.

The HIV/AIDS unit coordinator conducts one-on-one ongoing counselling on request for both staff and students who test positive to HIV.

Establishment of Support Groups

Ongoing support is provided for all people who are either infected or affected by the pandemic and these sessions are facilitated by the unit's coordinator.

Lunch-hour Debates/Dialogues

These sessions are mainly aimed at staff members, where stimulating and empowering topics are discussed, eg, Microbicides, Medical Male Circumcision, (MMC).

Workshops/Training – Short courses on topics such as ARVs, PMTCT, STIs, and basic HIV/AIDS are conducted by the programme coordinator for students and staff.

Other methods of disseminating information include: Talk shows, posters, pamphlets, dramas and poetry.

Transformers Programme

The HIV Coordinator/Unit oversees Recruitment, Shortlisting, Interviewing, as well as Training of the Transformers who used to be referred to as 'Peer Educators' in the past. A team of eight students/transformers is utilised to disseminate information to their peers – which is very convenient, because they speak the same language and share similar challenges. *Mentoring sessions for the Transformers are held every Monday*

The HIV Unit takes the lead in organising, facilitating, hosting, as well as celebrating specific HIV/AIDS and other STI events according to the Department of Health's calendar. These include STI week in February, Candlelight Commemoration in May, School Aids Week in September, and World Aids Commemoration in December (1 December)

WELLNESS

Health and Wellness

Community Project Involvement

The HIV/AIDS Coordinator, in collaboration with the Transformers, visit identified schools in and around Qwaqwa, equipping both Grade 11 and 12 learners with life skills, hence preparing them for the transition from high school to university.

Presentations on relevant topics which challenge young people, are discussed and include:

- Youth and HIV /AIDS,
- Transition from high school to university life,
- Life choices, leadership, assertiveness, as well as decision-making,

For more information, please contact:

HIV/AIDS Unit Coordinator
Lintle Malimabe
Room 0017 – Library Building
Tel: 058 718 5056
Cellphone: 079 765 0031

Partnerships

The unit collaborates with the following organisations/ stakeholders that deal with HIV/AIDS-related issues, both locally, nationally and internationally:

- Department of Health
- Department of Education
- Local Government
- Beacon of Hope (an organization for People Living With HIV/ AIDS)
- HEAIDS
- Right to care
- Department of Social Development
- Department of Home Affairs
- SASSA
- SANAC
- Boitelo Youth Network
- District Aids Council (DAC)
- Lovelife

NB – The HIV Coordinator is a member of DAC

Qwaqwa (Orientation) Programme 2017

| Date | 15 January Sunday Venue: Gazelles | 16 January Monday Venue: L5 and Geography Auditorium |
|---------------|--|---|
| 08:00 – 08:15 | Break | Welcoming Of Prospective 1st Year Students –Campus Principal (Prof. P. Naidoo) |
| 08:15 – 08:30 | | Introduction Of Academics- Campus Vice-Principal Academic and Research (Dr. E Crause) |
| 08:30 | | Faculty Information |
| 08:30 – 09:10 | | Economic and Management Sciences Assistant Dean (Mr. J. Nel) |
| 09:10 – 09:50 | | Natural and Agricultural Sciences Assistant Dean (Dr. A. Ashafa) |
| 10:00 – 10:30 | | Break |
| 10:30 – 11:10 | | Humanities Assistant Dean (Mr. A. Schoeman) |
| 11:10 – 11:50 | | |
| 11:50 – 12:30 | | Education Assistant Dean (Dr. D. Hlalele) |
| 12:30 – 13:00 | Arrival and Allocation of Rooms to those who qualified | Centre for Teaching and Learning |
| 13:00 – 14:00 | Lunch | |
| 14:00 – 15:30 | | 1. Economic and Management Sciences Venue: E19 Education Building 2. Natural and Agricultural Sciences Assistant Dean Venue: L4 Lecture Hall 3. Humanities Venue: L6 Lecture Hall 4. Education Venue: E14 Education Building |
| 14:30 – 15:30 | | |
| 15:30 – 16:00 | | Step-Up For Success Orientation |
| 17:00 – 18:00 | | Step-Up For Success Video |
| 18:00 – 18:30 | Residence Administration & Residence Rules | |
| 18:30 – 20:00 | | |

Qwaqwa (Orientation) Programme 2017

| Date | 17 January Tuesday-L5 | 18 January Wednesday-L5 | 19 January Thursday-L5 | 20 January Friday-L5 |
|---------------|---|---|---|--|
| 08:00 – 08:30 | Registration | Registration | Registration | Registration |
| 08:30 – 09:10 | | | | Overview Of Support Services (Mr. T.I Manchu Campus Vice-Principal Support Services) |
| 09:10 – 09:50 | | | | Motivational Talk |
| 10:00 – 10:30 | Break | | | |
| 10:30 – 11:10 | | | | Student Academic Services (Ms. E Lebona) |
| 11:10 – 11:50 | | | | Finance Requirements - Assistant Director (Mrs. E. M. Nchapi) |
| 11:50 -12:30 | | | | Financial AID - Officers (Ms. M.A. Letsela and Ms L.M.P. Mohale) |
| 12:30 – 13:00 | | | | Housing and Residence Affairs -Deputy Director (Rev. T.H. Nkoana) |
| 13:00 – 14:00 | Lunch | | | |
| 14:00 – 15:30 | | | | Introduction of SRC members, and Gateway Volunteers – Student Development (Mrs. D.P. Malimabe) |
| 14:30 – 15:00 | | | | Introduction of International Students Council by Student Development (Mrs. D.P. Malimabe) |
| 15:00 – 17:30 | | | | Campus Tour-Gateway Volunteers |
| 17:30 – 18:00 | SRC Activities Leadership Movie and Discussion- Gateway Volunteers | Showcase Audi- tions And Perfor- mance For Res Life 1st Year | Campus Protection Services (Safety and Security Session) | |
| 18:00 – 20:00 | | | Kovsie Friday (Debate) | Leadership Movie and Discussion- Gateway Volunteers |

Qwaqwa (Orientation) Programme 2017

| Date | 21 January Saturday Venue:L5 | 22 January Sunday Venue:L5 | 23 January Monday Venue:L5 |
|---------------|--|-------------------------------|---|
| 08:00 – 08:15 | Start of the Amazing Race for all units (venue: entire campus) | | Library |
| 08:15 – 08:30 | | | Career Development Unit Presentation |
| 08:30 | | | Campus Clinic Unit Presentation |
| 08:30 – 09:10 | | | HIV/AIDS Unit Presentation |
| 09:10 – 09:50 | | | |
| 10:00 – 10:30 | Break | | |
| 10:30 – 11:10 | | Inter Denominational Service | Social Worker Unit Presentation |
| 11:10 – 11:50 | | Sports | Sports Unit Presentation |
| 11:50 – 12:30 | | | Support Services Exhibition (Education Building Courtyard) |
| 12:30 – 13:00 | | | |
| 13:00 – 14:00 | Lunch | | |
| 14:00 – 15:30 | Step-Up For Success | SRC Activities | |
| 14:30 – 15:00 | | | Student Counselling and Development |
| 15:00 – 15:30 | | | Abridged Gateway Lecture Series: - Graduates Attributes -Student Wellness and Quality of Life -Technology |
| 15:30 – 16:00 | | | |
| 17:00 – 17:30 | | | |
| 17:30 – 18:00 | | | Res Life Programme |
| 18:00 – 20:00 | | | |

Steps in the Registration Process

MAIN GATE -

Welcome - Redirect applicants & students:

STEP 1. Recreation Hall - Walk-ins & NSFAS, Admission Points, application forms, qualification info, registration guides

STEP 2. E0014, Sedibeng - All applicants & senior students', Verification documents issued & corrected, Official academic records issued and Gr 12 results handed in

STEP 3. E0013, Sedibeng - General Academic Advice & NBT info

STEP 4. E0012, Sedibeng - International applicants & senior students and Verification of admission/registration documents, lifting of blocks

STEP 5. Faculties - L5: The Humanities (HUM) - L2: Natural & Agricultural Sciences (NAS) - E009, Sedibeng: Education (EDU) - E0010, Sedibeng: Economic & Management Sciences (EMS) - Faculty advice and admission decisions, Lifting of related blocks, DV forms completed

STEP 6. Campus Cashiers, 0025, Intsika Bldg. or ABSA Banks - Cash, EFT & credit card payments

STEP 7. Mandela Hall - Admissions, qualification & campus changes, admission letters, Degrees awarded (NAS, EMS, EDU)

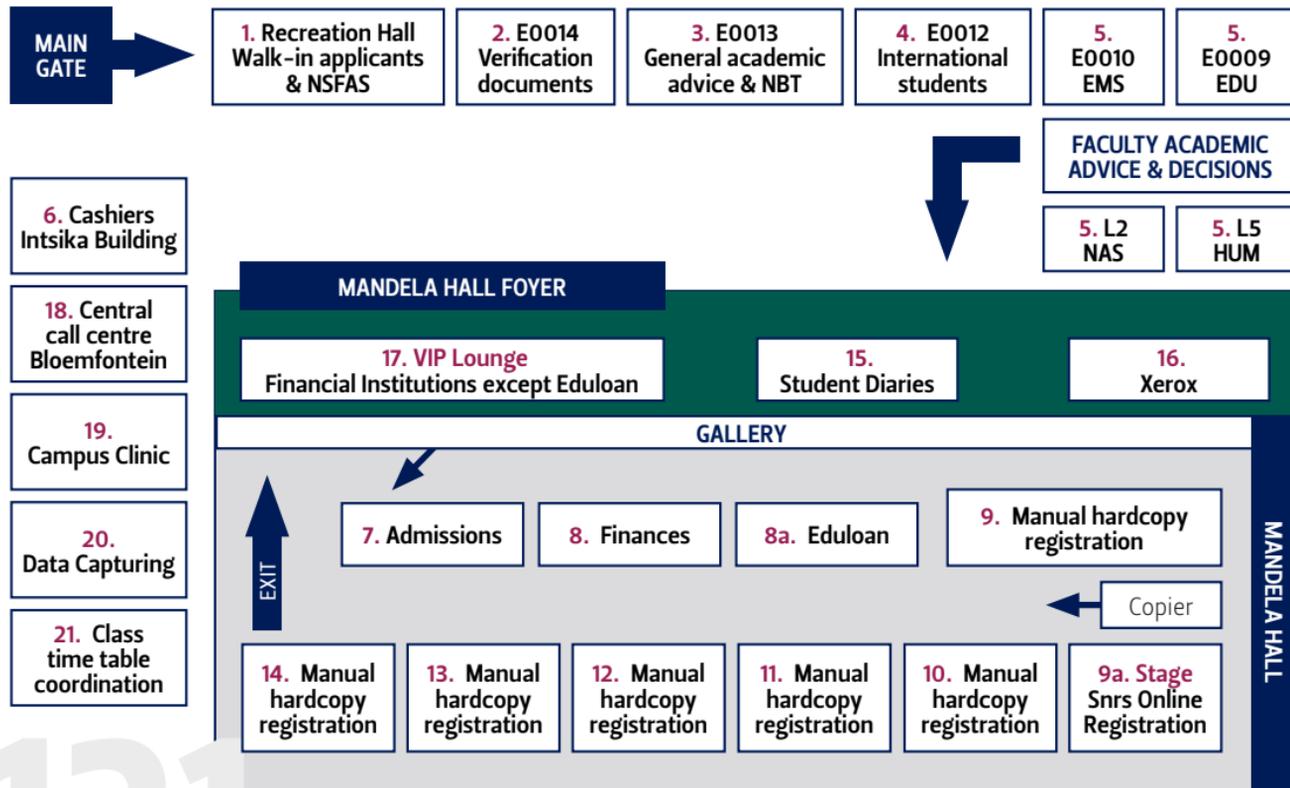
STEP 8. Mandela Hall - Payments verification, Lifting of related blocks

REGISTRATION

Steps in the Registration Process

- STEP 8a. Mandela Hall** – Eduloan
- STEP 9. Mandela Hall** – Manual hardcopy registration, acceptance letters, proof of registration, Degrees awarded (HUM)
- STEP 9a. Mandela Hall** – Online registration senior students excluding students in extended programmes
- STEP 10. Mandela Hall** – Campus accommodation enquiries and allocations
- STEP 11. Mandela Hall** – Student cards issued
- STEP 12. Mandela Hall** – UFS101 Fingerprint enrolment
- STEP 14. Mandela Hall** – Blackboard training slots allocation
- STEP 15. Mandela Hall Foyer** – Student diaries' distribution
- STEP 16. Xerox, Mandela Hall** – Study material and class time table collections
- STEP 17. VIP Lounge, Mandela Hall** – Financial institutions excluding Eduloan
- STEP 18. Central Call Centre** – 051 401
- STEP 19. Campus Clinic** – Medical incidents attended
- STEP 20. Intsika Bldg.** – Walk-in data capturing
- STEP 21. 1037, Intsika Bldg.** – Class time table coordination

Registration Layout 2017



IMPORTANT

Important Dates

Important dates

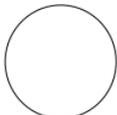
| First Semester | | | | |
|-------------------------------------|--|--|--|--|
| Lectures commence | | | | |
| Term modules | | | | |
| Main mid-year examinations | | | | |
| Additional mid-year examinations | | | | |
| Second Semester | | | | |
| Lectures commence | | | | |
| Term modules | | | | |
| Main end-of-year examinations | | | | |
| Additional end-of-year examinations | | | | |

RESIDENCES

Residences



Hector Peterson
Chakela M.F
078 839 7578



New Male
Khubeka Mohlolo
078 180 4343



Steve Biko
Matebesi T.D
071 332 9705



Bokamoso
Mntambo S.R
083 562 5466
072 881 9310



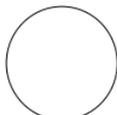
OR Tambo
Mokoena T.M
078 093 5952



Tshimolong
Wenzile Buthelezi
074 761 9679



Peter Mokaba
Nkala N.P
078 507 2944



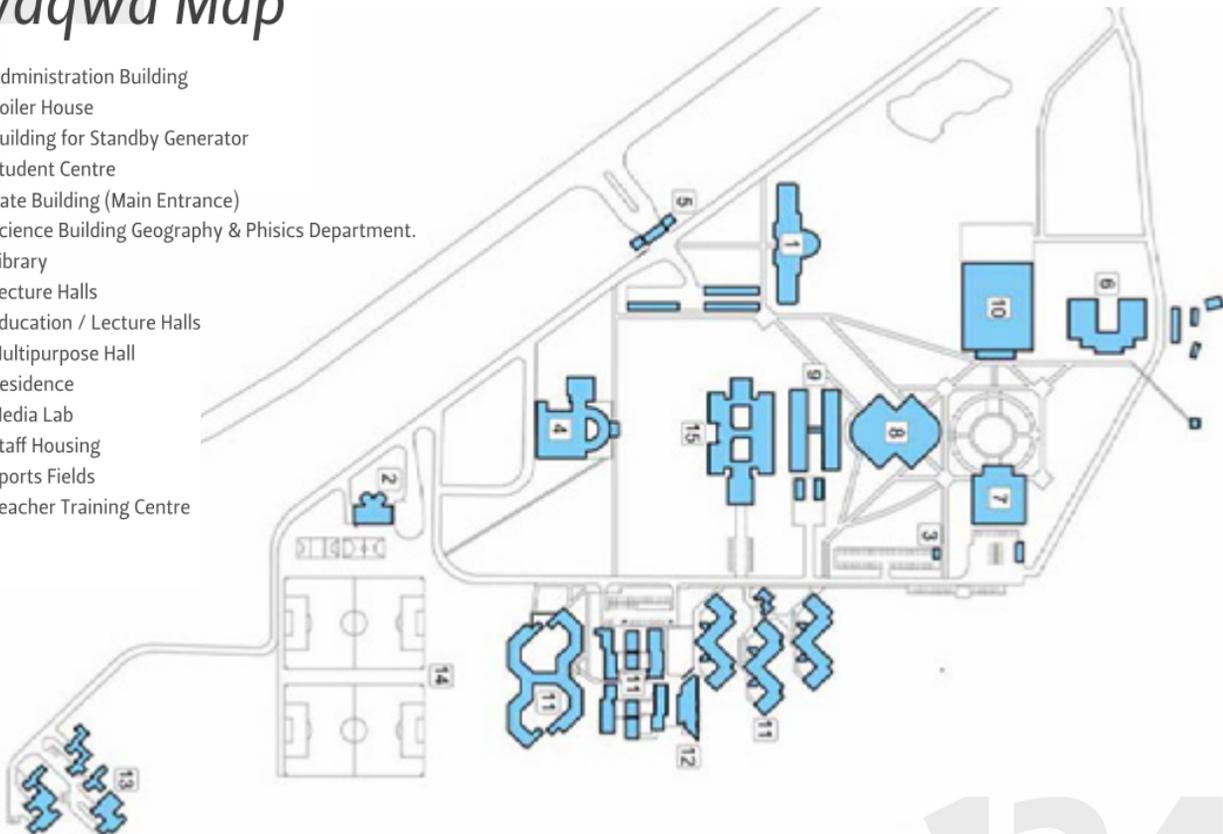
New Female
Ramoshebi Mamafale
078 495 2667



Chris Hani
Wehle L.R
073 030 7669

Qwaqwa Map

1. Administration Building
2. Boiler House
3. Building for Standby Generator
4. Student Centre
5. Gate Building (Main Entrance)
6. Science Building Geography & Physics Department.
7. Library
8. Lecture Halls
9. Education / Lecture Halls
10. Multipurpose Hall
11. Residence
12. Media Lab
13. Staff Housing
14. Sports Fields
15. Teacher Training Centre



Student Counselling and Development (SCD)

The Student Counselling and Development (SCD) office aims to equip students with the necessary skills, knowledge, and tools to effectively overcome their personal life-challenges and to perform academically. Furthermore, we assist students to become well-rounded and optimal functioning members of society. We achieve this through a variety of initiatives and services, including:

Individual and confidential counselling with regard to:

- Depression and stress-related difficulties
- Anxiety (excessive worry), trauma, panic attacks
- Relationship difficulties (e.g. romantic, friendships, family)
- Difficulty with adjustment and grief
- Anger management and emotional regulation
 - Study skills
- Low self-esteem
- And other psychological/emotional challenges

Weekly group/developmental workshops:

- Self-esteem building
 - Assertiveness
- Emotional and social intelligence

- Stress management and coping skills
- Communication skills
- Creating healthy and managing difficult relationships etc.

Psychometric and academic support:

- Career counselling
- Career planning
- Learning support through life and academic skills workshops

Mental Health Programs and Projects:

The SCD department implements scientifically supported programs and projects designed to improve students' career prospects, academic performance, and life satisfaction. Keep an eye out for these!

Research and Community Projects:

SCD conducts research on relevant higher educational and community related phenomena and is actively involved in community projects on Qwaqwa campus and within the broader Puthaditjaba community.

Student Counselling and Development (SCD)

For more information, bookings, appointments or to sign up for our workshops, projects, or programs you can visit us at the Administration Building office numbers 0032, 0033, and 0036 or visit our Facebook page for more information and helpful and motivational material at UFS SCD Qwaqwa.

Counselling Psychologist and Head of Department:

Tobias J. van den Bergh
+27(0) 58 718 5033,
Office 0032,
email: vandenberghtj@ufs.ac.za

Counsellor:
Nonhlanhla Sithole
+27 (0) 58 718 5032,
Office 0033,
email: sitholen@ufs.ac.za

Counsellor:
Keneilwe Chologi
+27 (0) 058 718 5029

SOCIAL WORKER

Prospective Students

SOCIAL WORK SERVICES

A variety of factors, including medical, academic, financial, emotional, family and social issues, can affect a student's performance and adjustment. The social worker's role is to help students identify those factors that are obstacles to their success. Together the social worker and student develop a plan to access resources needed to overcome these obstacles. This is accomplished through the development of a plan with clearly defined goals that address the student's needs.

THE SOCIAL WORKER PROVIDES THE FOLLOWING SERVICES:

Individual Counseling

- Relationships
- Family Therapy
- Bereavement
- Abortion – Pre and post counseling
- Victim Empowerment
- Rape
- Crisis Intervention
- Trauma Debriefing

Group Work

- Gay/Lesbian Support Groups
- Life Skills Development
- Alcohol and Drug Dependency
- Anxiety/Depression Support Groups
- Support Group for Survivors of all forms of abuse

Training and Development

- Stress Management
- Conflict Management
- Assertiveness Training

Community Work

- Development and implementation of community based programmes and interventions
- Management of community development projects and programmes

Awareness and Prevention

- Substance Abuse
- Women's Issues and Empowerment
- Sex Education

SOCIAL WORKER

Social Worker Service

ELIGIBILITY

UFS students are eligible for services at no cost.

CONFIDENTIALITY

The social worker cannot discuss with others the details of a student's situation or even indicate whether the student is receiving services. In order for information about a student to be released, written permission must first be obtained from the student.

APPOINTMENTS AND CONSULTATIONS

Social Work Services are located at Office 0038, ADMINISTRATION BUILDING. Faculty, staff, or students who are concerned about a student or desire consultation or assistance in making a referral are encouraged to contact the Campus Social Worker, Ms. S.T. Phoofolo (058 718 5091).

You may also call Ms. M.T. Zuma at 058 718 5090 to schedule an appointment or if you have a concern that needs immediate attention, Monday through Friday from 8:00 am to 16:30 pm.

Contact details:

Senior Social Worker:

Ms ST Phoofolo

Email: phoofolost@qwa.ufs.ac.za

Tel: +27 (0)58 718 5090 / 5091

or

Senior Assistant Officer:

Ms MT Zuma

Email: zumamt@qwa.ufs.ac.za

Tel: +27 (0)58 718 5090 / 5091

There is no greater joy nor greater reward than to make a fundamental difference in someone's life.

- Mary Rose McGeady

Student Development Office

Student Structure/Association Qwaqwa Campus

| Student Structures / Associations | Name: | Chairperson & Student Numbers | Contact Number |
|--|--|----------------------------------|----------------------------|
| 1. ACTS | Association of Catholic Tertiary Institution | Mjiyako C.S. - 2011068133 | 0733156326 |
| 2. Amafikalishona Traditional Dance (Zulu Dance) | | Gamede S. - 2012163321 | 0780282967 |
| 3. ATEZS | Association for Tertiary Zion Student | Mlaba M.S - 2010146641 | 0723828241 |
| 4. BLW | Believers Love World | Matrose A - 200904951 | 0607741671 / 0787753305 |
| 5. BHTM | Black Heroes Traditional Music | Mabaso K.I - 2013131038 | 0765761295 |
| 6. BMF | Black Management Forum | Hadebe V. - 2011062912 | 0765761295 |
| 7. CDA | Community Development Association | Mkhize L. - 2014190298 | 0785018390 |
| 8. COMMERCIO | Commercio Student Representative Body | Xaba T. - 2014205187 | 0720795001 |
| 9. CONQUERORS | Conquerors (The Helping Hand) | Mvelase S. - 2012152761 | 0834951058 |
| 10. CRCSA | Christian Revival Church Student Association | Mo Mokotedi T.D. - 2013194358 | 0874666660 |
| 11. DEBATE SOCIETY | | Gule L.S.N. - 2013189937 | 0780866033 |
| 12. Economic Freedom Fighters Student Command | EFFSC | Gumede S.I. - 2010149595 | 0710662577 |

Student Development Office

| Student Structures / Associations | Name: | Chairperson & Student Numbers | Contact Number |
|--|---|-------------------------------|----------------|
| 13. Evangelical Lutheran Church in South Africa Student Organization | ELCSA STUDENT ORGANIZATION | Nkosi T.D. - 2007094051 | 0836175116 |
| 14. Enactus | | Sefatsa N. - 2014148726 | 0721935603 |
| 15. Ezodumo Traditional Dance (Umzansi) | | Khumalo N. C. - 2012173106 | 0761879479 |
| 16. F1 Leadership for Change | | Ngcayisa L. - 2014212753 | 0794134056 |
| 17. GAS | Games & Social | Zulu T. - 2014216721 | 0736091918 |
| 18. Golden Key UFS Qwaqwa Chapter | | Khathi S.B - 2013070756 | 0733583372 |
| 19. LDP | Love Democracy Party | Ramongalo M.- 2012041246 | 0636755289 |
| 20. METHSSOC | Methodist Student Society | Mosia M. - 2013204645 | 0782333287 |
| 21. MUNQWA | Model United Nation Qwaqwa Chapter | Ramokgopa S.P. - 2013189044 | 0792635753 |
| 22. Napstar Crew | Hippop Singer | Gumbi S.E. - 2010134985 | 0781241903 |
| 23. NATESA | Nazareth Tertiary Student Association | Phenyane T. - 2015259712 | 0788666519 |
| 24. NO MIC THING | (Hip-Hop and Poetry) | Masemola T.E.-2013139866 | 0604810774 |
| 25. SADESMO | South African Democratic Student Movement | Khathi S.B. - 2013070756 | 0733583372 |

STUDENT OFFICE

Student Development Office

| Student Structures / Associations | Name: | Chairperson & Student Numbers | Contact Number |
|--|---|-------------------------------|----------------|
| 26. SASCO | South African Student Congress | Hadebe V. - 2011062912 | 0765761295 |
| 27. SCF | Student Christian Fellowship | Lebona M.L. - 20122085888 | 0710370127 |
| 28. SDASM | Seventh Days Adventist Student Movement | Zwane S.M. - 2011159932 | 0839493306 |
| 29. SENTEBALE CULTURAL GROUP | | Khanye H.Y.J. - 2012172041 | 0785709058 |
| 30. SHOP | Student House of Praise | Dube M. - 2015236041 | 0820980027 |
| 31. TACCSO | 2010133797 | Mlambo N.B. - 2011153653 | 0738878372 |
| 32. TASA | Twelve Apostles Student Association | Mokoena M.P. - 2011162027 | 0723395813 |
| 33. THE UFS BROTHERS | | Mthethwa K. - 2013137100 | 0797687762 |
| 34. UBUHLE BEZITSHUDENT CULTURAL GROUP | | Mhlongo K. - 2013157397 | 0784409453 |
| 35. UFS Happy Feet Dancers | | Mbuli A. - 2012137937 | 0845656839 |
| 36. UDDS | University Dance and Drama Society | Khumalo S. - 2011096639 | 0786316119 |
| 37. The Power of Speech | | Chefter I.P. - 2012172397 | 0737284140 |
| 38. Untouchables Dance Crew | | Mvelase S. - 2012152761 | 0834951058 |
| 39. The Unspoken | | Buthelezi W. - 2012154171 | 0747619679 |

Student Development Office

| Student Structures / Associations | Name: | Chairperson & Student Numbers | Contact Number |
|---|--|-------------------------------|----------------|
| 40. Tyrannus Apostolic Student Association | TASA | Mokoena M.P.- 2011162027 | 0723395813 |
| 41. ZCCSF | Zion Christian Church Student Fellowship | Makhubo N.E.- 2011157886 | 0767894337 |
| 42. Games And Social | G.A.S | Zulu D.S. - 2014216721 | 0736091918 |
| 43. Black Heroes Traditional Music | ISICATHAMIYA | Mabaso K.I.- 2013131038 | 0786093248 |
| 44. The UBUNTU Initiative | | Hlatsywayo Z - 2013190414 | 0730390279 |
| 45. International Student Council Qwaqwa Campus | ISC | Balogun F.O. - 2013183377 | 0834820022 |
| 46. Space Ship Young Entrepreneurs Program | | Xaba T. - 2014205187 | 0720795001 |
| 47. Queen of Qwaqwa | Evolution of Beauty | Masole M. - 201312680 | 0782576575 |



7

**SOUTH CAMPUS
PROGRAMME
AND SERVICES**

WELCOME

Welcome

Dear South Campus students!

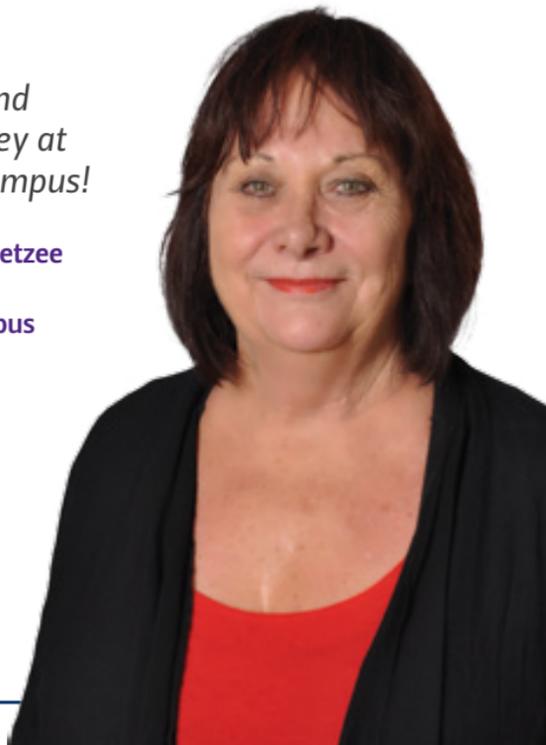
We are proud to welcome you to our beautiful “rural” campus! We often experience that students are uncertain when they first hear that their classes will be on the South Campus and not the Bloemfontein campus. However, once students arrive here and get to know the friendly ambience of this Campus, they are reluctant to leave. I am sure you will be no exception.

At our campus we house a variety of programmes and projects and diverse groups of students are annually enrolled: From Access with Success students, (such as those enrolled for the University Preparation Programme; the Higher Certificate and Extended programmes) to a vast number of distance education students participating in blended and fully online programmes nationally. Students at the South Campus are valued as UFS students and are only separated geographically from students at the other campuses. We strive to make the journey of our students as smoothly as possible and provide support in many ways.

We take pride in the teaching methodology that we offer here and the seriousness with which we regard our students and their learning.

I wish you a successful and joyous journey at the South Campus!

Prof Daniella Coetzee
Principal:
UFS South Campus



Register at the South Campus Madiba Hall

| | | |
|--|--|--|
| <p>23 January 2017 08.30 – 16.00</p> | <p>The Humanities</p> <p>Education</p> | <ul style="list-style-type: none"> • Communication Studies; Anthropology + Mathematical Literacy. • Communication Studies; Political Science+ Mathematical Literacy. • Communication Studies; Psychology+ Mathematical Literacy. • Communication Studies; Sociology + Mathematical Literacy. • Political Sciences; Psychology + Mathematical Literacy. • Political Sciences; Sociology + Mathematics Literacy. <p>• Teaching Option.</p> <p>International students will only be registered on the 26 January 2017</p> |
| <p>24 January 2017 08.30 – 16.00</p> | <p>Natural and Agricultural Sciences</p> | <ul style="list-style-type: none"> • Chemistry/Mathematics Combination. • BAgri (Agricultural Sciences) <p>International students will only be registered on the 26 January 2017</p> |
| <p>25 January 2017 08.30 – 16.00</p> | <p>Economic and Management Sciences</p> | <ul style="list-style-type: none"> • BCom. – Introduction to Human Resource Management/ Individual Differences + Business Management • BAdmin. – Introduction to Human Resource Management/ Individual Differences + Public Administration and Management. <p>International students will only be registered on the 26 January 2017</p> |

Register at the South Campus Madiba Hall

| | | |
|----------------------------------|--|-------------------|
| 26 January 2017 08.30 – 16.00 | All International Students | All study options |
| 3 February 2017 08.30 – 13.00 | Orientation and Information session: 08.30 – 13.00 (Madiba Hall) Compulsory for all students | |

RESIDENCE

Residence

Legae is a Tswana word and it means “home”. House Legae is a house of champions, a home away from home... Our residence is situated at the UFS South Campus and it can accommodate 250 students. We also have five flats for the comfort and lodging for twenty post graduate students. We value unity, commitment, human compassion, respect, responsibility, accountability, communication, excellence and peace... Our students receive warmth and fortification from competent residence assistants (RA). RA's serve as first-year mentors and role models; they support first-years throughout their first university experience and encourage them to work hard in order to obtain their academic goals. Our residence is newly built, and we pride ourselves with the best modern structures that we have; including study rooms inside the residence, where students can study in peace, allowing them to prosper in their living and learning environment. We accommodate and celebrate our students' unique strengths and differences, which allow us to create a welcoming environment where everyone will flourish academically, spiritually, in culture & diversity as well as in the sports field.

We look forward to welcome you...

Contact details of the residence head:

Name: Miss Gali Malebo
Email: maleboeg@ufs.ac.za
Number: 071 897 2204

