

**Report-writing for MBA students
Project Nr. 21**

Type aktiwiteit / Type of activity	Service-Learning / Diensleer
Fakulteit / Faculty	Geesteswetenskappe / The Humanities
Skool / School	N/A N.V.T
Departement / Sentrum / Eenheid Department / Centre / Unit	
Projekleier(s)/ Project leader(s)	Prof Helena (H) Van Zyl Prof Willfred (WJ) Greyling Dr Arlys (AL) Van Wyk
Beskrywing / Description	We present 4 three-hour workshops (Dr A.L. van Wyk) once we have identified at-risk students by means of a language proficiency test (Prof. W.J. Greyling and Dr A.L. van Wyk). The focus is on writing skills, specifically the language functions that are typically associated with the language of business report-writing.
Dienspunt(e) in die gemeenskap Service site(s) in the community	Bloemfontein Business School UFS
Vennoot / vennote in die gemeenskap Partner(s) in the community	
Vennoot / vennote in die dienstesektor Partner(s) in the services sector	
Aard van dienstesektor se betrokkenheid Nature of services sector's involvement	
Aantal studente betrokke Number of students involved	80
Frekwensie van interaksie tussen dosent en gemeenskap Frequency of interaction between lecturer and community	
Frekwensie van interaksie tussen studente en gemeenskap Frequency of interaction between students and community	
Aantal volwasse leerders betrokke Number of adult learners involved	80
Beplande	Testing data might be used as part of a reserach project.

navorsingsuitsette Planned research output	
Nagraadse navorsingskomponent Postgraduate research component	
Jaar van 1e implementering Year of 1st implementation	2002
Befondser(s) / Bron van inkomste Funder(s) / Source of income	UFS Business School
Totale begroting vir 2010 (benaderd) Total budget for 2010 (estimated)	
Kort uiteensetting van aksieplan vir 2010 Short exposition of action plan for 2010	Workshops have been completed.
Behoefes daar bestaan t.o.v. interdisiplinêre samerwerking Existing needs in respect of interdisciplinary co-operation	