

Curriculum Vitae

Elizabeth Petronella Venter



1. Personal Information

Surname	Venter
First names	Elizabeth Petronella
Nick name	Zettie
Identity number	691019 0012 082
Race	White
Gender	Female
Disability	% loss of hearing in left ear as a result of an ear infection
Citizenship	South African
Drivers licence	Code 08
Professional registration	SACE 145828 (03/1999)
Telephone number	082 566 8232
Preferred contact details	zettie@kainosits.co.za

2. Qualifications:

<i>Qualification</i>	<i>Institution</i>	<i>Year</i>
B.Psych (Community Psychology)	CUT, Free State	2005, with effect 01/01/2006
B.Sc (Hons), Psychology	Unisa	20/09/2002
HED (post graduate)	Unisa	1994, with effect 20/04/1995
B.Sc (Agric)	UFS	1991, with effect 17/03/1992
Senior Certificate (Matric with exemption)	Retief Hoërskool, Kestell	1987, with effect 01/01/1988

- **Included – certified copies of certificates & ID**

3. Work experience:

<i>Employer</i>	<i>Institution</i>	<i>Post held</i>	<i>Date</i>		<i>Reason for Leaving</i>
			FROM	TO	
UFS, UAP programme	Department Chemistry	Facilitator	01/2015	To date	
Governing Body	Welkom-Gimnasium	Teacher / secondary (part time)	01/2015	To date	
Self	Equation	Tutor – Physical Science Gr. 10 – 12	01/2012	To date	
Department Education (FS)	Welkom-Gimnasium	Teacher / secondary (permanent)	01/2003	12/2014	New opportunities arose
Department Education (FS)	Hoërskool Bloemfontein	Temporary teacher / secondary	01/2002	12/2002	Relocated – husband transferred by ABSA

Governing Body	Nelsdrift Primary	Teacher / primary	04/2001	12/2001	Relocated – husband transferred by ABSA
Department Education (FS)	Hentie Cilliers Hoërskool	Substitution teacher / secondary	04/2000	09/2000	Substituting for a teacher on accouchement leave
Department Education (FS)	Seotlong Agric & Hotel School	Teacher / secondary	01/1993	12/1999	Relocated – husband transferred by ABSA
University of the Free State	Department Agrometeorology	Research Assistant	01/1992	12/1992	Relocated – husband transferred by ABSA

4. Extra Curricular Experience at Welkom-Gimnasium and to date:

Role	Duties
Co-ordinator of SBST (2010 up to 2014)	<ul style="list-style-type: none"> • Liaising with Child Support Services on behalf of the school. • Liaising with 40 teachers / HOD's / 2 Deputy Principals and the Principal regarding learners with special needs. • Organising SBST-meetings with 4 other teachers, including the Principal.
Media Liaison (2004 – 2012)	<ul style="list-style-type: none"> • Liaising with the local News Paper (Vista) on behalf of the school. This would imply collecting relevant material (photo's etc.) on all school activities that Welkom-Gimnasium would want placed in the paper. • Liaising with Flamingo Printers on behalf of the school on putting together the yearly Prospectus. This would also imply putting together all relevant material. • Presented with an award of excellence regarding this duty by the Governing Body of Welkom-Gimnasium in 2012.
Organiser of the Academic Tour (2011 to 2014)	<ul style="list-style-type: none"> • Budgeting and planning an Academic Tour for the 12 top achievers of the school + 2 teachers to accompany them. • With a budget of round about R15 000 we accommodate and entertain the learners with an experience that they will never forget! Not repeating the same experience twice.

<p>Head of Subject: Physical Science Gr.10 – 12 (2013 to date)</p>	<ul style="list-style-type: none"> • Attending all meetings / cluster meetings organised by the Department of Education. • Ensuring that all colleagues have the relevant learning & teaching material and that relevant work programmes are followed. • Mentoring junior colleagues on topics that they are unsure of. • Internal moderation.
<p>Senior Marker Physical Science Paper 1 2012 to date</p>	<ul style="list-style-type: none"> • Marking Paper 1 as from 2009. • Senior marker as from 2012 – moderating & motivating 5 / 6 teachers for 10 days to continue giving their best and to mark accurately so that we can do each and every learner justice. • Facilitating teachers to support each other without letting individuals feel inferior or incompetent – focussing on strong points in the group. Working together as an efficient team.
<p>Eskom Expo for young Scientists</p>	<ul style="list-style-type: none"> • Learners of Welkom-Gimnasium take part in the International Science Fair at Boksburg yearly. Learners taking part are awarded a range of medals – from gold to silver and bronze. • At regional levels Welkom-Gimnasium usually also do very well.
<p>Free State Science Union (VS Skeinat Vereeniging)</p>	<ul style="list-style-type: none"> • Examiner of the Gr.11-Olympiad question paper since 2015. • Examiner of Gr.11 & 12-Olympiad question papers in 2017

5. Teaching Experience:

Institution	Learning Area	Years experience
Welkom-Gimnasium	Physical Science	Gr. 10: 2003 to 2014 Gr. 11: 2006 to date Gr. 12: 2007 to date Received an award from Matjhabeng Municipality in 2008 regarding Gr.12 results. In 2011 a learner with 100% for Physical Sciences in the final exam.
	Natural Science	Gr. 8 & 9: 2003 to 2014
Hoërskool Bloemfontein	Life Science	Gr. 10 – 12: 2002
	Natural Science	Gr. 8 & 9: 2002
Nelsdrift Primêr	Natural Science	Gr. 5 – 7: 2001
Hentie Cilliers	Social Sciences	Gr. 8 & 9: 2000
Seotlong Agricultural and Hotel School	Agricultural Science	Gr. 8 & 9: 1993 – 1999
	Life Science	Gr. 10: 1994 – 1999 Gr. 11: 1995 – 1999 Gr. 12: 1996 – 1999
	Mathematics	Gr. 8 & 9: 1993 – 1995 Gr. 10: 1995

6. Computer skills:

Programme	Proficiency
MS Office 2010/2013	Competent
Internet	Competent

7. Summary of participation in previous professional development programmes for period 2004 to 2016

Date	Programme	Programme outcomes	What I have gained from participation in this programme?	How has this programme helped me in my professional practice?
Afternoon training sessions '04/'05	GET-training NS Maths TECH	To equip teachers to implement the new curriculum successfully	Successful implementation of the new curriculum in GET	Successful implementation of the new curriculum in GET
Holiday training – June 2006	NCS Physical Science	To equip teachers for successful implementation of NCS in Grade 10	Successful implementation of NCS Grade 10	Successful implementation of NCS Grade 10
April 2008	SAOU training on Chemistry Grade 12 (A. Olivier)	Clear guidelines on NCS Grade 12 Chemistry	A clear understanding of what to expect in the Chemistry paper Grade 12 NCS	Clear understanding of Chemistry Grade 12 NCS
8 October 2010	Intec – Psychometrics in motion	Training regarding specific psychometric instruments	Ability to use Intec's assessment instruments	Not using it since it is not registered at the HPCSA
November 2010	Practical Chemistry Workshop (North West University)	How to use the "miniature lab" for efficient experiments	Gained confidence in doing more experiments regarding chemistry	More confidence regarding chemistry practical's
4 November 2010	SAOU – "Die bestuur van leerders met hindernisse in gewone skole"	Inclusive education	Gained knowledge regarding policies on inclusive education	Very useful regarding the SBST

21 May 2011	Unisa – Mentor Teacher Training	How to be an effective mentor teacher	Novice / Student teachers needs a lot of guidance in a very specific way – we can help them not to fall into the daily traps	I had to rethink some of my own teaching strategies again.
1 August 2011	Physical Science Workshop on graphs	Using Excel to draw a best fit line / enhancing technical layout of question papers	Confident in using excel to draw line graphs – also for question papers	Can use excel to draw line graphs, also for question papers
17 September 2011	SAOU – Dissipline en gedrag	Effective discipline to enhance positive behaviour in learners	Gained knowledge in enhancing positive behaviour in learners	Gained knowledge in enhancing positive behaviour in learners
26 -29 September 2011	CAPS – training	Implementation of Physical Science CAPS Grade 10 in 2012	Confidence in implementation of CAPS	Successful implementation of CAPS
26 September 2012	CAPS – training	Implementation of Physical Science CAPS Grade 11 in 2013	Confidence in implementation of CAPS	Successful implementation of CAPS
June 2013	CAPS – training	Implementation of Natural Science CAPS Grade 7 – 9 in 2014	Confidence in implementation of CAPS	Successful implementation of CAPS
September 2013	CAPS – training	Implementation of Physical Science CAPS Grade 12 in 2014	Confidence in implementation of CAPS	Successful implementation of CAPS
January 2016 ongoing	M.Ed (psychology of education) UFS	Magister Educationist	Project on capabilities mediating the effect of general self-efficacy on subject choice	Aiming to gain insight into grade 10 learners' appropriate choice regarding Physical Sciences

8. References:

<i>Name</i>	<i>Relation</i>	<i>Telephone no.</i>
Mrs M Mafojane	Chief Educational Specialist (Secondary Schools) Internal Moderator Physical Science Paper I	083 477 2911
Dr A.E Stott	Supervisor – UFS	078 508 0848
Dr H.H. Oberholzer	Lecturer CUT (Psychology)	082 202 2587



E.P. Venter