

—○ LERATO PETER MOLEKANE

—○
COORDINATOR (ACADEMIC)

CONTACT

☎ 0658882980

☎ 0843025164

✉ molekane@ufs.ac.za

27533 Vista Park 3, Bloemfontein
9312.

Free State Province

PROFILE

Motivated and responsible Academic Coordinator with more than 20 years of experience in classroom instruction and facilitation. I am a responsible team member, caring, a good leader and supportive. Skilled in a wide range of learning methodologies and implementing of specific individual assessments. Moreover, I have acquired an extensive experience and hands on expertise in the development of teaching and learning materials. I am always looking forward to starting a new challenge and helping unprepared individuals to improve their academic and lifelong learning skills in order to perform at their best level.

REFERENCES

- MR. LD TSOTETSI
LECTURER DEPARTMENT OF
PUBLIC ADMINISTRATION
AND MANAGEMENT
M: 072 681 8053
E: TSOTETSILD1@UFS.AC.ZA
- MR. LERATO SEKONYELA
FORMER PROGRAMME
DIRECTOR: EMS EXTENDED
DEGREE
M: 082 421 2809

WORK EXPERIENCE

Coordinator (Academic)

Jan 1999 to present. University of the Free State

- Overall co-ordination, facilitation and administrations of modules.
- Supervision, training & orientation of subject Facilitators.
- Development of learning materials.
- Students' assessment and marking of assessment scripts.
- Moderation assessments scripts.
- Set tests, assignment topics and examination papers.
- Research

Abet Teacher

Jan 2000 – Jan 2002

Taught Business Economic and Economics at Grade 10 & 12.
Set tests & marking.
Prepared lesson plans.
Overall administration of both subjects activities.

◦ MR. P MAKAE
FORMER DIRECTOR:
UNIVERSITY ACCESS
PROGRAMME (UAP)
U.F.S
M: 079 954 5848

EDUCATION

Certificate in Assessment of Learning in Higher Education,
University of the Free State.
19 February 2008

Certificate in Project Management Course, University of the Free
State.
30 May 2002

Bachelor of Arts – Honours, Vista University Bloemfontein, 1997
Public Policy Development
Public Finance
Public Management Systems and Practices
Public Personnel Administration, Research
paper on Gender Equality in the Free State Province

Bachelor of Arts – Vista University Bloemfontein, 1996
Majored in Economics and Public Administration.

SKILLS

Coordination.
Design of learning materials.
Facilitation.
Report writing.
Computer literate.
Verbal and written communication.

PUBLICATION

L.P Molekane. 2008. Strengthening human resource capacity building:
challenges, strategies and opportunities for prosperity. Journal of Public
Administration: SAAPAM Conference Proceedings: Special Issue 3,
Volume 43, 2008.