

UNIVERSITY OF THE FREE STATE
FACULTY OF ECONOMIC AND MANAGEMENT
SCIENCES
UNDERGRADUATE
RULEBOOK
2013

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GENERAL ORIENTATION

This section of the Yearbook of the University of the Free State sets out the rules in respect of the undergraduate qualifications and study programmes in the Faculty of Economic and Management Sciences.

FACULTY AND GENERAL RULES

For all the various degrees and options a number of rules apply. Two sets of rules are relevant:

General rules of the University, which are applicable to all Faculties, and consequently also apply to qualifications and programmes in this Faculty. Unless specifically stated otherwise, the general rules which apply to bachelor's degrees, apply to all the degrees listed here.

The general rules are set out in Part 1 of the Yearbook of the University, and contain basic information such as the following:

- Admission to the University, to degree and to study for non-degree purposes (separate modules).
- Student registration; module modifications; simultaneous registration; module compilation; duration of study; preconditions; acknowledgement of modules passed at other institutions; etc.
- Semester- and year marks; requirements for passing; degrees with distinction; re-admission and exclusion of a student; re-assessments; special examinations; arrangements for examination venues; incorrect reading of examination timetable; marks and final results; etc.

Faculty rules, which specifically apply to the degrees in this Faculty, and which are described in this publication.

It is the responsibility of students to be conversant of the general rules as well as the faculty rules.

FIRST BACHELOR'S DEGREES

INFORMATION

The first Baccalaureus degrees in this Faculty are intended to maximally develop a student's capabilities and potential. Scientifically based teaching is applied to equip each student for various career options in the broader field of Economics and Management. This includes careers in the private and public sectors, certain professions as well as in secondary and tertiary institutions of learning. Postgraduate study is available for further advancement in a large spectrum of careers.

Students can obtain first degree qualifications by following one of the three undergraduate programmes:

- Private Sector Management
- Public Sector Management
- Training of Accountants

A number of first bachelor's degrees are awarded in the Faculty in the three teaching programmes (see table below). In each of these programmes, specialisation in particular fields is possible (these sub-programmes are indicated in brackets after the name of the degree).

Postgraduate study is available to anyone wishing to concentrate in a chosen field of study upon completion of a bachelor's degree.

DEGREES IN THE THREE TRAINING PROGRAMMES

<i>Private Sector Management</i>	Minimum period	Study code	Programme code	Total credits
B.Com.	3 years	63001	M6010	428
B.Com. (Economics)	3 years	63021	M6010	444
B.Com. (Entrepreneurship)	3 years	63821	M6010	380
B.Com. (Human Resource Management)	3 years	63041	M6010	376
B.Com. (Investment Management and Banking)	3 years	63031	M6010	460
B.Com. (Law)	3 years	63091	M6010	484
B.Com. (Marketing)	3 years	63051	M6010	380
B.Com. 4 year curriculum	4 years	63381	M6010	560

<i>Public Sector Management</i>	Minimum period	Study code	Programme code	Total credits
B.Admin.	3 years	63101	M6020	392
B.Admin. 4 year curriculum	4 years	63561	M6020	536

<i>Training of Accountants</i>	Minimum period	Study code	Programme code	Total credits
B.Acc.	3 years	63191	M6030	532
B.Com. (Accounting)	3 years	63211	M6030	464

RULES

FACULTY REQUIREMENTS

General admission requirements

Over and above the general regulations regarding admission to this University (general regulation A1) and admission to degree study (general regulation A2), the following specific prerequisites for admission to study in this Faculty must be met.

Degree	Grade 12 qualifications
B.Com.	AP = 30 Mathematics = Achievement level 4 (50%)
B.Com. (Economics)	
B Com. (Human Resource Management)	
B Com. (Marketing)	
B Com. (Entrepreneurship)	
B.Com. (Law)	AP = 34 Mathematics = Achievement level 4 (50%)
B.Com. (Investment Management and Banking)	AP = 30 Mathematics = Achievement level 4 (50%) Accounting = Achievement level 5 (60%)
*B.Com. 4 year curriculum	AP = 25 - 29 Mathematics = Achievement level 3 (40%)
#B Admin.	AP = 30
*B.Admin 4 year curriculum	AP = 25 - 29
B.Acc.	AP = 34 Mathematics = Achievement level 5 (60%) Accounting = Achievement level 5 (60%)
B.Com. (Accounting)	AP = 30 Mathematics = Achievement level 4 (50%)

* Students who qualify for the 4 year degrees will attend lectures at the UFS South Campus for the first 2 study years.

Students who register for B.Admin. will not be allowed to change to a B.Com. degree in the future, because students without the required Grade 12 Mathematics cannot in any way upgrade this qualification with any available modules at this university.

CREDIT VALUES AND MODULES NAMES OF MODULES

Department of Economics

Module code	Credits	Name of module
EECF61306	12	Economic systems and basic microeconomics
EECF62306	12	Introduction to macroeconomics
EECS71407	16	Microeconomics
EECS72407	16	Macroeconomics
EECT71407	16	International economics
EECT72407	16	South African economics policy issues
EECM71407	16	Introductory mathematical economics
EECM72407	16	Statistics for economics
EFEF62306	12	Personal finance
EFES71407	16	Money and interest rates
EFES72407	16	Financial markets, instruments and institutions
EFET71407	16	Investment management
EFET72407	16	Bank management and financial services

Department of Business Management

Module code	Credits	Name of module
EBUS51305	12	Business functions
EBUS62406	16	General management
EBUS61406	16	Core business activities
EBUS66406	16	Personal selling
EBUS64406	16	Innovation management
EBUS63406	16	Brand management
EBUS72407	16	Internet marketing
EBUS73407	16	Strategic marketing
EBUS78407	16	Relationship marketing
EBUS77407	16	Small business management
EBUS74407	16	Entrepreneurship
EBUS75407	16	Strategic management
EBUS76407	16	Financial management

Department of Industrial Psychology

Module code	Credits	Name of module
EHRM51305	12	Introduction to human resources management
EIOP52305	12	Introduction to individual differences
ECAP61406	16	Career psychology
ETRG71407	16	Training management
ELRM62406	16	Labour relations management
EPFM72407	16	Performance management
EORG71407	16	Organisational psychology
EARH72407	16	Applied research for HRM and IOP

Centre for Accounting

Module code	Credits	Name of module
EACC61406	16	Accounting
EACC62406	16	Accounting
EACC60806	32	Accounting
EACC70807	32	Accounting
EMAC62406	16	Management accounting
EFAC61406	16	Financial accounting
EFAC62406	16	Financial accounting
EFAC70807	32	Financial accounting
EFIN70907	36	Financial accounting
EMAC71407	16	Management accounting
EMNF72407	16	Managerial finance
EBRF70907	36	Management accounting and finance
EAUD61406	16	Internal audit and control
EAUD71407	16	Internal audit and control
EAUD72407	16	Internal audit and control
EODT52405	16	External auditing
EODT62406	16	External auditing
EODT70907	36	External auditing
EBEL61406	16	Fundamental tax
EBEL70807	32	Fundamental tax
ETXA60806	32	Taxation
EBSL70907	36	Taxation
EEBS62406	16	Business ethics
ERKT61406	16	Computer applications and control
ERRK60806	32	Accounting for law professions

Department of Public Administration and Management

Module code	Credits	Name of module
EPAM51405	16	Public administration and management theories
EPAM62406	16	Public administration and management in action
ECPM51405	16	Calculations for public managers
EPAM61406	16	Micro- and macro- organisational analysis
EMMA62406	16	The study of municipal management and administration
EMMA61406	16	Municipal management and administration
EMMA71407	16	Contemporary issues in local government
EPAM71407	16	Public financial management
EMMA72407	16	Municipal finances
EPAM72407	16	Public policy administration and management
EPAL71407	16	Public administration and management law
EPAH62406	16	HRM in the public sector
ESCM72406	16	Supply chain management
EMEP62406	16	Monitoring and evaluation in the public sector

Fundamental modules

New code	Credits	Name of module
EBCS51405	16	Business calculations
EBCS52405	16	Business calculations
ECPM51405	16	Calculations for public managers
ESSD50105	4	Skills development
ESSD60106	4	Skills development
ESSD70207	8	Skills development
EGAP50105	4	Graduate assessment project
EGAP60206	8	Graduate assessment project
EGAP70207	8	Graduate assessment project

Modules for the four year programmes

New code	Equivalent mainstream code	Credits	Name of module
EFPA51505	EPAM51405	20	Public administration and management theories
EFPA62506	EPAM62406	20	Public administration and management in action
EFPA61506	EPAH62406	20	Human resource management in the public sector
EFHR51505	EHRM51305	20	Introduction to human resource management
EFIP52505	EIOP52305	20	Introduction to individual differences
EFBM51505	EBUS51305	20	Business functions
EFBM62506	EBUS62406	20	General management
EFBM61506	EBUS61406	20	Fundamental business activities
EFEC61406	EECF61306	16	Economic systems and basic microeconomics
EFEC62406	EECF62306	16	Introduction to macroeconomics
EFBC51405	EBCS51405	16	Business calculations
EFBC52405	EBCS52405	16	Business calculations
EFCP51405	ECPM51405	16	Calculations for public managers

MODULES THAT CHANGE IN 2012 AND 2013

Department of Economics

Old code	New code	Name of module
EKN114	EECF61306	Economic systems and basic microeconomics
EKN124	EECF62306	Introduction to macroeconomics
EKN214	EECS71407	Microeconomics
EKN224	EECS72407	Macroeconomics
EKN314	EECT71407	International economics
EKN324	EECT72407	South African economics policy issues
No old code	EECM71407	Introductory mathematical economics
EKT324	EECM72407	Statistics for economics
No old code	EFEF62306	Personal finance
FEC214	EFES71407	Money and interest rates
FEC224	EFES72407	Financial markets, instruments and institutions
FEC314	EFET71407	Investment management
FEC324	EFET72407	Bank management and financial services

Department of Business Management

Old code	New code	Name of module
No old code	EBUS51305	Business functions
OBS134	EBUS62406	General management
No old code	EBUS61406	Core business activities
No old code	EBUS66406	Personal selling
No old code	EBUS64406	Innovation management
No old code	EBUS63406	Brand management
IBM 314	EBUS72407	Internet marketing
OBS 324	EBUS73407	Strategic marketing
No old code	EBUS78407	Relationship marketing
No old code	EBUS77407	Small business management
No old code	EBUS74407	Entrepreneurship
OBS 314	EBUS75407	Strategic management
OBS 364	EBUS76407	Financial management

Department of Industrial Psychology

Old code	New code	Name of module
HUM 114	EHRM51305	Introduction to human resources management
ORG 124	EIOP52305	Introduction to individual differences
OCP 224	ECAP61406	Career psychology
TRG 314	ETRG71407	Training management
ELR 214	ELRM62406	Labour relations management
None	EPFM72407	Performance management
None	EORG71407	Organisational psychology
RSM 324	EARH72407	Applied research for HRM and IOP

Centre for Accounting

Old code	New code	Name of module
REK114	EACC61406	Accounting
REK124	EACC62406	Accounting
REK208	EACC60806	Accounting
REK204	EACC60806	Accounting
FIN114	EACC60806	Accounting
FIN124	EACC60806	Accounting
REK308	EACC70807	Accounting
FIN208	EACC70807	Accounting
MAC224	EMAC62406	Management accounting
BRF224	EMAC62406	Management accounting
BRF214	EMAC62406	Management accounting
FIN114	EFAC61406	Financial accounting
FIN124	EFAC62406	Financial accounting
FIN208	EFAC70807	Financial accounting
FIN308	EFIN70907	Financial accounting
MAC31,	EMAC71407	Management accounting
BRF314	EMAC71407	Management accounting
MNF324	EMNF72407	Managerial finance
BRF308	EBRF70907	Management accounting and finance
No old code	EAUD61406	Internal audit and control
No old code	EAUD71407	Internal audit and control
No old code	EAUD72407	Internal audit and control
ODT214	EODT52405	External auditing
ODT224	EODT62406	External auditing
ODT308	EODT70907	External auditing
BEL208	EBEL61406	Fundamental tax
BEL308	EBEL70807	Fundamental tax
BLS208	ETXA60806	Taxation
BLS308	EBSL70907	Taxation
EBS224	EEBS62406	Business ethics
RKT214	ERKT61406	Computer applications and control
RRK208	ERRK60806	Accounting for law professions

Department of Public Administration and Management

Old code	New code	Name of module
No old code	EPAM51405	Public administration and management theories
OBB124	EPAM62406	Public administration and management in action
No old code	ECPM51405	Calculations for public managers
OBB314	EPAM61406	Micro- and macro-organisational analysis
MPB224	EMMA62406	The study of municipal management and administration
MPB214	EMMA61406	Municipal management and administration
MPB314	EMMA71407	Contemporary issues in local government

OBB214	EPAM71407	Public financial management
MPB324	EMMA72407	Municipal finances
OBB224	EPAM72407	Public policy administration and management
No old code	EPAL71407	Public administration and management law
OBB324	EPAH62406	HRM in the public sector
No old code	ESCM72406	Supply chain management
No old code	EMEP62406	Monitoring and evaluation in the public sector

Fundamental modules

Old code	New code	Name of module
No old code	EBCS51405	Business calculations
No old code	EBCS52405	Business calculations
No old code	ECPM51405	Calculations for public managers
No old code	ESSD50105	Skills development
No old code	ESSD60106	Skills development
No old code	ESSD70207	Skills development
No old code	EGAP50105	Graduate assessment project
No old code	EGAP60206	Graduate assessment project
No old code	EGAP70207	Graduate assessment project

Modules for the four year programmes and equivalent mainstream codes

New code	Equivalent mainstream code	Name of module
EFPA51505	EPAM51405	Public administration and management theories
EFPA62506	EPAM62406	Public administration and management in action
EFPA61506	EPAH62406	Human resource management in the public sector
EFHR51505	EHRM51305	Introduction to human resource management
EFIP52505	EIOP52305	Introduction to individual differences
EFBM51505	EBUS51305	Business functions
EFBM62506	EBUS62406	General management
EFBM61506	EBUS61406	Fundamental business activities
EFEC61406	EECF61306	Economic systems and basic microeconomics
EFEC62406	EECF62306	Introduction to macroeconomics

RULES REGARDING ADMISSION TO MODULES IN A FOLLOWING STUDY YEAR

In order to proceed to a following study year in a programme, students should comply with the following requirements:

The maximum credits for which students may register for per study year is the prescribed credits for that particular year plus a maximum of 32 credits where modules have to be repeated.

CODE-/MODULE CHANGES: EQUIVALENT MODULES

TRANSITION RULES: ALL PROGRAMMES

- New first year students, who register for the first time in 2013, should register according to the curriculums in this yearbook.
- Students who registered according to the 2012 Yearbook as first years should proceed on second year level according to the curriculums in this yearbook.
- Current students, who registered for the first time in 2011 and before that, should follow the curriculum in the yearbook of the year that they registered for the first time for that specific degree and use the new module codes where applicable.
- If students want to be credited for modules already obtained, the following will be applicable to current students who, in 2013, change to another degree in this faculty:

If students change from degree they should follow the curriculum of the degree that appeared in the yearbook of the year that they registered for that specific degree the first time.

Students should register for the new module codes where applicable.

For the maximum period in which students may qualify a degree refer to General Rules A8 and A19.

MODULE PREREQUISITES

Department of Economics

Module	Module prerequisite
EECF61306	Grade 12 Maths level 4
EECF62306	Grade 12 Maths level 4
EECS71407	EECF61306
EECS72407	EECF62306
EECT72407	EECS72407
EECM71407	EBCS51405, EBCS52405, EECF61306 andEECF62306
EECM72407	EBCS51405, EBCS52405, EECF61306 andEECF62306
EFES71407	EECF62306
EFES72407	EECF62306
EFET71407	EECF62306
EFET72407	EECF62306

Department of Business Management

Module	Module prerequisite
EBUS63406	Equivalent BKO254
EBUS73407	EBUS63406 andEBUS66406
EBUS75407	EBUS62406

Department of Industrial Psychology

Module	Module prerequisite
EHRM51305	Grade 12 Maths level 4 (required for B Com (HRM) students Grade 12 Maths level 4 not required for degrees in other faculties.
EIOP52305	Grade 12 Maths level 4 (required for B Com (HRM) students Grade 12 Maths level 4 not required for degrees in other faculties.
ECAP61406	EHRM51305 and EIOP52305
ETRG71407	EHRM51305 and EIOP52305
ELRM62406	EHRM51305 and EIOP52053
EPFM72407	EHRM51305 and EIOP52305
EORG71407	Any two of the following: ECAP61406, ELRM62406, ETRG71407 and EPFM72407
EARH72407	EBCS51405, EBCS52405 and Grade 12 Mathematics on level 4 for all degree, plus any two of the following: ECAP61406, ELRM62406, ETRG71407 and EPFM72407

Centre for Accounting

Module	Module prerequisite
EACC60806	EACC614 or EACC624 (REK114 or REK124)
EACC70807	EACC608, EFAC614 and EFAC624, (REK208 or REK204, FIN114 and FIN124)
EFAC61406	Grade 12 Accounting at least 60%
EFAC62406	EFAC614 or EACC614 at least 60%
EFAC70807	EFAC61406 orE ACC61406 (60%) andEFAC62406 (FIN114 or

	ACC114(60% and FIN124)
EFIN70907	EFAC70807 or EACC70807 (FIN208 or REK308)
EMAC71407	EMAC62406 or EFAC61406 or EFAC62406 (BRF214, BRF224, FIN114 or FIN224)
EBRF70907	EMAC71407 and EMNF72407 (MAC314 and MNF324)
EAUD71407	EAUD62406 (ODT214)
EAUD72407	EAUD62406 (ODT214)
EODT52405	EFAC61406 or EFAC62406 or REK614 or REK624
EODT62406	EFAC61406 or EFAC62406 or REK614 or REK624
EODT70907	EODT51405 or EODT62406 or EAUD71407 and EAUD72407 (ODT214 or ODT224)
EBEL70807	EBEL61406 (BEL208)
EBLS70907	ETXA60806 or EBEL70808 (BLS208 or BEL308)
ERKT61406	EACC61406 or EACC62406, EFAC61406 or EFAC62406 (REK114 or REK224, FIN114 or FIN224)
ERRK60806	

Fundamental modules

Module	Module prerequisite
EBCS51405	Grade 12 Maths level 3 (4 year curriculums), level 4 (3 year degrees)
EBCS52405	Grade 12 Maths level 3 (4 year curriculums), level 4 (3 year degrees)
ECPM51405	Grade 12 Maths level 3 (4 year curriculums), level 4 (3 year degrees)

Modules in the four year programmes

Module	Module prerequisite
EFEC61406	Grade 12 Maths level 4
EFEC62406	Grade 12 Maths level 4
EFBC51405	Grade 12 Maths level 3 (4 year curriculums), level 4 (3 year degrees)
EFBC52405	Grade 12 Maths level 3 (4 year curriculums), level 4 (3 year degrees)
EFPC51405	Grade 12 Maths level 3 (4 year curriculums), level 4 (3 year degrees)

UNDERGRADUATE PROGRAMME IN PRIVATE SECTOR MANAGEMENT

General Information

Qualifications in private sector management can be obtained in several fields of study. These are all accommodated within the degree Baccalaureus Commercii (B.Com.). This is a highly regarded and comprehensive basic management degree and is structured for economic and management positions (especially in the private sector) academic careers at universities and universities of technology, or a career as a teacher.

- While a B.Com. is directed at economic and management positions in the private sector, it is also an excellent degree for a career in the public sector. (Compare the Undergraduate Programme in Public Sector Management.)
- The degree is structured around the core subjects of Economics (being the root science), Business Management (including Marketing, Entrepreneurship and Financial Management), Industrial Psychology and Accounting. B.Com. offers a broader option to students who would like a solid general management background, but who prefer not to specialise too soon.
- Specialities from which to choose within the B.Com. degree, as indicated in the list below.

B.Com.

B.Com. (Economics)

B.Com. (Entrepreneurship)

B.Com. (Human Resource Management)

B.Com. (Investment Management and Banking)

B.Com. (Law)

B.Com. (Marketing)

B.Com. 4 year curriculum

B.Com. (Accounting) is also available and falls within the Programme: Training of Accountants.

The curricula for the B.Com. degrees in each field of study are explained in the following section.

Rule F1 **BACCALAUREUS COMMERCII**
B.COM.
STUDY CODE 63001

	First study year		Second study year		Third study year	
	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2
Compulsory modules						
Business functions	EBUS51305					
General management				EBUS62406		
Fundamental business activities			EBUS61406			
Innovation management						EBUS64406
Entrepreneurship					EBUS77407	
OR					OR	
Strategic management					EBUS75407	
Small business management						EBUS74407
Economics systems and basic micro economics	EECF61306					
Introduction to macro economics		EECF62306				
Micro economics			EECS71407			
Macro economics				EECS72407		
International economics					EECT71407	
South African economic policy issues						EECT72407
Accounting	EACC61406	EEAC62406	EACC60806	EACC60806		
Introduction to human resource management	EHRM51305					
Introduction to individual differences		EIOP52305				
Career psychology			ECAP61406			
Labourrelations management				ELRM62406		
Managerial accounting				EMAC62406		
Fundamental modules						
Business Calculations	EBCS51405	EBCS52405				
Skills Development	ESSD50105	ESSD50105				
Skills Development			ESSD60106	ESSD60106		
Skills Development					ESSD70207	ESSD70207
Graduate Assessment Project	EGAP50105	EGAP50051	EGAP60206	EGAP60206	EGAP70207	EGAP70207
Personal Finance						EFEF62306
Choice modules					Choose 1 subject field (2 modules) from	
Accounting					EACC70807	EACC70807
OR					OR	
Performance management						EPFM72407
Organisational psychology					EORG71407	
Organisational psychology organisational					OR	
Organisational psychology					EECM71407	
Introduction to mathematical economics						EECM72407

Rule F2

**BACCALAUREUS COMMERCII
B.COM. (INVESTMENT MANAGEMENT AND BANKING)
STUDY CODE 63031**

	First study year		Second study year	
	Sem 1	Sem 2	Sem 1	Sem 2
Compulsory modules				
Economic systems and basic microeconomics	EECF61306			
Introduction to macroeconomics		EECF62306		
Microeconomics			EECS71407	
Macroeconomics				EECS72407
International economics				
South African economic policy issues				
Statistics for economics				
Introduction to mathematical economics				
Money and interest rates			EFES71407	
Financial markets, instruments and institutions				EFES72407
Investment management				
Risk management and financial services				
Business Functions	EBUS51305			
General management		EBUS62406		
Management finance				
Financial accounting	EFAC61406			
Financial accounting		EFAC62406		
Financial accounting			EFAC70807	EFAC70807
Introduction to human resource management	EHRM51305			
Introduction to individual differences		EIOP52305		
Financial planning law			FBR214	
Business ethics				EEBS62406
Tax				
Managerial accounting				EMAC62406
Business calculations	EBCS51405	EBCS52405		
Skills development	ESSD50105	ESSD50105	ESSD60106	ESSD60106
Graduate assessment project	EGAP50105	EGAP50051	EGAP60206	EGAP60206
Personal finance				EFEF62306

Rule F3 BACCALAUREUS COMMERCII
B.COM. (ECONOMICS)
STUDY CODE 63031

First study year	Second study year		Third study year	
	Sem 2	Sem 1	Sem 2	Sem 1
Economic systems and basic microeconomics	EECF61306			
Introduction to macroeconomics		EECF62306		
Microeconomics			EECS71407	
Macroeconomics				EECS72407
International economics				
South African economic policy issues				
Statistics for economics				
Introduction to mathematical economics				
Money and interest rates			EFES71407	
Financial markets, instruments and institutions				EFES72407
Investment management				
Risk management and financial services				
Business functions	EBUS51305			
General management		EBUS62406		
Fundamental business activities			EBUS61406	
Small business management				EBUS77407
Strategic management				
Managerial finance				
Accounting	EACC61406	EACC62406	EACC60806	EACC60806
Introduction to human resource management	EHRM51305			
Introduction to individual differences		EIOP52305		
Business calculations	EBCS51405	EBCS52405		
Skills development	ESSD50105	ESSD50105	ESSD60106	ESSD60106
Graduate assessment project	EGAP50105	EGAP50105	EGAP60206	EGAP60206
Personal finance				EFEF62306

Rule F4 **BACCALAUREUS COMMERCII**
B.COM. (MARKETING)
STUDY CODE 63051

	First study year		Second study year	
	Sem 1	Sem 2	Sem 1	Sem 2
Compulsory modules				
Business functions	EBUS51305			
General management		EBUS62406		
Fundamental business activities	EBUS61406			
Personal selling				EBUS66406
Innovation management				EBUS64406
Brand management (BKO254 equivalent)			EBUS63406	
E-Marketing				
Strategic marketing				
Relationship marketing				
Integrated marketing communication				
Economics systems and basic micro economics			EECF61306	
Introduction to macro economics				EECF62306
Accounting			EACC61406	EACC62406
Intro to human resource management	EHRM51305			
Introduction to individual differences		EIOP52305		
Labour relations management				ELRM62406
Marketing communication	BKO134			
Micro economics				
Macro economics				
Fundamental modules				
Business calculations	EBCS51405	EBCS52405		
Skills development	ESSD50105	ESSD50105	ESSD60106	ESSD60106
Graduate assessment project	EGAP50105	EGAP50105	EGAP60206	EGAP60206

Rule F5
**BACCALAUREUS COMMERCII
 B.COM. (ENTREPRENEURSHIP)
 STUDY CODE 63821**

	First study year		Second study year	
	Sem 1	Sem 2	Sem 1	Sem 2
Compulsory modules				
Business functions	EBUS51305			
General management		EBUS62406		
Fundamental business activities	EBUS61406			
Innovation management				EBUS64406
Entrepreneurship			EBUS77407	
E-Marketing				EBUS72407
Strategic management				
Small business management				
Economics systems and basic micro economics	EECF61306			
Introduction to macro economics		EECF62306		
Accounting			EEAC61406	EACC62406
Intro to human resource management	EHRM51305			
Intro to individual differences		EIOP52305		
Career psychology			ECAP61406	
Labour relations management				ELRM62406
Micro economics				
Macro economics				
Performance management				
Organisational psychology				
Business calculations	EBCS51405	EBCS52405		
Skills development	ESSD50105	ESSD50105	ESSD60106	ESSD60106
Graduate assessment project	EGAP50105	EGAP50105	EGAP60206	EGAP60206
Personal finance				

Rule F6 BACCALAUREUS COMMERCII
B.COM. (HUMAN RESOURCE MANAGEMENT)
STUDY CODE 63041

	First study year		Second study year	
	Sem 1	Sem 2	Sem 1	Sem 2
Compulsory modules				
Introduction to human resources management	EHRM51305			
Introduction to individual differences		EIOP52305		
Career psychology			ECAP61406	
Training management			ETRG71407	
Labour relations management				ELRM62406
Performance management				
Organisational psychology				
Applied research for human resource management and IOP				
General management				EBUS62406
Strategic management				
Psychology	PSY112 PSY152	PSY124	PSY212 PSY232	PSY224
Fundamental business activities			EBUS61406	
Business calculations	EBCS51405	EBCS52405		
Skills development	ESSD50105	ESSD50105	ESSD60106	ESSD60106
Graduate assessment project	EGAP50105	EGAP50105	EGAP60206	EGAP60206
Personal finance				
Choice modules				
Economics (both semesters)	EECF61306	EECF62306		
		or		
Accounting (both semesters)	EACC61406	EACC62406		

Rule F7 **BACCALAUREUS COMMERCII**
B.COM. (LAW)
STUDY CODE 63091

Compulsory modules	First study year		Second study year	
	Sem 1	Sem 2	Sem 1	Sem 2
Business functions			EBUS51305	
General management				EBUS62406
Economic systems and basic micro economics	EECF61306			
Introduction to macro economics		EECF62306		
Accounting for the legal profession	ERRK60806	ERRK60806		
Fundamental business activities			EBUS61406	
Innovation management				
Micro economics			EECS71407	
Macro economics				EECS72407
Accounting			EACC60806	EACC60806
Entrapeneurship				
OR				
Strategic management				
Small business management				
OR				
International economics				
South African policy issues				
OR				
Accounting				
Introduction to legal science	ILR114	ILR124		
Legal history	RGK114			
Roman law		ROR124		
Law of persons			PSN114	
Family law				FAM124
Labour law			ARR214	
Law of contract				
Law of succession and administration				
Law of interpretation				
Law of things				
Law of delicts				
Fundamental modules				
Afrikaans for the profession	AFP112 AFP132	AFP122 AFP142		
OR	OR			
English for law	REN108	REN108		
OR	OR			
Latin	LAT114	LAT124		
OR	OR			
The language of culture of law	RTK108	RTK108		
Skills development	ESSD501	ESSD501	ESSD601	ESSD601
Graduate assessment project	EGAP501	EGAP501	EGAP602	EGAP602
Legal practice				
Personal finance				

Rule F8 **BACCALAUREUS COMMERCII**
B.COM. 4 YEAR CURRICULUM
STUDY CODE 63881

	First study year		Second study year		Third study year	
	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2
Business functions			EFBM51505			
General management				EFBM62506		
Fundamental business activities					EBUS61406	
Innovation management						EBUS64406
Entrepreneurship						
OR						
Strategic management						
Small business management						
Economics systems and basic microeconomic			EFEC61406			
Introduction to macroeconomics				EFEC62406		
Microeconomics					EECS71407	
Macroeconomics						EECS72407
International economics						
S Africa economic policy issues						
Accounting			EACC61406	EACC62406	EACC60806	EACC60806
Intro To HRM	EFHR51505					
Intro to individual differences		EFIP52505				
Career psychology					ECAP61406	
Labour Relations Management						ELRM62406
Managerial Accounting						
Skills for lifelong learning	VBL108	VBL108				
Academic Literacy	ALC108	ALC108				
OF	OF					
Afrikaans	AFA108	AFA108				
Mathematical literacy	MTE108	MTE108				
Business calculations			EFBC51405	EFBC52405		
Skills development			ESSD50101	ESSD50101	ESSD60106	ESSD60106
Graduate assessment			EGAP50105	EGAP50105	EAP60206	EGAP60206
Personal finance						
CHOICE MODULES						
Accounting						
OR						
Performance management						
Organisational psychology						
OR						
Statistics for economics						
Introduction to mathematical economics						

UNDERGRADUATE PROGRAMME IN PUBLIC SECTOR MANAGEMENT

General Information

A first qualification in Public Sector Management can be obtained in the degree B.Admin.

Baccalaureus Administrationis (B.Admin.).

This is a unique and comprehensive basic degree, directed at preparing prospective candidates for senior management positions, especially in the public sector, and also for academic careers at tertiary institutions.

- Although this degree focuses on management in the public sector, it is also an excellent qualification for a career in the private sector.
- The degree is built on a solid economic and management basis. The foundation which is laid in the first year of study is strengthened in the second and third years of study.

Rule F9 BACCALAUREUS ADMINISTRATIONIS
B.ADMIN.
STUDY CODE 63101

	First study year		Second study year		Third study year	
	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2
Compulsory modules						
Public administration and management theories	EPAM51405					
Public administration and management in action		EPAM62406				
Micro- and macro-organisational analysis			EPAM61406			
Municipal management and administration			EMMA61406			
Human resource management in the public sector		EPAH62406				
The study of municipal management and administration				EMMA62406		
Supply chain management				ESCM72407		
Contemporary issues in local government					EMMA71407	
Public financial management					EPAM71407	
Municipal finances						EMMA72407
Public policy administration and management						EPAM72407
Public administration and management law					EPAL71407	
Introduction to human resource management	EHRM51305					
Introduction to individual differences		EIOP52305				
Monitoring and evaluation in the public sector				EMEP62406		
Political science	PTW114	PTW124				
Fundamental modules						
Calculations for public managers	ECPM51405					
Skills development	ESSD50105	ESSD50105	ESSD60106	ESSD60106	ESSD70207	ESSD70207
Graduate assessment project	EGAP50105	EGAP50105	EGAP60206	EGAP60206	EGAP70207	EGAP70207
Personal finance				EFEF62306		
Choice modules			Choose one subject from (2 modules)		Choose one subject from (2 modules)	
Training management			ETRG71407			
Labour relations management				ELRM62406		
Organisational psychology					EORG71407	
Performance management						EPFM72407
Political science			PTW214	PTW224	PTW314	PTW324

Rule F10 **BACCALAUREUS ADMINISTRACIONIS**
B.ADMIN. 4 YEAR CURRICULUM
STUDY CODE 63561

	First study year		Second study year		Third study year	
	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2
Compulsory modules						
Public administration and management theories			EFPA51505			
Public administration and management in action				EFPA62506		
Micro- & macro-organisational analysis					EPAM61406	
The study of municipal administration and management					EMMA61406	
Human resource management in the public sector			EFPA61506			
Municipal management and administration						EMMA62406
Supply chain management						ESCM72407
Contemporary issues in local government						
Public financial management						
Municipal finances						
Public policy management						
Public administration and management law						
Introduction to human resource management	EFHR51505					
Introduction to individual differences		EFIP52505				
Business functions				EFBM62506		
Monitoring and evaluation in the public sector						EMEP62406
Political science			PTW114	PTW124		
Fundamental modules						
Mathematical literacy	MTE108	MTE108				
Calculations for public managers			EFCP51405			
Skills for lifelong learning	VBL108	VBL108				
Academic literacy	ALC108	ALC108				
OR	OR					
Afrikaans language proficiency	AFA108	AFA108				
Skills development			ESSD50105	ESSD50105	ESSD60106	ESSD60106
Graduate assessment project			EGAP50105	EGAP50105	EGAP60206	EGAP60206
Personal finance						EFEF62306
CHOICE MODULES					Choose one subject from	
Training management					ETRG71407	
Labour relations management						
Organisational psychology						
Performance management						
					OR	
Political science					PTW214	

UNDERGRADUATE PROGRAMME: TRAINING OF ACCOUNTANTS

General Information

Qualifications in Accounting can be obtained in several ways which are accommodated in any of the following degrees, namely Bachelor of Accounting (B.Acc.) and Baccalaureus Commercii (B.Com.)(Accounting).

These are highly sought after professional qualifications and are directed at the requirements of the professional bodies within the accountants' profession, namely the S.A. Institute for Chartered Accountants (SAICA), S.A. Institute for Professional Accountants (SAIPA), Chartered Institute of Management Accountants (CIMA) and The Association of Chartered Certified Accountants (ACCA). Due to the fact that these bodies enjoy international status, recognition is given to all the qualifications in the listed Accounting degrees. For this specific reason a qualification in Accountancy is very much in demand.

The Programme: Training of Accountants can lead to membership of professional bodies, in accordance with certain provisions laid down these bodies. Documentation is available and can be consulted for further information in this regard.

Qualification	Professional Body
Honours Baccalaureus (Accounting) B.Acc. (Hons.)	SAICA
Baccalaureus Accounting (B.Acc.)	SAICA SAIPA/ACCA/CIMA
Baccalaureus Commercii (Accounting)	SAIPA/ACCA/CIMA

SAICA	SA Institute of Chartered Accountants (enjoys international recognition)
SAIPA	SA Institute of Professional Accountants (enjoys international recognition)
ACCA	The Association of Chartered Certified Accountants (International Body)
CIMA	Chartered Institute of Cost and Management Accountants (International Body)

Description and information regarding the degrees in Accountancy

The B.Acc. degree is designed for persons wanting to qualify as Chartered Accountants. Chartered Accountants render services not only as accountants, but also as taxation-, financial-, management- and auditing experts. This is a sought after career for both the corporate and the public sectors. It is the equivalent of, and now replaces the B.Compt. degree which was previously offered at this University, and is still offered at certain other universities. Financial Accounting, Auditing, Taxation and Management Accounting form the core of this degree.

Graduates who are in possession of a B.Acc. degree will have accreditation SAICA. Without additional postgraduate study, a B.Acc. graduate can obtain full registration with the Institute of Professional Accountants (SAIPA). This degree also serves as partial accreditation to the Chartered Institute of Management Accountants (CIMA) and the Association of Chartered Certified Accountants (ACCA). Candidates who have obtained an honours degree, qualify to write the external professional examination (the two-part CA examination of SAICA).

After having successfully completed the professional external examination and the prescribed practical articles period, these persons may register as Chartered Accountants at the SAICA. There are two areas of specialisation (known as *specialisms*), namely Auditing or Financial Management. B.Com. (Accounting) focuses on the Professional Accountant profession. Financial Accounting, Taxation and Management Accounting form the core of this degree. The professional profession (SAIPA) focuses on duties performed by the Accounting officer of Close Corporations as well as accounting and taxation services, but also as financial managers in the private sector. The B.Com. (Accounting) degree offers partial accreditation for a qualification with the Chartered Institute of Management Accountants (CIMA) and with the Association of Chartered Certified Accountants (ACCA).

All the above-mentioned qualifications also offer good academic career opportunities at universities or universities of technology. The main subjects in the Programme: Training of Accountants are Financial Accounting, Auditing, Taxation, and Management Accounting. In view of the fact that the qualifications are designed in accordance with the requirements of the various professional bodies, electives are limited. The prescribed modules as set out

below detail the curricula for degrees taken over a three-year period. Economics, Business Management and Industrial Psychology are the other management modules which form part of the curricula. Computer literacy and Commercial Law also play an important part in rounding off these degrees.

Changing over between degrees can be done in consultation with the Programme Director: Training of Accountants, providing that the prerequisites were met. Changes to B Acc can only take place at the start of the second semester of the first year as EFAC6246 is a prerequisite for EFAC70807.

Persons who have qualified with an Honours degree in one of the accounting fields, can register for a Magister degree in Accounting, Auditing, Taxation or Management Accounting, and after qualifying, can register for a Doctoral degree in any of those fields of specialisation.

Rule F11 BACCALAUREUS IN ACCOUNTING
B.ACC.
STUDY CODE 63191

	First study year		Second study year	
	Sem 1	Sem 2	Sem 1	Sem 2
Compulsory modules				
Financial accounting	EFAC61406	EFAC62406	EFAC70807	EFAC70807
Economic systems and basic microeconomics	EECF61306			EECS724
Introduction to macroeconomics		EECF62306		
General management		EBUS62406		
Strategic management			EBUS75407	
Management accounting			EMAC71407	
Managerial finance				EMNF72407
Managerial accounting and finance				
Auditing		EODT52405		EODT62406
Business ethics				EEBS62406
Taxation			ETXA60806	ETXA60806
Introduction to human resources management	EHRM51305			
Introduction to individual differences		EIOP52305		
Commercial law	HRG114		HRG214	
Computer applications and controls			ERKT61406	
Fundamental modules				
Business calculations	EBCS51405	EBCS52405		
Skills development	ESSD50105	ESSD50105	ESSD60106	ESSD60106
Graduate assessment project	EGAP50105	EGAP50105	EGAP60206	EGAP60206

Rule F12 BACCALAUREUS COMMERCII
B.COM. (ACCOUNTING)
STUDY CODE 63211

Compulsory modules	First study year		Second study year	
	Sem 1	Sem 2	Sem 1	Sem 2
Accounting	EACC61406	EACC62406	EACC60806	EACC60806
Economic systems and basic	EECF61306			
Introduction to macroeconomics		EECF62306		
Macroeconomics				EECS72407
General management		EBUS62406		
Management accounting				EMAC62406
Managerial finance				
Internal controls			EAUD61406	
Business ethics				EEBS62406
Taxation			EBEL61406	
Introduction to human resource	EHRM51305			
Introduction to individual differences		EIOP52305		
Commercial law	HRG114		HRG214	
Computer applications and controls			ERKT61406	
Business calculations	EBCS51405	EBCS52405		
Skills development	ESSD50105	ESSD50105	ESSD60106	ESSD60106
Graduate assessment project	EGAP50105	EGAP50105	EGAP60206	EGAP60206
Personal finance				EFEF62306