

**UNIVERSITY OF THE FREE STATE**

**FACULTY OF HEALTH SCIENCES**

**RULE BOOK**

**SCHOOL OF MEDICINE  
FIRST QUALIFICATIONS**

**2014**



**DEAN: PROF GJ VAN ZYL  
FACULTY OF HEALTH SCIENCES  
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# CONTENTS

Contact persons .....	1
Academic staff.....	2
Definitions .....	5
Qualification programmes .....	11
General orientation.....	12
Rules .....	13
• MBChB (Programme for Professional Medicine) (8371).....	13
• Assessment rules for 8371 .....	21
• BMedSc (Radiation Sciences).....	29
Learning Development Programme.....	33
Programme for Baccalaureus of Medical Clinical Practice .....	35

***Please retain this yearbook for the remainder of your study period,  
as this will apply to you until you have completed your studies.***

# CONTACT PERSONS

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### **Please note:**

- (1) Please indicate your student number on all correspondence to the University**
- (2) Please update your personal details in case of any changes**



# ACADEMIC STAFF

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### VICE-DEAN

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# DEFINITIONS

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## **Additional modules**

Modules taken supplementary to the minimum number of modules required for a particular qualification

## **Admission points (AP)**

A calculated point based on a student's levels of achievement in the Grade 12 examination and which, among others, entitles students to gain entry to first-qualification studies

## **Applying for admission**

The process by which a person's personal and other data are captured on the University's database yet does not bestow UFS student status on an applicant

## **Assessment**

The process of determining students' capabilities by means of a variety of assessment methods over a period of time and in respect of a variety of contexts

## **Assessor**

The lecturer in a particular module who sets the questions and grades the students' scripts or assesses oral and/or practical examinations

## **Assigned responsibility for implementation of the general rules**

Council may assign responsibility for implementation of the general rules to a particular office subject to the latter having regularly to report to Council on how the said power has been exercised.

## **Continuous assessment**

Continuous assessment is part of the assessment of a module, which is done on a continuous basis and employs a variety of assessment methods.

## **Curriculum**

The related modules from different disciplines that form part of the programme over the specified period in which students have to achieve the requisite learning outcomes



## **Delegation of the general rules**

Assigned responsibilities can, in writing, be delegated to another official / other officials on condition that the delegatee reports to the person to whom the responsibility was assigned by Council, provided that such delegated powers are not further delegated.

## **Discipline**

A specialised and circumscribed field of study.

## **Distance teaching/learning**

This is a set of teaching and delivery modes (or teaching-and-learning methods) that enables students to learn without their having to be in the same place as a lecturer. This is, however, not limited to a single means of transfer. It includes a variety of methods for the provision of structured learning. It enables students to explore the curriculum without having to attend classes regularly and for protracted periods of time. It aims to create a quality learning environment through a suitable combination of various mediums that include, among others, the use of information technology, tutorial support, peer-group discussions and practical sessions, depending on the requirements of the specific programme.

## **Doctorate and professional doctorate**

A doctorate is the highest formal academic qualification at a university and calls for advanced research in a specific field of study so as to make an original and significant contribution to that particular field of study.

The same requirements obtain in respect of a professional doctorate (e.g. DEd) but with a greater emphasis on researching ways to solve the professional problems that feature in the training and research reports of a specific field.

## **E-learning**

Refers to structured learning events mediated by the utilisation of digital resources (generally combinations of text files, audio files and visual/video files) and software applications. E-learning can be offered online and simultaneously, or online and asynchronously, or offline. E-learning can be utilised in both contact and distance programmes.

## **Electives**

Optional modules/subjects.

## **End assessment (summative assessment)**

End assessment is summative in nature and aims to determine whether a student has achieved the level of competence as stated in the learning outcomes. End assessment aims to integrate the various components of a specific module.





**Examination mark**

The combined mark obtained by a student during an examination in a particular examination paper or in the examination papers of a particular module

**Examination paper**

A form of assessment consisting of a series of questions – oral and/or in writing – set on a module/modules or parts thereof, which feature during the examination assessment opportunity.

**External assessment**

Refers to external examining and/or external moderation and/or external assessment of standards.

**External assessor**

A person who has no ties with the University and who assesses examination scripts or oral examinations and/or practical examinations, dissertations and theses.

**External moderator**

A person who has no ties with the University and who sees to it that assessment is done in accordance with the specified learning outcomes and at the requisite level of competence.

**Final mark**

The calculated mark based on the module mark and the examination mark, rounded to a whole-number percentage.

**Foundation modules**

Development modules in mainstream programmes.

**General rules for qualifications**

Apart from the statutory rules, the general rules are also supported and informed by policy documents and regulations and supplemented with faculty rules, which must be read in conjunction.

Where conflicts arise between documents, the general rules take precedence.

**Internal moderator**

A person who is on the University's permanent record of service and who sees to it that assessment is done in accordance with the specified learning outcomes and at the requisite level of competence.



**International student**

A person who is not a South African citizen and does not have a permanent residential permit.

**Learning outcome**

This refers to the contextually demonstrated final product of the learning process. An exit-level outcome is the learning outcome that the qualifying student has to achieve at the point when she/he exits the programme leading to the particular qualification. Specific learning outcome refer to the contextually demonstrated knowledge, skills and values that support one or more critical outcomes and represent particularisations of exit-level outcomes.

**Mainstream modules**

All the modules in a mainstream learning programme.

**Master's degree and professional master's degree**

A master's degree is a postgraduate qualification that enables a student to master the principles of theory and research while in the process of investigating a problem in a particular field of study and in terms of which the student makes a modest contribution.

The same requirements obtain in respect of a professional master's degree (e.g. MBA) but there is an added emphasis on researching and solving the professional problems reflected in the training and research reports of a specific field.

**Module mark**

The calculated mark, rounded to a whole-number percentage, of a student's written, oral and/or practical work in a particular module and calculated in a way set out in the module guide, and which entitles the student to sit for the examination.

**Notional learning hours**

This implies having to make an informed estimate of the average time a student will take to achieve the minimum learning outcome(s). Such learning time comprises contact time, practicals, independent and assisted study, and examination time. One (1) credit is the equivalent of ten (10) notional learning hours.



## **Occasional student**

A person who satisfies the following conditions:

- He/she satisfies the statutory requirements for admission to the applicable formally approved qualification offered by the institution.
- He/she complies with the prerequisite(s) and/or conditions of the module as specified in the faculty rules.
- He/she is, with the dean's permission, enrolled for a module that forms part of the curriculum of a formally approved qualification.
- He/she is not registered for an approved qualification.

Persons taking either bridging or pre-tertiary modules (lower than NQF Level 5) are not classified as occasional students.

## **Programme**

The structure within which is indicated the cumulative learning that a student has to complete successfully so as to master the exit-level outcomes of a qualification. This structure comprises a related combination of modules/learning units, expressed in outcomes-based format and having an academic and/or professional/career-oriented focus. Students may, on the strength of prior learning, enter a programme at different levels.

## **Programme group**

A grouping of various programmes with a shared focus. A programme group is the academic particularisation of one or more of the University's strategic focuses

## **Promotion**

The combined result of both the continuous assessment and the end assessment conducted in a decentralised fashion during the course of the module term, whereby the student passes without having to sit for a further examination – provided that the student has obtained at least 70 per cent and has utilised all of the scheduled assessment opportunities in the module.

## **Qualification**

In an outcomes-based approach, a qualification refers to the certification of the achieved learning outcomes of a programme expressed in terms of an accumulation of credits at specific levels. A qualification represents a student's demonstrated achievement in a planned and purposeful combination of learning outcomes that are aimed at equipping students with applied competence and a platform for further learning.



## **Registration**

A contractual agreement annually entered into by the University and the person, which is subject to prescribed procedures, and by virtue of which she/he is granted student status.

## **Residential student**

A student who makes use of the University's campus accommodation.

## **Student**

A person who:

- Has met the applicable admission/selection requirements set by the University;
- Is registered for a module that is included in the curriculum of at least one (1) qualification that has been approved by the Minister of Higher Education and Training;
- Actively participates in a module, as defined below, before or on the census day determined by the institution; and
- Is considered to be a full-time student (occasional students included) if he/she is not permanently employed. All other students are considered to be part-time students.

The Hemis prescriptions define active participation as:

- (a) Having submitted module assignments; or
- (b) Having attended lectures, seminars, tutorials or practicals; or
- (c) Having attended class tests; or
- (d) Having raised study-related queries with a lecturer; or (e) having made use of a learning centre.



# QUALIFICATION PROGRAMMES

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Besides qualifications and diplomas the University may introduce in the future, the following qualifications programmes can be followed in the Faculty of Health Sciences:

<b>Qualification</b>	<b>Abbreviation of Qualification</b>	<b>Minimum duration</b>	<b>Code</b>
Bachelor of Medicine and Bachelor of Surgery (Programme for Professional Medicine) .....	MBChB .....	5 yrs .....	8371
Baccalaureus in Medical Sciences (Radiation Sciences) .....	BMedSc. ....	3 yrs .....	8302
Learning Development Programme .....	LDP .....	6 mths ...	8003
Programme for Baccalaureus of Medical Clinical Practice .....	BMedClinPrac ....	3 yrs .....	8369



# GENERAL ORIENTATION

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Although the information in the Yearbook has been compiled as accurately as possible, the Council and the Senate accept no responsibility for any inaccuracies that may occur.

The Regulations and General Institutional Rules of the University of the Free State, revised where necessary, are applicable to this Faculty.

It is the sole responsibility of the student to familiarise him-/herself with the General/Faculty rules. A number of rules apply to the various qualifications and options.

Three sets of rules are applicable:

- A. *Regulations and General Institutional Rules*** of the University are applicable to all Faculties and consequently to the qualifications and programmes of this School as well. Unless otherwise specified, the regulations and general institutional rules regarding Baccalaureus qualifications apply to the qualifications set forth below.

The Regulations and General Institutional Rules are available in Part I of the University Yearbook, available at the UFS-SASOL Library, and deal with important issues such as the following:

- Admission to the University, qualifications and diploma studies, and occasional study (separate modules).
- Registration as a student, module adjustments, simultaneous registration, module compilation, duration of study, prerequisites, recognition of modules passed at another institution, etc.
- Qualifications with distinction, readmission and preventing students from continuing, reassessment, special assessment, examination hall rules, misreading of examination timetable, results and mark sheets, etc.

The assessment and other rules applicable to you are summarised in the rules below.

- B. *Faculty Rules***, specifically applicable to qualifications and programmes offered in this School, are set forth in this publication.
- C. *Regulations regarding the profession*** (where necessary, included in the text below).



## RULES

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*The rules with regard to the undergraduate qualifications and study programmes in the School of Medicine are further explained below.*

*The pass requirements pertaining to modules, clinical residencies, integrated assessments, special study module dissertations, the elective report and report on community work are set forth in the Phase I, Phase II and Phase III module guides.*

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**PROGRAMME FOR PROFESSIONAL MEDICINE: MEDICINAE BACCALAUREUS  
AND CHIRURGIAE BACCALAUREUS**  
**MBChB (Programme for Professional Medicine) Study**  
**Code: 8371**

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**Rule M3      RULES FOR THE PROGRAMME FOR PROFESSIONAL MEDICINE:  
MEDICINAE      BACCALAUREUS      AND      CHIRURGIAE  
BACCALAUREUS**

### **Rule M3.1      ADMISSION REQUIREMENTS**

Only a student in possession of a National Senior Certificate issued by UMALUSI (or an equivalent qualification approved by the University), can be admitted to the programme.

In respect of the language of instruction of choice (Afrikaans or English), a minimum achievement mark at achievement level 5 (60%) is required. Senior students' admission requirements are determined by the selection requirements as set per category and contained in the selection policy.

#### **Elucidation:**

- (a) Only a limited number of candidates are admitted annually to the first year of the programme. Admission is subject to selection.
- (b) Admission is granted only to the first year of the programme.
- (c) A minimum average mark at achievement level 5 (60%) is required for each of the following compulsory subjects: Mathematics, Physical Sciences and Life Sciences. An Admission Point (AP score) of at least 36 is required.
- (d) Prior to admission, a student who is selected for the programme has to pay a deposit that is deductible from class fees.
- (e) Students receive training at the approved training complexes and also render community service in Bloemfontein and vicinity and other training institutions.
- (f) Students are responsible for their own transport arrangements during training.



### **Rule M3.2 ADMISSION REQUIREMENTS: STUDENTS FROM OTHER UNIVERSITIES**

A student who has failed in the programme in Medicine at another university and has been refused further study in Medicine at that university, will not be admitted to the programme in Professional Medicine at this University.

### **Rule M3.3 REGISTRATION AS STUDENT**

The registration programme will be announced in writing to the students. Students must register annually.

The student is expected to make all the prescribed payments before reporting for registration.

A student who fails semester 1 of the first study year and qualifies to be admitted into the Learning Development Programme will automatically be deregistered from the MBChB programme and registered for the Learning Development Programme. The latter excludes all senior students who have already obtained a degree and students who have already completed a bridging programme. If a student passes the Learning Development Programme at the end of semester 2, he/she must apply to be reselected (according to Rule M.6.7) and registered for the MBChB programme. It is the student's responsibility to ensure that the re-registration does occur.

#### **Elucidation:**

Payment may occur at any post office or branch of Absa bank in the country.

Absa bank branch code: 632005

The University account number: 1570 151 688

Reference number: 100 + your student number.

### **Rule M3.4 DURATION OF THE PROGRAMME**

The minimum period in which to obtain the MBChB qualifications is five years full-time study.

### **Rule M3.5 REGISTRATION AS STUDENT IN MEDICINE WITH THE HEALTH PROFESSIONS COUNCIL OF SOUTH AFRICA**

Every student in Medicine is under obligation to register with the Health Professions Council of South Africa (HPCSA) as a student in Medicine. Students will be advised by the University when such registration should occur. **It remains the student's responsibility to confirm and finalise the HPCSA registration.**

#### **Elucidation:**

The complete set of rules and regulations concerning registration with the Health Professions Council of South Africa as a student in Medicine is available for perusal at the office of the Deputy Director: Faculty Administration.





### **Rule M3.6 THE PROGRAMME**

The programme is divided into three phases. Phase I is offered in semester 1, Phase II in semester 2 to 5 and Phase III in semesters 6 to 10. In Phases I and II the contents are arranged in thematic or system-based modules. Phase III is devoted to Clinical Medicine.



**DIAGRAMMATIC REPRESENTATION OF THE STRUCTURE OF THE M.B.,Ch.B. PROGRAMME 8371**

PHASE I		PHASE II				PHASE III																		
YEAR 1		YEAR 2		YEAR 3		YEAR 4 (196C)		YEAR 5 (200C)																
Semester 1 (84C)		Semester 2	Semester 3 (152C)	Semester 4 (88C)	Semester 5 (104 C)	Semesters 6 (36C)	Semester 7	Semester 8	Semester 9	Semester 10														
MEB153 (12C) Health Psychology	IMA 113 (12C) Integrated Medical Science Assessment	GMR124 (0C) **	GMR218 (32C)	GUS264 (16C) Urinary System	MFW354 (16C) Respiratory System	MEG323 (12C) Health Policy and Service Provision	INM479 (52C) Internal Medicine	INM489 (52C) Internal Medicine	IAM579 (48C) Internal Medicine and Anaesthesiology	IAM589 (48C) Internal Medicine and Anaesthesiology														
		Membranes, Receptors and Principles of Pharmacotherapy																						
		MEO124 (0C) **	MEO218 (32C)								MEQ264 (16C) Haematology and Immunology	MEX354 (16C) Health and Disease in Populations	MAE323 (12C) Human Life Cycle	CHM479 (48C) Surgery (Otorhinolaryngology / Ophthalmology / Orthopaedics)	CHM489 (48C) Surgery (Otorhinolaryngology / Ophthalmology / Orthopaedics)	CHM579 (56C) Surgery (Orthopaedics, Urology and Trauma)	CHM589 (56C) Surgery (Orthopaedics, Urology and Trauma)							
		Structure and Development of the Body (dissection program)																						
		MEI124 (0C)**	MEI218(32C)															MIS264 (16C) Cardiovascular System	MGB354 (16C) Nervous System	GRE323 (12C) Reproduction	PEM478 (32C) Paediatrics	PEM488 (32C) Paediatrics	PEM578 (24C) Paediatrics	PEM588 (24C) Paediatrics
		Molecules of the Body Metabolism																						
		MEE153 (12C) Tissues of the Body	MFP214(16C) Mechanisms of Disease																					
MEF153 (12C) Structure and Development of the Body	MJR214(16C) Infections and Antimicrobial Drugs			MEU264 (16C) Gastrointestinal System	MEZ354 (16C) Human Diversity, Human Rights and Legal Ethics	CHM323 (0C)** Surgery (Anaesthesiology)	PEM323 (0C)** Paediatrics	HAK578 (32C) Family Medicine	HAK588 (32C) Family Medicine															
										MEA153(12C) General Skills	GSM124 (0C) **	GSM213 (12C) Epidemiology, Biostatistics and Special Study Module (SSM)	GSM262 (0C) Epidemiology, Biostat. and SSM	GSM352 (8C) Epidemiology, Biostat. and SSM	GOB323 (0C)** Obstetrics and Gynaecology	OSM578 (16C) Psychiatry	OSM588 (16C) Psychiatry							
Level 8 Total Credits: 860 Notional Hours: 8600	Development Programme (LDP) of 6 months for candidates that failed	IMA 213(12C) Integrated Medical Science Assessment	GKV264 (0C) **	GKV353 (12C)	IMA 313 (12C) Integrated Medical Science Assessment	Academic afternoons are being scheduled in semester 7-10 (diverse elective themes) (24 credits per annum included in module credits)																		
							IMA190 Integrated Medical Assessment Module Mark	IMA290 Integrated Medical Assessment Module Mark																

Compulsory residency with an approved general practitioner – 2 weeks electives

Semester examinations at the end of Sem. 9 and 10 and in Family Medicine (HAN578/588) only at the end of Sem. 10

\*\*Continuation

**UFS101(16 credits) is compulsory for all first time first year students [Refer to General Institutional Rules (First Qualifications) Rule. A8] It contributes an additional 16 credits to the minimum required credits for this qualification.**



### **Rule M3.7 ATTENDANCE OF CLASSES / CONTACT PERIODS**

Attendance of all contact periods in all three phases is compulsory. Students are expected to have 100% class attendance. Students who have attended less than 80% of the contact periods of a module or clinical residency will not be allowed to participate in the assessment at the end of the module or residency, and will be regarded as having failed the module or residency. Students will also not be eligible for reassessment. In exceptional cases the Head of the School may grant permission for absence, on condition that the student makes prior arrangements for absence with the Head of the School and lecturers.

### **ASSESSMENT RULES**

See Rule M4.

### **Rule M3.8 PASS REQUIREMENTS**

Read together with Rule M4.

#### **Rule M3.8.1 Semester 1**

A student must pass both question papers of the final assessment in IMA113 in the first semester to be promoted to the second semester.

**Elucidation:** Refer Rule M.4.4.2(b) which must be read together with M3.8.1.

#### **Rule M3.8.2 Semester 2 and 3**

A student must pass the final assessment in IMA213 to be promoted to semester 4.

#### **Rule M3.8.3 Semester 4 and 5**

In order to be promoted to semester 6 a student must:

- (a) Pass the final assessment in IMA313.
- (b) Submit a satisfactory Special Module Report before the end of semester 5.

#### **Rule M3.8.4 Semester 6, 7 and 8**

- (a) A candidate must pass all the semester assessments, final assessments and clinical residencies in order to be promoted to semester 9 and 10.
- (b) At the end of semester 8, before commencement of semester 9, a two-week elective residency period with a medical practitioner must be completed.
- (c) Both the theoretical and clinical sections in all the modules of Phase III must be passed individually.
- (d) Assessment of modules MAE, GRE and MEG will occur during the course of semester 6. Marks awarded for the three modules are transferred to semester 7 and/or semester 8 as described in the relevant manuals.
- (e) The marks for GRE323 serve as theoretical mark for the first test of GOB478/488, while the marks in GOB323 serve as clinical mark of the first test of GOB478/488.



- (f) The marks obtained for MAE323 and PEM323 respectively serve as theoretical and clinical mark PEM478/488.
- (g) If a student fails MEG during semester 6, the student must successfully complete an approved project in Community Health in the following year's first semester, after which the student will be allowed to present semester 6 in total.
- (h) The student will not be allowed to register for any other module except the relevant project in Community Health. No exemption from modules will be granted in such a case for any module repeated in semester 6.

### **Rule M3.8.5 Semester 9 and 10 (fifth year of study)**

The following apply in order to pass the fifth and final year of study:

- (a) The student must pass all the block and clinical residency assessments.
- (b) The student must pass both the theoretical and clinical assessments in all the disciplines in all the modules of Phase III individually.
- (c) The main examination opportunities in all the relevant modules of both semesters 9 and 10 will take place at the end of semester 10, and will comprise a written and clinical component.
- (d) The student must pass the semester assessment of Family Medicine (HAK578/588), which is offered at the end of semester 10.
- (e) The student must submit a satisfactory elective report before or on the last Friday in January of semester 9 (fifth year of study). These marks are included in the Family Medicine module mark.

### **Rule M3.8.6 Pass requirements for subsections of the programme**

The pass requirements pertaining to modules, clinical residencies, integrated assessments, special study module dissertations, the elective report and report on community work are set forth in the Phase I, Phase II and Phase III module guides.

### **Rule M3.9 REPEATING**

- (a) A student may not interrupt his/her studies for whatever reason for a period longer than two calendar years.
- (b) A student who has interrupted his/her studies for a period longer than two years must reapply for possible selection and admission to the first year of the MBChB study.
- (c) A student must direct a request to the Head of the School of Medicine in writing for permission to interrupt his/her studies for whatever reason.

#### **Rule M3.9.1 Repeating of Phase I (semester 1) and Phase II (semesters 2, 3, 4 and 5)**

- (a) No student may repeat semester 1 (Phase I) more than once.
- (b) Students who have access to and fail the IMA examination in the first semester of the first year of study must undergo the Learning Development Programme (LDP) (see rule M6.1 for conditions).
- (c) Students who fail semester 3 or 5 must repeat the preceding semester in totality. Refer to Rule M4.2. A, B and C.
- (d) No more than two years may elapse between the first and second attempts.



- (e) Students must complete the first four academic years of study (until the end of semester 8) within a maximum of six calendar years, i.e. this is the maximum period allowed for the completion of the first four academic years of study.
- (f) A student who does not pass at least 50% of the total registered modules of any specific year will not be readmitted to the programme.

### **Rule M3.9.2 Repeating of semesters 9 and 10 (fifth year of study)**

A student who fails the main and/or additional examination opportunities of either semester 9 and/or 10 at the end of semester 10 will be allowed to repeat the assessment in the following year in terms of the rules stated below (a-d). If still unsuccessful, a final opportunity to repeat the assessment will be granted six months later.

- (a) A student who fails one module may repeat the assessment in the relevant module after three months. Such a student must register for the module and undergo residency.
- (b) A student who fails two modules may repeat the assessment in the relevant modules after six months. Such a student must register for the modules and must undergo residency for both relevant modules.
- (c) A student who fails three or more modules must repeat the final year of study for twelve (12) months. Such a student must register for the relevant (failed) modules and undergo residency for all the failed modules. The modules which the student passed will not be repeated or re-assessed.
- (d) If a student who has failed is permitted to sit for an assessment in one or more modules after six months and is still unsuccessful, a main examination opportunity will be granted six months later. This will be his/her final (third) opportunity.

#### **Elucidation:**

An additional written examination opportunity for modules in semester 9 and/or 10 exists in semester 10, which will take place during the week immediately following the main examination opportunity in semester 10.

Admission to this additional examination opportunity will only be allowed under the following circumstances:

- a) Bona fide illness of the student.
- b) Students who failed and where the examination committees of the departments involved, with the input of the external examiners, have decided that the student deserved an immediate second chance and that residence for remediation would not be essential.
- c) In all cases a subminimum mark of 45% will apply; a student who achieved less than 45% as a final mark in a module will not have access to the additional examination opportunity, even if it was the only failed module. This will also apply to modules/disciplines with shorter residence periods.
- d) A maximum of two modules can be taken in the additional examination opportunity.
- e) Should the student fail three or more modules, such student may not make use of the additional opportunity and will have to repeat the next academic year in full.



**Rule M3.10 READMISSION OF STUDENTS TO THE MBChB PROGRAMME  
(FIRST TO FOURTH YEAR OF STUDY: SEMESTERS 1-8)**

See Rule M4.7.

**Rule M3.11 PROMOTION TO NEXT SEMESTER/YEAR OF STUDY**

In order to be promoted to the next semester/year of study, a student has to satisfy all the pass requirements for the preceding semester/year of study.

**Rule M3.12 MODULE / SEMESTER MARK**

In addition to the stipulations of Rule A1.14 (Module Mark), all the rules apply as set forth in the Phase I, Phase II and Phase III module guides of the MBChB programme.

**Rule M3.13 EXEMPTION FROM MODULES THAT HAVE ALREADY BEEN PASSED**

**READ IN CONJUNCTION WITH RULE M4.5 UNDER ASSESSMENT RULES**

A fourth-year student who is repeating a semester/year and has already passed a module(s), has obtained a module mark of at least 60% in the relevant module(s) in the current year, and has attended more than 80% of the contact sessions and clinical residencies in the present semester/year, may apply for exemption from assessment in the relevant module(s).

**Elucidation:**

Application for exemption from assessment is made on the prescribed application form available at the office of the Deputy Director: Faculty Administration. Applications must be submitted to the Head of the School of Medicine via the head of department before commencement of the main examination opportunity.



# ASSESSMENT RULES

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## ASSESSMENT RULES REGARDING THE MBChB PROGRAMME 8371

### Rule M4 RULES REGARDING ASSESSMENT

The assessment rules of the University, revised where necessary, are applicable to the School of Medicine.

#### Rule M4.1 ADMISSION TO ASSESSMENT OPPORTUNITY

- (a) Attendance of all the contact sessions in all the modules in the School of Medicine is compulsory.
- (b) Students who have attended less than 80% of the contact sessions or clinical residency of a module will not be permitted to take part in the main examination opportunity at the end of the module or residency and will not be considered for an additional examination opportunity.
- (c) As soon as less than 80% attendance is reached, a student will not be permitted to continue with the module without the approval of the Head of the School.
- (d) To gain admission to the assessment, a minimum module mark of 45% is required. This applies to all modules.

#### **Elucidation:**

Excluding Phase I. Refer Rule M4.2 (A)

#### Rule M4.2 COMPOSITION OF MODULE MARKS

##### A. PHASE I – SEMESTER 1

The modules in semester 1 are MEA, MEB, MEC, MED, MEE and MEF.

For semester 1 the following modules will be assessed together:

- MEB, MEC, MED and MEA
- MEE, MEF and MEA

For the two groups of modules assessed together there are at least two assessment opportunities during semester 1, and each assessment comprises a module-specific and an integrated component.

At the end of semester 1, a main examination opportunity is offered, comprising an integrated medical science assessment (IMA113). The format of the assessment is similar to the assessments during the semester and comprises module-specific and integrated questions.



The IMA113 comprises two question papers that must be passed independently in the groups of modules as follows:

Question paper 1: MEB, MEC and MED with MEA integrated.

Question paper 2: MEE and MEF with MEA integrated.

If a student does not gain admission to the main examination opportunity, he/she will be admitted to the Learning Development Programme, provided he/she complies with the admission requirements in rule M6.1. This excludes all senior students who have already obtained a qualification, or students who have already completed a bridging programme. These senior and bridging students must apply to repeat semester 1 again after six months. These senior and bridging students may apply immediately for reselection/readmission to semester 1.

The admission requirements for the main examination opportunity IMA113 (semester 1) are as follows:

At least five of the six modules must be passed with a mark of at least 50%, and an admission mark of at least 45% must be obtained for the remaining module. The semester marks obtained in MEA153, MEB153, MEC153, MED153, MEE153 and MEF153 do not contribute to the main examination opportunity mark, but determine whether the student will be admitted to the main examination opportunity. The semester marks of these modules will then also be the final module marks reflected on the University's database.

A student who fails the main examination, i.e. the integrated medical science question papers (IMA113), may qualify for an additional examination opportunity in terms of the related rules (Rule M4.4.2.), which must be taken in both question papers. Both groups of question papers will form part of the additional examination opportunity. If a student fails the additional examination opportunity as well, the student is admitted to the Learning Development Programme in semester 2.

If a student passes the main examination opportunity in IMA113 as well as the individual papers of IMA113, he/she is admitted to semester 2 (Rule M3.8.1).

## **B. PHASE II – SEMESTER 2 AND 3**

The modules in semesters 2 and 3 are GMR, MEI, MFP, MJR, GSM and MEO.

During the semesters, two integrated medical science assessments are offered, the marks of which contribute to the semester mark for IMA213, constituting 50% of the final mark in the written component of IMA213.

At the end of semester 3 an integrated medical science assessment (IMA213) is offered, comprising a written and OSPE (Objective Structured Practical Examination) component. Both components must be passed independently.

To obtain admission to the main examination opportunity of IMA213, a student must pass at least five of the six modules and obtain a minimum of 45% in the failed module. If a student does not gain admission to the main examination opportunity of





IMA213, the student must repeat semester 2 and 3. If the student fails the main examination opportunity of IMA213, the student may qualify for an additional examination opportunity in terms of the related rules. Both the written and OSPE components will be assessed.

If a student is repeating semester 2 and 3 and has already passed GSM, application may be made for exemption from GSM. If a student passes the final assessment in IMA213, he/she is admitted to semester 4.

### **C. PHASE II – SEMESTER 4 AND 5**

The modules in semester 4 and 5 are GUS, MEQ, MIS, MEY, MEU, MFW, MEX, MGB, GEE, MEZ, GSM and GKV. GSM is a continuous module and includes a research project for which a final assessment mark is awarded at the end of semester 5.

During the semesters, two integrated medical science assessments are offered, the marks of which contribute to the semester mark for IMA313, constituting 50% of the final mark of the written component of IMA313.

At the end of semester 5, an integrated medical science assessment (IMA313) is offered. The main examination opportunity (IMA313) at the end of semester 5 comprises one written integrated medical science assessment as well as an OSCE (Objective Structured Clinical Examination) component, which includes an oral assessment. Both components must be passed independently.

To gain admission to the main examination opportunity of IMA313, a student must pass at least 11 of the 12 modules and obtain a minimum of 45% in the failed module. If a student does not gain admission to the main examination opportunity of IMA313, the student must repeat semester 4 and 5. If the student fails the main examination opportunity of IMA313, the student may qualify for an additional examination opportunity in terms of the related rules. Both the written and OSCE component will be assessed.

If the student is repeating semester 4 and 5 and has already passed GSM, application may be made for exemption from GSM.

If a student passes the main examination opportunity in IMA313 (in accordance with the conditions of Rule M3.8.3), he/she is admitted to semester 6.

### **D. PHASE III – SEMESTER 6**

The modules in semester 6 are MEG, MAE and GRE. In addition there are also modules INM, CHM, PEM, GOB and OSM in semester 6 that are continued in semester 7 and 8.

Marks obtained for assessments during semester 6 are carried forward to semester 7 and 8. Assessment includes both written and clinical assessment where applicable, and marks obtained contribute a maximum of 50% to the module mark at the end of semester 7 and 8. Semester 6 will include Anaesthesiology's written



component of semester 5 and both the written and clinical components of semester 6.

Thus there is no semester main examination opportunity in modules INM, CHM, PEM, GOB and OSM in semester 6, as the modules are continued in semester 7 and 8 and assessed in those semesters.

Assessment of modules MAE, GRE and MEG will occur during the course of semester 6. Marks awarded for the three modules are transferred to semester 7 and/or semester 8 as described in the relevant manuals.

The marks for GRE323 serve as a theoretical mark for the first test of GOB478/488, while the marks in GOB323 serve as a clinical mark of the first test of GOB478/488. Similarly, the marks obtained for MAE323 and PEM323 respectively serve as theoretical and clinical marks for PEM478/488.

If a student fails MEG during semester 6 the student must, in the following year's first semester, successfully complete an approved project in Community Health, after which the student will be allowed to again present semester 6 in its totality.

The student will **not** be allowed to register for any other module additional to the relevant project in Community Health. No exemption from modules that are repeated in semester 6 will be granted.

#### **E. PHASE III – SEMESTER 7 AND 8**

At the end of both semester 7 and 8, a semester assessment per module is offered. The semester assessment involves a theoretical as well as a clinical assessment.

If a student fails the main examination opportunity in semesters 7 and 8, he/she may qualify for admission to the additional examination assessment opportunity in terms of the related rules.

#### **F. PHASE III – SEMESTER 9 AND 10**

The main examination opportunities in all the relevant modules of both semesters 9 and 10 will be at the end of semester 10 and will comprise a written and clinical component. This is considered a professional qualifying examination and external examiners are involved in the assessment. These assessments deal with all clinical disciplines through which the students have rotated in the course of the preceding semesters, including Otorhinolaryngology, Orthopaedic Surgery, Urology and Anaesthesiology.

An additional written examination opportunity for modules in semester 9 and/or 10 exists in semester 10, which will take place during the week immediately following the main examination opportunity in semester 10. Students will be allowed to sit for this opportunity according to the rules set out in the elucidation under the above Rule M3.9.2.



A final clinical integrated assessment is offered by Family Medicine (HAK578/588) at the end of semester 10. This involves clinical cases and OSCE during which the student is assessed in respect of general clinical evaluation and treatment of a patient, as well as professional and communication skills, attitude and conduct. If a student fails the assessment in module HAK, while all other modules are passed, only HAK must be repeated for three months in the following year.

Students, who fail any of the six modules in the final examination at the end of semester 10, will have to repeat the relevant residencies and assessments as contained in **Rule M3.9.2: Repeating of semesters 9 and 10 (fifth year of study)**.

### **Rule M4.3 PROMOTION SYSTEM**

No promotion system exists at undergraduate level for modules offered in the Faculty.

### **Rule M4.4 ASSESSMENT SYSTEM**

#### **Rule M4.4.1 General rules with regard to programmes**

All students in the School of Medicine are required to participate in the main examination opportunity.

#### **Rule M4.4.2 Qualifying of a student for the additional examination opportunity**

A student who fails the main examination opportunity qualifies for an additional examination opportunity (excluding the final year) on condition that

- (a) A student has obtained a final combined mark of at least 45% with a subminimum of at least 40% during the main examination opportunity.
- (b) A student has obtained a final combined mark of 50% or more during the main examination opportunity, but not the subminimum of 40% in the individual components of the main examination opportunity.
- (c) A student submits a valid medical certificate, certifying that the student was unable to participate in the main examination opportunity (special form to be completed by a medical practitioner).

**Elucidation:** This medical certificate must be handed in to the Head of the School of Medicine, Room D204, within 48 hours after the absence. No further opportunity exists for students who participate in the additional examination opportunity in this manner, except in the case of a special assessment opportunity as set forth below (only MBChB students).

- (d) A student obtains a combined mark of 50%, but does not pass both the theoretical and clinical component individually.
- (e) In the case of Phase I and II, if for any reason a student qualifies for an additional examination opportunity after one or more of the relevant IMA papers have been written, all the papers must be written again during the additional examination opportunity.



No additional examination opportunity exists within the School of Medicine for improvement of the final module mark.

The additional examination opportunity of semesters 1, 3, 5 and 7 is offered during June/July, and the additional examination opportunity of semesters 8 and 10 in November of the relevant year.

#### **Rule M4.4.3 Dishonesty during assessment opportunities**

A student who disregards the general rules in respect of exams and exam venues will be dealt with according to the rules as applicable to disciplinary procedures, which could lead to expulsion. Refer to **GENERAL RULES A9.13 (o)**.

#### **Rule M4.4.4 Examination results**

A student may apply in writing to have a specific examination paper reviewed for errors within five examination days after announcement of the preliminary examination results on a specified notice board.

#### **Elucidation:**

- (a) This request must be submitted to the office of the Deputy Director: Faculty Administration, room D211, Francois Retief Building. Copies are made of the written request of the student, the date affixed and it is sent to the relevant lecturer / module leader / head of department and the Programme Director, in coordination with the Head of the School. Both the student and the office retain copies for record purposes.
- (b) The lecturer / module leader / head of department will be notified telephonically by Faculty Administration.
- (c) The lecturer / module leader / head of department will review the examination script for mistakes or to check if marks were correctly added and if all questions were marked. (No searching for marks will be tolerated.)
- (d) Should a change in marks need to be effected due to a calculation mistake or a question not marked, the details will be sent in writing to the Deputy Director and Head of the School.
- (e) The amendment of the mark, should it be to the benefit of the student, will be effected in cooperation with the Head of the School and the Dean's approval.
- (f) Should the student still be dissatisfied with the results of the review of the examination script, the student has the right to immediate appeal via the head of department to the Dean for a re-marking of the examination script. A written request in this regard must also be submitted within the same five working days to the Deputy Director. Should the Head of the School / Dean approve the request, the head of department will be requested to re-mark the entire examination script.
- (g) The results in respect of the re-marking are sent to the Deputy Director for presentation to the Dean / Head of the School of Medicine. Should the results of the re-marking be to the benefit of the student, the amended mark will be awarded to the student, otherwise the original mark is maintained.
- (h) Costs may be incurred during the re-marking, which must be carried by the student.



- (i) Should a student, after the above steps have been followed, still be dissatisfied with the results, the student has the right to immediate appeal to the Academic Appeals Committee of the Faculty of Health Sciences. A written request in this regard must be submitted to the Deputy Director at least five days after the examination results have been made known.
- (j) The decision of the Appeals Committee is final and the student will be informed in writing of the result of the Appeals Committee. No additional motivations will be considered after the final decision of the Appeals Committee.

#### **Rule M4.4.5 Calculation of marks**

- (a) The module mark and the assessment mark contribute to the final combined mark (excluding Phase I). The exact weight of each component and how the marks are calculated, calibrated and handled is explained in the relevant module guides of individual modules.
- (b) Calculation of marks of students who participated in the additional examination opportunity:
  - (i) If a student participated in the additional examination opportunity on account of illness, the final combined mark is calculated as for the main assessment opportunity (see point (a) above).
  - (ii) If a student qualified for an additional examination opportunity, the module mark and the marks of only the additional examination opportunity will be taken into account (see point (a) above), provided that a final combined assessment mark of only 50% be awarded to students who pass.

#### **Rule M4.5 EXEMPTION FROM MODULES THAT HAVE ALREADY BEEN PASSED**

- (a) MEA  
 MBChB students who have satisfied the expected outcomes in MEA (General Skills Module), but who are repeating the first semester, may be exempted from portfolio assessment in MEA, but must still satisfy the attendance requirements. Application for exemption from the portfolio assessment must be made on the prescribed form available at the office of the Deputy Director: Faculty Administration and submitted to the Head of the School via the module leader.
- (b) Only fourth year of study  
 An MBChB student who has already passed a module(s), has obtained a module mark of at least 60% during the following year and has had at least 80% attendance of contact sessions and clinical residency, may be exempt from the main examination opportunity in the relevant module(s). Application for exemption from the main examination opportunity is made on the prescribed application form available at the office of the Deputy Director: Faculty Administration. This application must be submitted to the Head of the School via the head of the department before commencement of the main examination opportunity.



**Rule M4.6 FIRST QUALIFICATION WITH DISTINCTION (CUM LAUDE) (does not apply to BMedSc students)**

- (a) A qualification with distinction (cum laude) will be awarded if an average mark of at least 75% is obtained over all the modules during the main examination opportunity and an average of 70% over the rest of the programme.
- (b) The qualification has to be obtained within the prescribed period.

**Rule M4.7 READMISSION OF STUDENTS TO THE MBChB PROGRAMME (first to fourth year of study: Semesters 1 – 8)**

**The following apply, irrespective of the stipulations of the Regulations and General Institutional Rules:**

- (a) A student is permitted to repeat semester 1 only after having completed the Learning Development Programme and being reselected to semester 1. The student must apply in writing for readmission to semester 1 as soon as the final results of the LDP are known. Senior students and students who have already completed the bridging programme are excluded from this.
- (b) To gain admission to repeat semesters 2 and 3, semesters 4 and 5, as well as semesters 7 and 8, a student must apply for reselection in writing as soon as the final results of the relevant assessment are known.
- (c) Semester 1 to 8 may each be repeated only once.
- (d) A student who has failed must apply in writing to the Deputy Director: Faculty Administration for readmission to the relevant semester within seven days after the final results are known.
- (e) A student may not interrupt his/her studies for whatever reason for a period exceeding two calendar years. A student who interrupts his/her studies for a longer period must reapply for possible selection and admission to the first study year.
- (f) If a student in years one to four fails 50% or more of the relevant year's modules, the student is not allowed to continue his/her studies in the MBChB programme.



**Rule M5 RULES FOR THE QUALIFICATION BACCALAUREUS IN MEDICAL SCIENCES (RADIATION SCIENCES)****Rule M5.1 ADMISSION REQUIREMENTS**

Only candidates in possession of a National Senior Certificate issued by UMALUSI (or an equivalent qualification that would have to be approved by the University) will be admitted to the programme. An average minimum mark on achievement level 5 (i.e. 60%) for science disciplines is required and will be calculated on the basis of Mathematics and Physical Science on achievement level 5 (60%). Life Sciences is a recommendation. All students, including senior students from other faculties and universities, will be subject to selection. An Admission Point (AP-score) of at least 36 is required.

In respect of the language of instruction chosen (English or Afrikaans) a minimum mark on achievement level 5 (60%) is required.

**Rule M5.1.1 Recognition of modules before obtaining a qualification from this University**

Yearbook for Institutional Rules, Rule A11 for first Baccalaureus qualifications applies.

**Rule M5.1.2 Recognition of modules after obtaining a qualification from this University**

Yearbook for Institutional Rules, Rule A12 for first Baccalaureus qualifications applies.

**Rule M5.1.3 Recognition of modules passed at another higher education institution**

Yearbook for Institutional Rules, Rule A10 for first Baccalaureus qualifications applies.

Students will be admitted to the programme only once the complete syllabi and credits of each module that the student had passed, have been submitted for assessment to the department offering the programme. The Faculty of Health Sciences reserves the right to subject such a student to an admission examination.

**Rule M5.2 COMPOSITION OF THE CURRICULUM**

Yearbook for Institutional Rules, Rule A8 for first Baccalaureus qualifications applies.

The curriculum comprises compulsory and elective (chosen) modules. Modules must be selected in such a way as to satisfy the prerequisites of such modules and the requirements of the qualification programme. Students must take note that three





elective major module fields exist for the third study year, one of which must be selected. During the second study year students must therefore ensure that elective modules are selected in such a way as to satisfy the prerequisites of the selected field. **Radiation Science (RSC) is the compulsory major module.**

### Rule M5.3 CURRICULUM (Total credits 424)

A student enrolled for the BMedSc (Radiation Sciences) programme has to compile the curriculum according to the information below, with due allowance for the Faculty and Regulations and General Institutional Rules.

Year	Subject	Semester 1	Semester 2
1	Physics Mathematics Biology Anatomy Chemistry Basic skills*	FSK114 (16 C) WTW134 (16 C) BLG114 (16 C)  CEM114 (16 C) ACC112 (8 C)	FSK124 (16 C) WTW144 (16 C)  ANA124 (16 C) CEM124 (16 C)
2	Radiation physics Radiobiology Radiation detectors Tumour biology Physics  Applied mathematics Physiology	RSC213 (12 C) RSC233 (12 C)  FSK214 (16 C) and FSK232 (8 C) WTW234 (16C)	RSC223 (12 C) and RSC243 (12 C) FSK224 16 C) and FSK242 ( 8 C) WTW244 (16 C)
		FFA208 (32 C)	
3	Radiation dosimetry Oncology Radiation protection Treatment modalities Physics	RSC314 (16 C) RSC334 (16 C)  FSK314 (16 C) and FSK332 (8 C) and FSK352 (8 C)	RSC324 (16 C) RSC344 (16 C) FSK324 (16 C) and FSK342 (8 C) and FSK362 (8 C)

\*Basic Skills ACC112 – the module in Basic Skills is compulsory and must be passed before a qualification will be awarded.

### Rule M5.4 PREREQUISITES

Yearbook for Institutional Rules, Rule A8 for first Baccalaureus qualifications applies.

Additional to the prerequisites included in the Yearbook for Institutional Rules, the following prerequisites apply with regard to Radiation Sciences.

RSC213	Min(FSK114) and (FSK124)
RSC233	
RSC223	Min(RSC213)
RSC243	Min(RSC233)
RSC314	
RSC334	
RSC324	Min(RSC314)
RSC344	Min(RSC334)





## **Rule M5.5 DURATION OF THE PROGRAMME**

The Yearbook for Institutional Rules, Rule A8(c) for first Baccalaureus qualifications applies.

The minimum length of time required for obtaining the BMedSc qualification in Radiation Sciences is three years full-time study.

### **Elucidation:**

After completion of the third year, postgraduate studies in Medical Physics may be pursued up to PhD level. A student who wishes to register with the Health Professions Council of South Africa as a Medical Physicist, must be in possession of a BMedSc(Hons) in Medical Physics and have completed two years internship.

## **Rule M5.6 RULES REGARDING ASSESSMENT**

The assessment rules of the University, revised where necessary, are applicable to the BMedSc Radiation Sciences programme.

### **Rule M5.6.1 ADMISSION TO ASSESSMENT OPPORTUNITY**

- (a) Attendance of all the contact sessions in all the modules in the School of Medicine is compulsory.
- (b) Students are expected to have 100% class attendance. Students who have attended less than 80% of the contact sessions of a module will not be permitted to take part in the assessment at the end of the module and will not be considered for an additional examination opportunity.
- (c) To gain admission to the assessment, a minimum module mark of 40% is required for admission to the assessment, and this applies to all modules.

## **Rule M5.7 ASSESSMENT SYSTEM**

### **Rule M5.7.1 General Rules with regard to programmes**

All students in the School of Medicine are required to participate in the first assessment opportunity.

### **Rule M5.7.2 A qualifying student for the additional examination assessment opportunity**

A student who fails the main examination opportunity qualifies for an additional examination opportunity under the following conditions:

- (a) A student has obtained a final combined mark of at least 45% with a subminimum of at least 30% during the main examination opportunity.
- (b) A student has obtained a final combined mark of 50% or more during the main examination opportunity, but not the subminimum of 40% in the components of the specific assessment.



- (c) A student has submitted a valid medical certificate, certifying that the student had been unable to participate in the main examination opportunity (special form to be completed by a medical practitioner).

**Elucidation:**

This medical certificate must be handed in to the Head of the School of Medicine, Room D204, within 48 hours after the absence.

- (d) Rule A15 (f) and (g) in the Yearbook for Institutional Rules for obtaining the qualification applies, provided that the student:
  - (i) Had had admission to the main examination opportunity (i.e. had a module mark of at least 40%).
  - (ii) Had obtained at least 30% in the outstanding module during the assessment opportunity.
- (e) Except for the stipulations of Rule A8 (B) and A19 (a) in the Yearbook for Institutional Rules, a student with outstanding modules is permitted to continue with his/her studies.

**Rule M5.8 PASS WITH DISTINCTION**

See Regulations and General Institutional Rules of the University of the Free State.



**Rule M6 RULES FOR THE LEARNING DEVELOPMENT PROGRAMME**

**Rule M6.1 ADMISSION REQUIREMENTS**

Students who fail their first semester will be compelled to enter the Learning Development Programme (LDP), provided they qualify.

**Elucidation**

The following students will not be allowed into the Learning Development Programme:

- (a) A student who has already undergone the University's Career Development Programme prior to selection.
- (b) Senior students, in other words a student who has already obtained a qualification before being selected for the MBChB or Allied Health Professions programme.
- (c) A student who has failed more than 50% of the semester 1 modules.

Students in (a) or (c) must apply again in writing at the end of the year for possible reselection for the following year.

**Rule M6.2 DURATION OF PROGRAMME**

The duration of the Learning Development Programme is six (6) months and is presented in the second semester.

**Rule M6.3 THE PROGRAMME**

The Learning Development Programme runs through the entire second semester (6 months) and all the subjects as well as class attendance are compulsory.

**REPRESENTATION OF THE STRUCTURE OF THE PROGRAMME**

Biophysics	BFS124	16K
Integrated Anatomy and Physiology	BMN124	16K
	BMN193	12K
Mathematics –Lifelong Learning Skills	LLS1524	16K
Basic Human Anatomy and Physiology	BMO124	16K
Language Skills	AFT194 (Afr)	
	/ALM194(Eng)	16K
Life Skills-	VBL194	16K

K = Credits

**Rule M6.4 CLASS ATTENDANCE**

Attendance of all the contact periods in the Development Programme is compulsory. Students who have attended less than 80% of the contact periods of a module will not be allowed to partake in the examinations, and it will be regarded that they have failed the module and will not be considered for reassessment. In exceptional cases the Head of the School may grant permission for absence to a maximum of 20%, on



condition that students make arrangements for absence with the Head of the School beforehand.

#### **Rule M6.5 MODULE MARK**

- (a) In addition to the terms in Rule A14, the rules of the School of Medicine and the School of Allied Health Professions are applicable.
- (b) Marks obtained for written, oral and/or practical work taken during a module may contribute to the module mark. (Details of the composition of the module mark are contained in the separate module guides.)

#### **Rule M6.6 ASSESSMENT RULES**

Refer to the assessment rules for the School of Medicine (Rule M4) and the School for Allied Health Professions (Rule AGB 1.5-1.13).

#### **Rule M6.7 PASS REQUIREMENTS**

- (a) To pass a module a final combined mark of at least 50% must be obtained.
- (b) A subminimum of 40% is applicable for the examination mark.
- (c) A student must pass all the modules of the programme with an average mark of 70% or higher to be reconsidered for possible readmission to the first year of the MBChB programme or any programme within the Allied Health Professions. An average mark of lower than 70% will serve as an immediate disqualification for readmission to the MBChB programme or any programme within the Allied Health Professions.

#### **Rule M6.8 PROMOTION SYSTEM**

No promotion system exists on undergraduate level in the School of Medicine and School of Allied Health Professions for this programme.

#### **Rule M6.9 REPEATING**

No student may repeat the Learning Development Programme. Should a student fail the Learning Development Programme, the student will not be allowed to continue with the MBChB programme or any learning programmes in the School for Allied Health Professions.

#### **Rule M6.10 READMISSION**

##### **Rule M6.10.1 READMISSION TO THE MBChB PROGRAMME, SEMESTER 1**

- (a) Students who pass the Learning Development Programme with an average mark of 70% or more calculated over all the modules must reapply in writing at the end of the year for readmission to the MBChB programme.
- (b) Students who pass the Learning Development Programme and are readmitted to the MBChB programme must repeat all the modules of the first semester of the first year (MEB153, MEC153, MED153, MEE153, MEF153, MEA153 and IMA113).



- (c) Students who initially passed MEA153 must again attend the contact sessions and group activities. However, the student does not need to resubmit a portfolio.

**Rule M6.10.2 READMISSION TO PROGRAMMES IN THE SCHOOL FOR ALLIED HEALTH PROFESSIONS**

Students who pass the Learning Development Programme will be readmitted to the specific learning programme in the School for Allied Health Professions for which he/she had been registered. Students will have to repeat all the modules of the first semester that are presented in the Faculty.



The BMedClinPrac programme is in abeyance, and thus will be temporarily in disuse until further notice.

**Rule M7      RULES FOR THE QUALIFICATION BACCALAUREUS OF MEDICAL  
CLINICAL PRACTICE**

Students who apply for the qualification are subject to a selection process. Students from the National Department of Health selection pool will be presented for selection and must comply with both the stipulations of the Regulations and General Institutional Rules (First Qualifications) and the Rules of the Faculty of Health Sciences. Clear selection and admission criteria will be set and applied by the University.

**Rule M7.1    ADMISSION CRITERIA**

**Students may register for the BMedClinPrac, provided the following apply:**

- 1 Only a student in possession of a National Senior Certificate issued by UMALUSI (or an equivalent qualification approved by the University), will be admitted to the programme. An Admission Point (AP-score) of at least 30 is required.
- 2 A minimum average, compulsory mark at achievement level 5 (60%) is required for Mathematics. In respect of the language of instruction of choice (Afrikaans or English), a minimum achievement mark at achievement level 5 (60%) is required.
- 3 A minimum average, compulsory mark at achievement level 5 (60%) is required for Life Sciences. A minimum average mark at achievement level 5 (60%) is required for Physical Science or an optional human science subject.

**Elucidation:**

Mathematics and Life Sciences are compulsory.

A minimum average mark at achievement level 5 (60%) is required for natural science subjects and will be calculated on the basis of Mathematics, Life Sciences and an optional natural science subject. In other words a minimum average, compulsory mark at achievement level 5 (60%) is required for Mathematics plus Life Sciences, or a minimum average, compulsory mark at achievement level 5 (60%) for Mathematics plus Life Sciences and an optional natural science subject.

**Rule M7.2    DURATION OF THE PROGRAMME**

The duration of training extends over three years.

**Elucidation:**

A student who wishes to register with the Health Professions Council of South Africa as a clinical practitioner must be in possession of a BMedClinPrac qualification. No internship applies at present.



### Rule M7.3 EXPERIENCE

Before the BMedClinPrac qualification is conferred on a student, he/she must convince the University that he/she:

- (a) Has received adequate theoretical, practical and clinical instruction.
- (b) Had been registered as a student at the University of the Free State for the full prescribed period.
- (c) Has successfully completed the University of the Free State assessments – written, oral, logbooks, portfolios, practical and/or clinical assignments – as prescribed.
- (d) Had been registered at the HPCSA from the first year of study for all study years.

### Rule M7.4 RECOGNITION OF PRIOR LEARNING

Yearbook for Regulations and General Institutional Rules (First Qualifications) applies.

Exemption to a maximum of 12 months may be granted in special cases of merit.

#### **Elucidation:**

Special merit could, for example, refer to:

- (i) Having passed Phase II main examination opportunity of MBChB at UFS.
- (ii) Successful completion of entry level examination to determine the level of competency and knowledge.

### Rule M7.5 CURRICULUM (TOTAL CREDITS 408)

The curriculum comprises compulsory and elective (chosen) modules. All modules in study year one and study year two are compulsory. Two elective modules must be selected together with the compulsory modules during study year three.

#### **Year 1:** *(Suggested module codes)*

<b>Module/Course name</b>	<b>Fundamental</b>	<b>Credits</b>	<b>Core</b>	<b>Credits</b>
GSI 102 – Generic skills	Yes	<b>8</b>	No	
BCP 102 – Human biology	Yes	<b>8</b>	No	
CAR 104 – Cardiovascular 1	No		Yes	<b>16</b>
RES 104 – Respiratory 1	No		Yes	<b>16</b>
GAI 104 – Gastro-intestinal 1	No		Yes	<b>16</b>
GEU 104 – Genito-urinary 1	No		Yes	<b>16</b>
CNS 104 – Central nervous system 1	No		Yes	<b>16</b>
MSK 104 – Musculoskeletal 1	No		Yes	<b>16</b>
ESR 104 – Endocrine, skin and RES 1	No		Yes	<b>16</b>



**Year 2:** (Suggested module codes)

Module/Course name	Fundamental	Credits	Core	Credits
SSI 202 – Special skills	No		Yes	8
BCP 202 – Human biology 2	Yes	8	No	
CAR 204 – Cardiovascular 2	No		Yes	16
RES 204 – Respiratory 2	No		Yes	16
GAI 204 – Gastro-intestinal 2	No		Yes	16
GEU 204 – Genito-urinary 2	No		Yes	16
CNS 204 – Central nervous system 2	No		Yes	16
MSK 204 – Musculoskeletal 2	No		Yes	16
ESR 204 – Endocrine, skin and RES 2	No		Yes	16

**Year 3:** (Suggested module codes)

Module/Course name	Fundamental	Credits	Core	Credits
ASI 302 – Advanced special skills	No		Yes	8
BCP 302 – Human biology 3	Yes	8	No	
WOH 304 – Women’s health	No		Yes	16
CHH 304 – Child health	No		Yes	16
AET 304 – Accident and emergency + trauma	No		Yes	16
INF 304 – Infectious diseases	No		Yes	16
ANS 304 – Anaesthetics	No		Yes	16
DIS 302 – Dispensing	No		Yes	8
MEH 302 – Mental health	No		Yes	8
HCS 302 – Health care systems	No		Yes	8

**Additionally to the compulsory modules of study year 3, select two elective modules from the list below:** (Suggested module codes)

Module/Course name	Electives	Credits
ORT 304 – Orthopaedics	Yes	16
AAE 304 – Accident and emergency	Yes	16
CFO 304 – Clinical forensic	Yes	16
TPF 304 – Termination of pregnancy and family planning	Yes	16
TRN 304 – Tropic health	Yes	16

Total Credits 408.

**Rule M7.6 PROMOTION TO NEXT YEAR OF STUDY**

Yearbook for Regulations and General Institutional Rules (First Qualifications) applies. No student can continue to the next year of study if the previous year was not fully completed and passed satisfactorily.





## **Rule M7.7 ASSESSMENT**

### **Rule M7.7.1 Time frames**

End of second semester	-	Study Year 1
End of fourth semester	-	Study Year 2
End of sixth semester	-	Study Year 3

**The assessment rules of the University, adjusted where necessary, are applicable to the BMedClinPrac programme.**

### **Rule M7.7.2 Admission to assessment opportunity**

- (a) Attendance of all the contact sessions in all the modules is compulsory.
- (b) Students who have attended less than 80% of the contact sessions of a module will not be permitted to take part in the main examination opportunity at the end of the module and will not be considered for an additional examination opportunity.
- (c) A minimum module mark of 40% is required for admission to the final assessment, and this applies to all modules.

### **Rule M7.7.3 Assessment system**

#### **Rule M7.7.3.1 General rules with regard to programme**

All students are required to participate in the first assessment opportunity of each module.

#### **Rule M7.7.3.2 Qualifying of a student for the additional examination opportunity**

A student who fails the main examination opportunity may qualify for an additional examination opportunity if:

- (a) A student has obtained a final combined mark of at least 45% with a subminimum of at least 30% during the main examination opportunity.
- (b) A student has obtained a final combined mark of 50% or more during the main examination opportunity, but not the subminimum of 40% in the components of the specific assessment.
- (c) A student submits a valid medical certificate that is approved, certifying that the student was unable to participate in the main examination opportunity (special form to be completed by a medical practitioner).

#### **Elucidation:**

This medical certificate must be handed in to the Head of the School of Medicine, within 48 hours after the absence due to illness.

- (d) The rules in the Yearbook for Institutional Rules for obtaining the qualification apply, provided that the student:
  - (i) Had admission to the main exam opportunity (i.e. had a module mark of at least 40%).



- (ii) Obtained at least 30% in the outstanding module during the exam opportunity.
- (e) Except for the stipulations of Rule in the Yearbook for Institutional Rules, a student with outstanding modules is not permitted to continue with his/her studies.

#### **Rule M7.8 PASS MARK AND DISTINCTION**

- (a) A minimum of 50% for each module is required to pass the main examination opportunity in each module.
- (b) The qualification is awarded with distinction if a student obtains an aggregate averaging 75% for all the modules offered over the three years of study.

#### **Rule M7.9 EXAMINATION RESULTS**

A student may apply in writing to have a specific examination paper reviewed for errors within five examination days after announcement of the preliminary examination results on a specified notice board.

#### **Elucidation:**

- (a) This request must be submitted to the office of the Deputy Director: Faculty Administration, room D211, Francois Retief Building. Copies are made of the written request of the student, the date affixed and it is sent to the relevant lecturer / module leader / head of department and the Programme Director, in coordination with the Head of the School. Both the student and the office retain copies for record purposes.
- (b) The lecturer / module leader / head of department will be notified telephonically by Faculty Administration.
- (c) The lecturer / module leader / head of department will review the examination script for mistakes or to check if marks were correctly added and if all questions were marked. (No searching for marks will be tolerated.)
- (d) Should a change in marks need to be effected due to a calculation mistake or a question not marked, the details will be sent in writing to the Deputy Director and Head of the School.
- (e) The amendment of the mark, should it be to the benefit of the student, will be effected in cooperation with the Head of the School and the Dean's approval.
- (f) Should the student still be dissatisfied with the results of the review of the examination script, the student has the right to immediate appeal via the head of department to the Dean for a re-marking of the examination script. A written request in this regard must also be submitted within the same five working days to the Deputy Director. Should the Head of the School / Dean approve the request, the head of department will be requested to re-mark the entire examination script.
- (g) The results in respect of the re-marking are sent to the Deputy Director for presentation to the Dean / Head of the School of Medicine. Should the results of the re-marking be to the benefit of the student, the amended mark will be awarded to the student, otherwise the original mark is maintained.
- (h) Costs may be incurred during the re-marking, which must be carried by the student.



- (i) Should a student, after the above steps have been followed, still be dissatisfied with the results, the student has the right to immediate appeal to the Academic Appeals Committee of the Faculty of Health Sciences. A written request in this regard must be submitted to the Deputy Director at least five days after the examination results have been made known.
- (j) The decision of the Appeals Committee is final and the student will be informed in writing of the result of the Appeals Committee. No additional motivations will be considered after the final decision of the Appeals Committee.

