

UNIVERSITY OF THE FREE STATE
FACULTY OF ECONOMIC AND MANAGEMENT
SCIENCES
BLOEMFONTEIN CAMPUS
UNDERGRADUATE
RULE BOOK 2014



Dean:
Prof H J Kroukamp
171 Flippie Groenewoud Building
Tel: 051 4013454
Email: kroukhj@ufs.ac.za

INDEX

General Orientation	3
Admission Requirements	6
PRIVATE SECTOR MANAGEMENT	
Bachelor of Commerce	17
Bachelor of Commerce in Investment Management and Banking	18
Bachelor of Commerce in Economics	19
Bachelor of Commerce in Marketing	20
Bachelor of Commerce in Entrepreneurship	21
Bachelor of Commerce in Human Resource Management	22
Bachelor of Commerce in Law	23
Bachelor of Commerce Extended programme	24
PUBLIC SECTOR MANAGEMENT	
Bachelor of Administration	26
Bachelor of Administration Extended programme	27
PROGRAMME: ACCOUNTANCY	
Bachelor of Accounting	31
Bachelor of Commerce in Accounting	32

General Orientation

This section of the Rule Book of the University of the Free State sets out the rules in respect of the undergraduate degrees and study programmes in the Faculty of Economic and Management Sciences.

Faculty and General Rules

For all the various degrees and major fields of study, a number of rules apply. Two sets of rules are relevant. It is the responsibility of students to be conversant with the General – as well as the Faculty Rules.

General Rules of the University, which are applicable to all faculties, and consequently also apply to degrees and programmes in this faculty. Unless specifically stated otherwise, the **General Rules** which apply to Bachelor's degrees, apply to all the degrees listed here.

The General Rules are set out in Part 1 of the Rule Book of the University, and contain basic information such as the following:

- Admission to the University, to qualify and to study for non-degree purposes (separate modules).
- Student registration; module modifications; simultaneous registration; module compilation; duration of study; preconditions; acknowledgement of modules passed at other institutions; etc.
- Semester and year marks; requirements for passing; degrees with distinction; re-admission and exclusion of a student; re-assessments; special examinations; arrangements for examination venues; incorrect reading of examination timetable; marks and final results; etc.
- The National Benchmark Test (NBT), Rules A2.7 – A2.9 as from 2011, are compulsory for all prospective first-year students at the University of the Free State (UFS) who have applied for UFS studies. Students applying for admission to the Faculty of Economic and Management Sciences must also write the Mathematics test. All students will be registered (during formal registration) for the applicable language (ALF108) or Mathematics Development module(s) (MTE108), unless they provide proof of a proficient score in the NBTs, which is based on the minimum performance level determined by the institution and articulated in the admission requirements.

Faculty Rules, which specifically apply to the degrees in this faculty, and which are described in this publication. *It is the responsibility of students to be conversant with the General Rules as well as the Faculty Rules.*

First Bachelor's Degrees

Information

The first Bachelor's degrees in this faculty are intended to maximally develop a student's capabilities and potential. Scientifically-based teaching is applied to equip each student for various career options in the broader field of Economics and Management and Sciences. This includes careers in the private and public sectors, certain professions as well as in secondary and tertiary institutions of learning. Postgraduate study is available for further advancement in a large spectrum of careers.

The UFS101 module is an institutional module offered under the aegis of the Centre for Teaching and Learning. For students registering from 2012 and onwards the module UFS101 is a compulsory credit-bearing module for a first degree or diploma qualification (Rule A8 (f)). Students registered for the module in their first year of registration except for Economic and Management Science students in the extended programmes who register for the module in their first year of registration at the Bloemfontein campus.

Undergraduate degrees can be obtained in one of the following broad fields of study:

- Private Sector Management.
- Public Sector Management.
- Accountancy.

A number of first Bachelor's degrees are awarded in the faculty in the abovementioned broad fields of study.

Postgraduate study is available to anyone wishing to concentrate in a chosen field of study upon completion of a Bachelor's degree.

Degrees in the broad fields of study (re-calculate credits)

Private Sector Management	Minimum period	Study code	Programme code	Total credits
BCom	3 years	63001	M6000	428
BCom (Economics)	3 years	63021	M6010	412
BCom (Entrepreneurship)	3 years	63821	M6010	416
BCom (Human Resource Management)	3 years	63041	M6010	376
BCom (Investment Management and Banking)	3 years	63031	M6010	408
BCom (Law)	3 years	63091	M6010	496
BCom (Marketing)	3 years	63051	M6010	408
BCom Extended programme	4 years	63881	M6010	556

Public Sector Management	Minimum period	Study code	Programme code	Total credits
BAdmin	3 years	63101	M6020	392
BAdmin Extended Programme	4 years	63561	M6020	528

Accountancy	Minimum period	Study code	Programme code	Total credits
BAcc	3 years	63191	M6030	516
BCom (Accounting)	3 years	63211	M6030	436

Rules

Faculty requirements

General admission requirements

Over and above the General Rules regarding admission to this University (General Rules A1) and admission to degree study (General Rules A2), the following specific prerequisites for admission to study in this Faculty must be met.

Academic Programme	Grade 12 Qualifications
BCom	AP = 30 Mathematics = Achievement level 4 (50%)
BCom (Economics)	
BCom (Human Resource Management)	
BCom (Marketing)	
BCom (Entrepreneurship)	
BCom (Investment Management and Banking)	
BCom (Law)*	AP = 34 Mathematics = Achievement level 4 (50%)
BCom Extended Programme #	AP = 25 – 29 Mathematics = Achievement level 3 (40%)
BAdmin+	AP = 30
BAdmin Extended Programme #	AP = 25 – 29
BAcc	AP = 34 Mathematics = Achievement level 5 (60%) Accounting = Achievement level 5 (60%)
BCom (Accounting)	AP = 30 Mathematics = Achievement level 4 (50%)

*Promotion: The system of promotion in terms of the General Rule for Qualifications A9.4(e) is applicable to the law modules of the B Com Law degree.

Students who qualify for the Extended Programme degrees will not normally be allowed to a BCom degree and will attend lectures at the UFS South Campus for the first two study years. Students registered for the extended programmes will not be allowed to change to the BAcc – and BCom Law degrees.

+ Students who register for BAdmin without Grade 12 Mathematics or its equivalent will not be allowed to change to a BCom degree subsequently, because students without the required Grade 12 Mathematics cannot in any way upgrade this degree with any modules available at this University.

Credit values and names of modules

Department of Economics

Module code	Credits	Name of module
EECF61406	16	Economic Systems and basic Microeconomics
EECF62406	16	Introduction to Macroeconomics
EECS71407	16	Microeconomics
EECS72407	16	Macroeconomics
EECT71507	20	International Economics
EECT72507	20	South African Economics policy issues
EECM71407	16	Introduction to Mathematical Economics
EECM72407	16	Statistics for Economics
EFEF62406	16	Personal Finance
EFES71407	16	Money and Interest Rates
EFES72407	16	Financial Markets, Instruments and Institutions
EFET71407	16	Investment Management
EFET72407	16	Bank Management and Financial Services

Department of Business Management

Module code	Credits	Name of module
EBUS51405	16	Business Functions
EBUS62406	16	General Management
EBUS61406	16	Fundamental Business Activities
EBUS66406	16	Personal Selling
EBUS64406	16	Innovation Management
BKO254	16	Brand Management
EBUS72507	20	Internet marketing
EBUS79507	20	Strategic Marketing
EBUS73407	16	Relationship Marketing
EBUS77407	16	Small Business Management
EBUS74407	16	Entrepreneurship
EBUS75507	20	Strategic Management
EBUS76407	16	Financial Management (to be phased out at the end of 2015) Students who needs to repeat the module must register for EMNF72407

Department of Industrial Psychology

Module code	Credits	Name of module
EHRM51405	16	Introduction to Human Resources Management
EIOP52405	16	Introduction to individual differences
ECAP61406	16	Career Psychology
ELRM62406	16	Labour Relations Management
ETRG71407	16	Training Management
EPFM72407	16	Performance Management
EORG71507	20	Organisational Psychology
EARH72407	16	Applied research for HRM and IOP

Centre for Accounting

Module code	Credits	Name of module
EACC61406	16	Accounting
EACC62406	16	Accounting
EACC60806	32	Accounting
EACC70807	32	Accounting
EMAC62406	16	Managerial Accounting
EFAC61406	16	Financial Accounting
EFAC62406	16	Financial Accounting
EFAC70807	32	Financial Accounting
EFIN70907	36	Financial Accounting
EMAC71407	16	Managerial Accounting
EMNF72407	16	Managerial Finance
EBRF70907	36	Management Accounting and Finance
EAUD62406	16	Internal Audit and Control
EAUD72407	16	Internal Audit and Control
EODT52405	16	External Auditing
EODT62406	16	External Auditing
EODT70907	36	External Auditing
EBEL61406	16	Taxation
EBEL70807	32	Taxation
EBLS70907	36	Taxation
EEBS61406	16	Business Ethics
ERKT61406	16	Computer Applications and Control
ERRK60806	32	Accounting for the Legal Profession

Department of Public Administration and Management

Module code	Credits	Name of module
EPAM51405	16	Public Administration and Management theories
EPAM62406	16	Public Administration and Management in action
ECPM51405	16	Calculations for Public Managers
EPAM61406	16	Micro- and Macro-organisational Analysis
EMMA62406	16	The study of Municipal Management and Administration
EMMA61406	16	Municipal Management and Administration
EMMA71407	16	Contemporary Issues in Local Government
EPAM71407	16	Public Financial Management
EMMA72507	20	Municipal Finances
EPAM72507	20	Public Policy Administration and Management
EPAL71407	16	Public Administration and Management Law
EPAH62406	16	HRM in the Public Sector
ESCM72406	16	Supply Chain Management
EMEP62406	16	Monitoring and Evaluation in the Public Sector

Additional core modules

New code	Credits	Name of module
EBCS51405	16	Business Calculations
EBCS52405	16	Business Calculations
EFEF62406	16	Personal Finance
ECPM51405	16	Calculations for Public Managers
UFS101	16	UFS101

Modules for the Extended Programmes

New code	Equivalent mainstream code	Credits	Name of module
EFPA51505	EPAM51405	20	Public Administration and Management theories
EFPA62506	EPAM62406	20	Public Administration and Management in action
*EFPA62506	EPAM62406	20	Human Resource Management in the Public Sector
EFHR51505	EHRM51405	20	Introduction to Human Resource Management
EFIP52505	EIOP52405	20	Introduction to Individual Differences
EFBM51505	EBUS51405	20	Business Functions
EFBM62506	EBUS62406	20	General Management
EFBM61506	EBUS61406	20	Fundamental Business Activities
EFEC61406	EECF61406	16	Economic Systems and basic Microeconomics
EFEC62406	EECF62306	16	Introduction to Macroeconomics
EFBC51405	EBCS51405	16	Business Calculations
EFBC52405	EBCS52405	16	Business Calculations
EFCP51405	ECPM51405	16	Calculations for Public Managers

*Please confirm the correct code with an academic advisor.

Modules that changed in 2012, 2013 and are changing in 2014

Department of Economics

Old code	New code	Name of module
EKN114	EECF61406	Economic Systems and basic Microeconomics
EKN124	EECF62406	Introduction to Macroeconomics
EKN214	EECS71407	Microeconomics
EKN224	EECS72407	Macroeconomics
EKN314	EECT71507	International Economics
EKN324	EECT72507	South African Economics Policy issues
No old code	EECM71407	Introduction to Mathematical Economics
EKT324	EECM72407	Statistics for Economics (students who did not complete the EKT324 module in 2013 successfully, will be allowed, as a transition arrangement, to only register for EECM7207)
No old code	EFEF62406	Personal Finance (core module in 2014)
FEC214	EFES71407	Money and Interest Rates
FEC224	EFES72407	Financial Markets, Instruments and Institutions
FEC314	EFET71407	Investment Management
FEC324	EFET72407	Bank Management and Financial Services

Department of Business Management

Old code	New code	Name of module
No old code	EBUS51405	Business Functions
OBS134	EBUS62406	General Management
No old code	EBUS61406	Fundamental Business Activities
No old code	EBUS66406	Personal Selling
No old code	EBUS64406	Innovation Management
No old code	BKO254	Brand Management
IBM 314	EBUS72507	Internet marketing
OBS 324	EBUS79507	Strategic Marketing
No old code	EBUS73407	Relationship Marketing
No old code	EBUS77407	Small Business Management
OBS244	EBUS74407	Entrepreneurship
OBS 314	EBUS75507	Strategic Management
OBS 364	EBUS76407	Financial Management (to be phased out at the end of 2015)

Department of Industrial Psychology

Old code	New code	Name of module
HUM 114	EHRM51405	Introduction to Human Resources Management
ORG 124	EIOP52405	Introduction to Individual Differences
OCP 224	ECAP61406	Career Psychology
ELR 214	ELRM62406	Labour Relations Management
None	EPFM72407	Performance Management
None	EORG71507	Organisational Psychology
TRG 314	ETRG71407	Training Management
RSM 324	EARH72407	Applied research for HRM and IOP

Centre for Accounting

Old code	New code	Name of module
REK114	EACC61406	Accounting
REK124	EACC62406	Accounting
REK208	EACC60806	Accounting
REK204	EACC60806	Accounting
REK308	EACC70807	Accounting
MAC224	EMAC62406	Managerial Accounting
BRF224	EMAC62406	Managerial Accounting
BRF214	EMAC62406	Managerial Accounting
FIN114	EFAC61406	Financial Accounting
FIN124	EFAC62406	Financial Accounting
FIN208	EFAC70807	Financial Accounting
FIN308	EFIN70907	Financial Accounting
MAC314	EMAC71407	Managerial Accounting
BRF314	EMAC71407	Managerial Accounting
MNF324	EMNF72407	Managerial Finance
BRF308	EBRF70907	Management Accounting and Finance
No old code	EAUD62406	Internal Audit and Control
No old code	EAUD72407	Internal Audit and Control
ODT214	EODT52405	External Auditing
ODT224	EODT62406	External Auditing
ODT308	EODT70907	External Auditing
BEL208	EBEL61406	Taxation
BEL308	EBEL70807	Taxation
BLS208	EBEL70807	Taxation
BLS308	EBLS70907	Taxation
EBS224	EEBS61406	Business Ethics
RKT214	ERKT61406	Computer Applications and Control
RRK208	ERRK60806	Accounting for Legal Professions ERRK61406 & ERRK62406

Department of Public Administration and Management

Old code	New code	Name of module
No old code	EPAM51405	Public Administration and Management theories
OBB124	EPAM62406	Public Administration and Management in action
No old code	ECPM51405	Calculations for Public Managers
OBB314	EPAM61406	Micro- and Macro-organisational analysis
MPB224	EMMA62406	The study of Municipal Management and Administration
MPB214	EMMA61406	Municipal Management and Administration
MPB314	EMMA71407	Contemporary Issues in Local Government
OBB214	EPAM71407	Public Financial Management
MPB324	EMMA72507	Municipal Finances
OBB224	EPAM72507	Public Policy Administration and Management
No old code	EPAL71407	Public Administration and Management law
OBB324	EPAH62406	Human Resource Management in the Public Sector

No old code	ESCM72406	Supply Chain Management
No old code	EMEP62406	Monitoring and Evaluation in the Public Sector

Modules for the Extended Programmes and equivalent mainstream codes

New code	Equivalent mainstream code	Name of module
EFPA51505	EPAM51405	Public Administration and Management theories
EFPA62506	EPAM62406	Public Administration and Management in action
*EFPA62506	EPAH62406	Human Resource Management in the Public Sector
EFHR51505	EHRM51405	Introduction to Human Resource Management
EFIP52505	EIOP52405	Introduction to Individual Differences
EFBM51505	EBUS51405	Business Functions
EFBM62506	EBUS62406	General Management
EFBM61506	EBUS61406	Fundamental Business Activities
EFEC61406	EECF61406	Economic Systems and basic Microeconomics
EFEC62406	EECF62406	Introduction to Macroeconomics

*Please confirm the correct code with an academic advisor.

Rules regarding admission to modules in a following study year

In order to proceed to a following study year in a programme, students should comply with the following requirements according to General Rule A3.10.

The progression requirements are the following:

- (a) In the first academic year of all undergraduate programmes, students are required to pass 35% of the modules so as to be allowed to start with the second year's study.
- (b) In the second academic year of all undergraduate programmes, students are required to pass at least 45% of the modules so as to be able to start with the next year's study.
- (c) In all other academic years of undergraduate programmes, students are required to pass at least 60% of the modules so as to be able to progress to the next year's study.
- (d) Where a student does not qualify to start with the next year's study, the student must register for the outstanding modules and repeat the relevant academic year, and she/he may, with the dean's permission, add a maximum number of modules to the next year's study, which, all told, may not amount to more than a total of 32 credits above the normal curriculum requirements for the programme in a specific academic year.
- (e) A student who repeats a year's study must either match or exceed the requirement in respect of the percentage of modules stipulated in the General Rules, paragraphs A3.10(a) and A3.10(b) and A3.10(c) before she/he shall be allowed to continue with the next study year of the programme in the following calendar year.
- (f) A part-time undergraduate student is expected to attain half of the achievements that are required in paragraphs A3.10(a) to A3.10(e).

Code module changes: equivalent modules

Transition rules: all programmes

- New first-year students, who register for the first time in 2014, should register according to the curricula in this 2014 Rule Book.
- Students who registered according to the 2012 and 2013 Rule Book as first years must proceed on second- and third-year level according to the curricula in this Rule Book.
- Current students, who registered for the first time in 2011 or before in an earlier year, without a break in registration, should follow the curricula in the Rule Book of the year that they registered for the first time for that specific degree and use the new module codes where applicable.
- If students want to be credited for modules already obtained, the following will be applicable to current students who, in 2014, changed to another degree in this faculty:

- If students change from one degree to another they must follow the curricula of the degree as appears in the Rule Book of the year that they registered for that specific degree for the first time.
- Students must register for the new module codes where applicable.

The maximum period within which students may qualify to repeat a module or for a degree is defined by General Rule A5.

Module prerequisites

Department of Economics

Module	Module prerequisite
EECF61406	Grade 12 Maths level 4
EECF62406	Grade 12 Maths level 4
EECS71407	EECF61406
EECS72407	EECF62406
EECT71507	EECF62406
EECT72507	EECS72407
EECM71407	EBCS51405, EBCS52405, EECF61406 and EECF62406
EECM72407	EBCS51405, EBCS52405, EECF61406 and EECF62406
EFES71407	EECF62406
EFES72407	EECF62406
EFET71407	EECF62406
EFET72407	EECF62406

Department of Business Management

Module	Module prerequisite
EBUS79507	EBUS61406
EBUS75507	EBUS62406

Centre for Accounting

Module	Module prerequisite
EACC60806	EACC61406 or EACC62406 (REK114 or REK124)
EACC70807	EACC60806, EFAC61406 and EFAC62406, (REK208 or REK204, FIN114 and FIN124)
EFAC61406	Grade 12 Accounting at least 60%
EFAC62406	EFAC61406 or EACC61406 at least 60%
EFAC70807	EFAC61406 or EACC61406 (60%) and EFAC62406 (FIN114 or ACC114 (60% and FIN124)
EFIN70907	EFAC70807 or EACC70807 (FIN208 or REK308)
EMAC71407	EMAC62406 or EFAC61406 or EFAC62406 (BRF214, BRF224, FIN114 or FIN124)
EBRF70907	EMAC71407 and EMNF72407 (MAC314 and MNF324)
EAUD72407	EAUD62406 (ODT224)
EODT52405	EFAC61406 OR EACC61406
EODT62406	EACC62406 or EACC61406
EODT70907	EODT52405 or EODT62406 or EAUD72407 (ODT214 or ODT224)
EBEL70807	EBEL61406
EBLS70907	ETXA60806 or EBEL70808 (BLS208 or BEL308)
ERKT61406	EACC61406 or EACC62406, EFAC61406 or EFAC62406 (REK114 or REK124, FIN114 or FIN124)

Modules in the Extended Programmes

Module	Module prerequisite
EFEC61406	Grade 12 Maths level 3
EFEC62406	Grade 12 Maths level 3
EFBC51405	Grade 12 Maths level 3 (Extended Programme), level 4 (three-year degrees)
EFBC52405	Grade 12 Maths level 3 (Extended Programme), level 4 (three-year degrees)

UNDERGRADUATE STUDIES IN PRIVATE SECTOR MANAGEMENT

General Information

Degrees in Private Sector

Management can be obtained in several fields of study. These are all accommodated within the degree Bachelor of Commerce (BCom). This is a highly regarded and comprehensive basic management degree and is structured for economic and management positions (especially in the private sector), academic careers at universities and universities of technology, or a career as a teacher.

- While a BCom is directed at economic and management positions in the private sector, it is also an excellent degree for a career in the public sector (compare the undergraduate programme in Public Sector Management).
- The degree is structured around the core subjects of Economics (being the root science), Business Management (including Marketing, Entrepreneurship and Financial Management), Industrial Psychology and Accounting. The BCom offers a broader option to students who would like a solid general management background, but who prefer not to specialise too soon.
- Specialities from which to choose within the BCom degree, as indicated in the list below.
 - BCom (Economics)
 - BCom (Entrepreneurship)
 - BCom (Human Resource Management)
 - BCom (Investment Management and Banking)
 - BCom (Law)
 - BCom (Marketing)
 - BCom Extended Programme
 - BCom (Accounting) is also available and falls within the broad field of Accountancy.

The curricula for each field of study are explained in the following section.

Rule F1 **Bachelor of Commerce**
BCom
Study code 63001

	First study year		Second study year		Third study year	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Compulsory modules						
Business Functions	EBUS51405					
General Management				EBUS62406		
Fundamental business activities			EBUS61406			
Small business Management					EBUS77407	
Strategic Management					EBUS75507	
Entrepreneurship						EBUS74407
Economics Systems and basic Microeconomics	EECF61406					
Introduction to Macroeconomics		EECF62406				
Microeconomics			EECS71407			
Macroeconomics				EECS72407		
International Economics					EECT71507	
South African Economic Policy Issues						EECT72507
Accounting	EACC61406	EACC62406	EACC60806	EACC60806		
Introduction to Human Resource Management	EHRM51405					
Introduction to Individual Differences		EIOP52405				
Career Psychology			ECAP61406			
Labour Relations Management				ELRM62406		
Managerial Accounting				EMAC62406		
Business Calculations	EBCS51405	EBCS52405				
UFS101	UFS101	UFS101				
Personal Finance						EFEF62406
Choice modules					Choose 1 subject field (2 modules) from:	
Accounting					EACC70807	EACC70807
OR					OR	
Performance Management						EPFM72407
Organisational Psychology					EORG71507	
OR					OR	
Introduction to Mathematical Economics					EECM71407	
Statistics for Economics						EECM72407

Rule F2 Bachelor of Commerce in Investment Management and Banking
BCom (Investment Management and Banking)
Study code 63031

Compulsory modules	First study year		Second study year		Third study year	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Economic Systems and basic Microeconomics	EECF61406					
Introduction to Macroeconomics		EECF62406				
Microeconomics			EECS71407			
Macroeconomics				EECS72407		
International Economics					EECT71507	
South African Economic Policy Issues						EECT72507
Introduction to Mathematical Economics					EECM71407	
Statistics for Economics						EECM72407
Money and Interest rates			EFES71407			
Financial Markets, instruments and institutions				EFES72407		
Investment Management					EFET71407	
Bank Management and Financial Services						EFET72407
Business Functions	EBUS51405					
General Management		EBUS62406				
Managerial Finance						EMNF72407
Accounting			EACC61406	EACC62406		
Introduction to Human Resource Management	EHRM51405					
Introduction to Individual Differences		EIOP52405				
Financial Planning Law			FBR214			
Business Ethics			EEBS61406			
Taxation					EBEL61406	
Business Calculations	EBCS51405	EBCS52405				
UFS101	UFS101	UFS101				
Personal Finance				EFEF62406		

Rule F3 Bachelor of Commerce in Economics
BCom (Economics)
Study code 63021

	First study year		Second study year		Third study year	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Economic Systems and basic Microeconomics	EECF61406					
Introduction to Macroeconomics		EECF62406				
Microeconomics			EECS71407			
Macroeconomics				EECS72407		
International Economics					EECT71507	
South African Economic Policy Issues						EECT72507
Introduction to Mathematical Economics					EECM71407	
Statistics for Economics						EECM72407
Money and Interest Rates			EFES71407			
Financial Markets, Instruments and Institutions				EFES72407		
Investment Management					EFET71407	
Bank Management and Financial Services						EFET72407
Business Functions	EBUS51405					
General Management		EBUS62406				
Fundamental Business Activities			EBUS61406			
Entrepreneurship				EBUS74407		
Strategic Management					EBUS75507	
Accounting			EACC61406	EACC62406		
Introduction to Human Resource Management	EHRM51405					
Introduction to Individual Differences		EIOP52405				
Business Calculations	EBCS51405	EBCS52405				
UFS101	UFS101	UFS101				
Personal Finance				EFEF62406		

Rule F4 Bachelor of Commerce in Marketing
BCom (Marketing)
Study code 63051

	First study year		Second study year		Third study year	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Compulsory modules						
Business Functions	EBUS51405					
Entrepreneurship						EBUS74407
General Management		EBUS62406				
Fundamental Business Activities	EBUS61406					
Personal Selling				EBUS66406		
Innovation Management				EBUS64406		
Brand Management			BKO254			
Internet marketing						EBUS72507
Strategic Marketing					EBUS79507	
Relationship Marketing					EBUS73407	
Integrated Marketing Communication						BKO 344
Economic Systems and basic Microeconomics			EECF61406			
Introduction to Macroeconomics				EECF62406		
Accounting			EACC61406	EACC62406		
Intro to Human Resource Management	EHRM51405					
Introduction to Individual Differences		EIOP52405				
Labour Relations Management				ELRM62406		
Marketing Communication	BKO134					
Microeconomics					EECS71407	
Macroeconomics						EECS72407
Business Calculations	EBCS51405	EBCS52405				
UFS101	UFS101	UFS101				
Personal Finance						EFEF62406

Rule F5 Bachelor of Commerce in Entrepreneurship
BCom (Entrepreneurship)
Study code 63821

Compulsory modules	First study year		Second study year		Third study year	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Business Functions	EBUS51405					
Internet marketing						EBUS72507
General Management		EBUS62406				
Fundamental Business Activities	EBUS61406					
Innovation Management				EBUS64406		
Small business Management			EBUS77407			
Strategic Marketing					EBUS79507	
Strategic Management					EBUS75507	
Entrepreneurship				EBUS74407		
Economic Systems and basic Microeconomics	EECF61406					
Introduction to Macroeconomics		EECF62406				
Accounting			EACC61406	EACC62406		
Intro to Human Resource Management	EHRM51405					
Intro to individual differences		EIOP52405				
Career Psychology			ECAP61406			
Labour Relations Management				ELRM62406		
Microeconomics					EECS71407	
Macroeconomics						EECS72407
Performance Management						EPFM72407
Organisational Psychology					EORG71507	
Business Calculations	EBCS51405	EBCS52405				
UFS101	UFS101	UFS101				
Personal Finance						EFEF62406

Rule F6 Bachelor of Commerce in Human Resource Management
BCom (Human Resource Management)
Study code 63041

	First study year		Second study year		Third study year	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Compulsory modules						
Introduction to Human Resources Management	EHRM51405					
Introduction to Individual Differences		EIOP52405				
Career Psychology			ECAP61406			
Training Management					ETRG71407	
Labour Relations Management				ELRM62406		
Performance Management						EPFM72407
Organisational Psychology					EORG71507	
Applied research for Human Resource Management and IOP						EARH72407
General Management				EBUS62406		
Strategic Management					EBUS75507	
Psychology	PSY112 PSY152	PSY124	PSY212 PSY232	PSY224	PSY312 PSY 332	PSY324
Fundamental Business Activities			EBUS61406			
Business Calculations	EBCS51405	EBCS52405				
UFS101	UFS101	UFS101				
Personal Finance				EFEF62406		
Choice modules						
Economics (both semesters)	EECF61406	EECF62406				
OR		OR				
Accounting (both semesters)	EACC61406	EACC62406				

Rule F7 **Bachelor of Commerce in Law**
BCom (Law)
Study code 63091

	First study year		Second study year		Third study year	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Compulsory modules						
Business Functions			EBUS51405			
General Management				EBUS62406		
Economic Systems and basic Microeconomics	EECF61406					
Introduction to Macroeconomics		EECF62406				
Accounting for the Legal Profession	ERRK60806	ERRK60806				
Fundamental Business Activities			EBUS61406			
Innovation Management						EBUS64406
Microeconomics			EECS71407			
Macroeconomics				EECS72407		
Accounting			EACC60806	EACC60806		
Entrepreneurship						EBUS74407
Strategic Management					EBUS75507	
OR					OR	OR
International Economics					EECT71507	
South African Policy Issues						EECT72507
OR					OR	OR
Accounting					EACC70807	EACC70807
Introduction to Legal Science	ILR114	ILR124				
Legal History	RGK114					
Roman Law		ROR124				
Law of Persons			PSN114			
Family Law				FAM124		
Labour Law			ARR214			
Law of Contract					KON214	
Law of Succession and Administration						ERF224
Legal Practice	RPK112	RPK122			RPK214	
Law of Things						SAK324
Law of Delicts					DEL314	
Personal Finance						EFEF62406
UFS101	UFS101	UFS101				
Fundamental modules						
Afrikaans for the Profession			AFP112 AFP132	AFP122 AFP142		
OR			OR	OR		
English for Law			REN108	REN108		
OR			OR	OR		
Latin			LAT114	LAT124		
OR			OR	OR		
The Language of Culture of Law			RTK114	RTK124		

**Rule F8 Bachelor of Commerce Extended programme
BCom Extended programme
Study code 63881**

	First study year		Second study year		Third study year		Fourth study year	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Business Functions			EFBM51505					
General Management				EFBM62506				
Fundamental Business Activities					EBUS61406			
Small Business Management							EBUS77407	
Strategic Management							EBUS75507	
Entrepreneurship								EBUS74407
Economic Systems and basic Microeconomic			EFEC61406					
Introduction to Macroeconomics				EFEC62406				
Microeconomics					EECS71407			
Macroeconomics						EECS72407		
International Economics							EECT71507	
South Africa Economic Policy Issues								EECT72507
Accounting			EACC61406	EACC62406	EACC60806	EACC60806		
Intro To HRM	EFHR51505							
Intro to Individual Differences		EFIP52505						
Career Psychology					ECAP61406			
Labour Relations Management						ELRM62406		
Managerial Accounting						EMAC62406		
UFS101					UFS101	UFS101		
Personal Finance								EFEF62406
Business Calculations			EFBC51405	EFBC52405				
FUNDAMENTAL MODULES								
Skills for Lifelong Learning	VBL108	VBL108						
Mathematical Literacy	MTE108	MTE108						
Academic Literacy	ALF108	ALF108						
OR	OR							
Afrikaans	AFA108	AFA108						
CHOICE MODULES								
Accounting							EACC70807	EACC70807
OR							OR	
Performance Management								EPFM72407
Organisational Psychology							EORG71507	
OR							OR	
Introduction to Mathematical Economics							EECM71407	
Statistics for Economics								EECM72407

Undergraduate studies in public sector administration and management

General Information

The BAdmin is a specialised degree, aimed at a career in the public sector, parastatal institutions, trade unions and non-governmental organisations and also for academic careers at tertiary institutions. It is structured around Public Administration and Management, with relevant ancillary modules in Human Resource Management; Public Financial Management; Organisational Analysis; Public Policy; Supply Chain Management; and Monitoring and Evaluation in the Public Sector.

As students you will have access to academics with a practical understanding and knowledge of Public and Development Management, cutting-edge research and innovative teaching and learning strategies aimed at enhancing your professional skills and understanding.

The curricula for the aforementioned BAdmin studies are explained in the following section.

Rule F9 **Bachelor of Administration**
BAdmin
Study code 63101

	First study year		Second study year		Third study year	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Compulsory modules						
Public Administration and Management theories	EPAM51405					
Public Administration and Management in action		EPAM62406				
Micro- and Macro-organisational analysis			EPAM61406			
Municipal Management and Administration			EMMA61406			
Human Resource Management in the Public Sector		EPAH62406				
The study of Municipal Management and Administration				EMMA62406		
Supply Chain Management				ESCM72407		
Contemporary Issues in Local Government					EMMA71407	
Public Financial Management					EPAM71407	
Municipal Finances						EMMA72507
Public Policy Administration and Management						EPAM72507
Public administration and Management Law					EPAL71407	
Introduction to Human Resource Management	EHRM51405					
Introduction to individual differences		EIOP52405				
Monitoring and Evaluation in the Public Sector				EMEP62406		
Political Science	PTW114	PTW124				
Calculations for Public Managers	ECPM51405					
UFS101	UFS101	UFS101				
Personal Finance				EFEF62406		
Choice modules			Choose one subject field (2 modules) from:		Choose one subject field (2 modules) from:	
Training Management			ETRG71407			
Labour Relations Management				ELRM62406		
OR			OR	OR		
Organisational Psychology					EORG71507	
Performance Management						EPFM72407
OR					OR	OR
Political Science			PTW214	PTW224	PTW314	PTW324

Rule F10 Bachelor of Administration Extended Programme
BAdmin Extended Programme
Study code 63561

	First study year		Second study year		Third study year		Fourth study year	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Compulsory modules								
Public Administration and Management theories			EFPA51505					
Public Administration and Management in action				EFPA62506				
Micro- & Macro-organisational analysis					EPAM61406			
The study of Municipal Administration and Management					EMMA61406			
*Human Resource Management in the Public Sector				*EFPA62506				
Municipal Management and Administration						EMMA62406		
Supply Chain Management						ESCM72407		
Contemporary Issues in Local Government							EMMA71407	
Public Financial Management							EPAM71407	
Municipal Finances								EMMA72507
Public Policy Management								EPAM72507
Public Administration and Management Law							EPAL71407	
Introduction to Human Resource Management	EFHR51505							
Introduction to Individual Differences		EFIP52505						
General Management				EFBM62506				
Monitoring and Evaluation in the Public Sector						EMEP62406		
Political Science			PTW114	PTW124				
UFS101					UFS101	UFS101		
Calculations for Public Managers			EFCP51405					
Fundamental modules								
Mathematical Literacy	MTE108	MTE108						
Skills for Lifelong Learning	VBL108	VBL108						
Academic Literacy EMS	ALF108	ALF108						
OR	OR	OR						
Afrikaans Language Proficiency	AFA108	AFA108						
Personal Finance						EFEF62406		
CHOICE MODULES					Choose one subject field (2 modules) from:		Choose one subject field (2 modules) from:	
Training Management					ETRG71407			
Labour Relations Management						ELRM62406		
Organisational Psychology							EORG71507	
Performance Management								EPFM72407
OR					OR	OR	OR	OR
Political Science					PTW214	PTW224	PTW314	PTW324

*Please confirm the correct code with an academic advisor

Undergraduate studies: Accountancy

General Information

Degrees in Accounting can be obtained in several ways which are accommodated in any of the following degrees, namely Bachelor of Accounting (BAcc) and Bachelor of Commerce in Accounting BCom (Accounting)

These are highly sought-after professional degrees and are directed at the requirements of the professional bodies within the accountants' profession, namely the SA Institute for Chartered Accountants (SAICA), SA Institute for Professional Accountants (SAIPA), Chartered Institute of Management Accountants (CIMA) and The Association of Chartered Certified Accountants (ACCA). Due to the fact that these bodies enjoy international status, recognition is given to all the degrees in the listed Accounting degrees. For this specific reason any degree in Accountancy is very much in demand.

Accountancy can lead to membership of professional bodies, in accordance with certain provisions laid down by these bodies. Documentation is available at these institutes' webpages for further information in this regard.

Degree	Professional Body
Bachelor of Accounting Honours (BAccHons)	SAICA
Bachelor of Accounting (BAcc)	SAICA SAIPA/ACCA/CIMA
Bachelor of Commerce in Accounting BCom (Accounting)	SAIPA/ACCA/CIMA

SAICA	SA Institute of Chartered Accountants (enjoys international recognition)
SAIPA	SA Institute of Professional Accountants (enjoys international recognition)
ACCA	The Association of Chartered Certified Accountants (international body)
CIMA	Chartered Institute of Management Accountants (international body)

Description and information regarding the degrees in Accountancy

The BAcc degree is designed for persons wanting to qualify as Chartered Accountants. Chartered Accountants render services not only as accountants, but

also as taxation, financial, management and auditing experts. This is a sought-after career for both the corporate and the public sectors. Financial Accounting, Auditing, Taxation and Managerial Accounting form the core of this degree.

Graduates who are in possession of a BAcc degree will have accreditation with SAICA. Without additional postgraduate study, a BAcc graduate can obtain full registration with the Institute of Professional Accountants (SAIPA). This degree also serves as partial accreditation to the Chartered Institute of Management Accountants (CIMA) and the Association of Chartered Certified Accountants (ACCA). Candidates who have obtained the BAccHons degree qualify to write the external professional examinations, namely the Initial Test of Competence (ITC) and Assessment of Professional Competence (APC).

After having successfully completed the abovementioned professional external examinations and the prescribed practical traineeship period, these persons may register as Chartered Accountants at the SAICA.

BCom (Accounting) focuses on the Professional Accountant profession. Accounting, Taxation and Managerial Accounting form the core of this degree. The professional accountants' profession (SAIPA) focuses on the performing of accounting and taxation services, but graduandi can also be financial managers in the private sector. The BCom (Accounting) degree offers partial accreditation for a degree with the Chartered Institute of Management Accountants (CIMA) and with the Association of Chartered Certified Accountants (ACCA).

All the above-mentioned degrees also offer good academic career opportunities at universities. In view of the fact that the degrees are designed in accordance with the requirements of the various professional bodies, there are no electives. The prescribed modules as set out below detail the curricula for degrees taken over a three-year period.

Changing between degrees can be done in consultation with the Programme Director of Accountancy, providing that the prerequisites have been met. Changes to BAcc can only take place at the start of the second semester of the first year as EFAC62406 is a prerequisite for EFAC70807.

Students who have qualified with an Honours degree in one of the accounting fields can register for a Master's degree in Accounting, Auditing, Taxation or Managerial Accounting, and after qualifying, can register for a PhD degree in any of those fields of specialisation.

Rule F11 Bachelor of Accounting
BAcc
Study code 63191

Compulsory modules	First study year		Second study year		Third study year	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Financial Accounting	EFAC61406	EFAC62406	EFAC70807	EFAC70807	EFIN70907	EFIN70907
Economic Systems and basic Microeconomics	EECF61406					
Introduction to Macroeconomics		EECF62406				
Fundamental Business Activities	EBUS61406					
General Management		EBUS62406				
Strategic Management			EBUS75507			
Managerial accounting			EMAC71407			
Managerial Finance				EMNF72407		
Managerial Accounting and Finance					EBRF70907	EBRF70907
Auditing		EODT52405		EODT62406	EODT70907	EODT70907
Business Ethics			EEBS61406			
Taxation			EBEL70807	EBEL70807	EBLS70907	EBLS70907
Introduction to Individual Differences		EIOP52405				
Commercial Law	HRG114			HRG224		
Computer Applications and Controls			ERKT61406			
UFS101	UFS101	UFS101				
Business Calculations	EBCS51405	EBCS52405				

Rule F12 Bachelor of Commerce in Accounting
BCom (Accounting)
Study code 63211

Compulsory modules	First study year		Second study year		Third study year	
	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
Accounting	EACC61406	EACC62406	EACC60806	EACC60806	EACC70807	EACC70807
Economic Systems and basic Microeconomics	EECF61406					
Introduction to Macroeconomics		EECF62406				
General Management		EBUS62406				
Managerial Accounting				EMAC62406	EMAC71407	
Managerial Finance						EMNF72407
Internal Audit and Control				EAUD62406		EAUD72407
Business Ethics			EEBS61406			
Strategic Management					EBUS75507	
Taxation			EBEL61406		EBEL70807	EBEL70807
Fundamental Business activities	EBUS61406					
Introduction to Individual Differences		EIOP52405				
Commercial Law	HRG114			HRG224		
Computer Applications and Controls			ERKT61406			
Business Calculations	EBCS51405	EBCS52405				
UFS101	UFS101	UFS101				